

**Minutes of the Finance Committee Meeting, Thursday,
February 21, 2002 Judge Welsh Meeting Room, Town Hall,
Provincetown, MA 02657**

The meeting was called to order by Chair Bill Dougal at 4:05P.M.

Those present were Chairman Bill Dougal, Jennifer Bedard, Sue Buerkel, Albert Perkins, Ruth Gilbert and Alice Foley. Gail Enos and Rick Holland were excused.

- I. Minutes from February 12, 2002 were approved unanimously.
- II. Announcement that there will be a testimonial dinner for Chief Anthony on March 23rd at the Crown & Anchor.
- III. Rex McKinsey from the Pier Nominating Committee requesting that Alice Foley is replaced by another member of the Finance Committee to the Pier Nominating Committee. He will get back to FinCom with dates of future meetings and a vote to nominate someone will be done next meeting.

I. Continued Review of FY 2002 Budget and Articles
Division III Public Safety

⇒ 294-Harbor Committee (Rex McKinsey)

Ruth Gilbert made a motion, Alice Foley seconded and it passed unanimously.

⇒ 210-Police (Chief Meyer)

Increase of 7.2% are all personnel costs including Chief's new salary, contract rates, increase to full time for the dog officer. Housing issues for summer recruits was discussed.

Alice Foley made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 211-Police Station (Chief Meyer)

New septic system has been installed but maintenance far exceeds what was previously budgeted

Ruth Gilbert made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 220-Fire (Chief Travato)

Budget reflects changes to salary schedule. Rescue calls have been way up to about 1200 calls a year, fire calls are pretty steady at about 235 calls. Staffing levels are being maintained but they are not getting a lot of new recruits.

Ruth Gilbert made a motion, Albert Perkins seconded and it passed unanimously with all members commending the department calling it the best bargain in Provincetown.

⇒ 231-Ambulance

Ruth Gilbert made a motion, Albert Perkins seconded and it passed unanimously.

⇒ 240-Inspections (Judith Oset)

Just about level funding, with small increase for two salaries. Ruth Gilbert suggested that adjustments be made to permit fee structures to increase department revenue.

Ruth Gilbert made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 241-Dept. of Reg. Mgmt. (Judith Oset)

Alice Foley made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 291-Emergency Management (Earle Chaddock)

Alice Foley made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 543-Veterans (Earle Chaddock) *Division V*

Ruth Gilbert made a motion, Jennifer Bedard seconded and it passed unanimously.

⇒ 295-HarborMaster/Wharf

Transitional budget, staffing for 6 months is same but when Pier Corp. takes over there will be a reduction in staffing. This budget should continue to decrease as Pier Corp. assumes full responsibility.

Alice Foley made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 296-Shellfish (Tony Jackett)

Ruth Gilbert made a motion, Alice Foley seconded and it passed unanimously.

⇒ 299-Parking (Don Richards)

Bill Dougal recused himself, as he owns a parking lot and Ruth Gilbert will as Chair in his absence.

Increase of 2.3% reflects decrease revenue due to shuttle. This dept is undertaking a pilot program using electronic parking meter, which will eventually increase parking revenue.

Alice Foley made a motion, Albert Perkins seconded and it passed unanimously.

10 minute break

Division IV-Public Works (David Guertin, Sandra Turner and Kathie Meads)

⇒ 192-Buildings & Grounds

400 work orders completed this year. Bill Dougal asked for more detailed reports and was assured that a 5-year plan will be submitted.

Alice Foley made a motion to approve, Sue Buerkel seconded and it passed unanimously.

⇒ 421-Administration

New DPW organizational chart handed out. The entire committee complimented Sandra and Kathie and is glad that new organization reflects the work they do.

Ruth Gilbert made a motion, Sue Buerkel seconded and it passed unanimously.

Alice Foley excused herself at 6:15P.M.

⇒ 422-Highway

Budget increase due to increased material costs.

Sue Buerkel made a motion, Jennifer Bedard seconded and it passed unanimously.

⇒ 423-Snow & Ice

Ruth Gilbert made a motion, Sue Buerkel seconded and it passed unanimously.

⇒ 431-Solid Waste (Dump)

Increase for 5.9% reflects union contract upgrades. Fees are more than projections.

Ruth Gilbert made a motion, Jennifer Bedard seconded and it passed unanimously.

⇒ 439-Waste Disposal

Sue Buerkel made a motion, Jennifer Bedard seconded and it passed unanimously.

Ruth Gilbert made a motion to end the meeting now before getting to Water and Wastewater so they will be fresh to discuss it at the next meeting, as there are important issues to decide. Albert Perkins seconded and it passed unanimously.

Meeting was adjourned at 6:30P.M.

Respectfully submitted,

Phyllis Lutsky

Recording Secretary