

## Meeting of the Board of Fire Engineers

January 21, 2015

Meeting convened at 7:39 p.m.

Members present: Chief Michael S. Trovato  
Gerard Menangas  
James Roderick Jr.  
Russell Zawaduk

Others present: Rescue Captain Denise Russell

### Chief's Report

#### **330 Commercial St., Tourism and PTV offices (the old Library)**

The Chief responded to a call for smell of wires burning at 330 Commercial St. When he opened the Knox box to access the key to enter the building, it was empty. He found the fire extinguishers had not been inspected since 2012. He also found that the smoke detectors had been painted over when they painted the ceiling. Power strips will also be eliminated from the building. Electrical Inspector John Brown will be contacted to inspect the building.

#### **100 Shankpainter Road, Cumberland Farms**

A complaint was received for a strong smell of gas in the building. The Chief responded with the Sniffer to check the CO levels. After an inspection the manager was advised to contact their supplier, Amerigas. Amerigas informed the manager that when the tanks are almost empty a smell is emitted to alert the need for gas.

Johnson St Station needs to be repaired, Overhead doors at Main Station need to be installed, and a New Furnace is needed at Main Station. Chief Trovato will speak to Rich Waldo tomorrow.

### Rescue

**Status change of members** discussed.

From Auxiliary to Regular: Molly Costa – 2/28/14  
Rosie Smith – 4/15/14  
Christy Brown - 7/23/14  
Jennifer Guallpa – 1/21/15

**Motion:** Roderick motioned to approve the status of the members; Zawaduk seconded the motion; All in favor.

Two new applicants Barbara Prato and Julius Smith were approved at the January 13, 2015 Rescue meeting.

**Motion:** Roderick motioned to approve Barbara Prado and Julius Smith as Auxiliary Rescue members for a probationary period of 6 months, pending their physical exams; Zawaduk seconded the motion; All in favor.

**Annual State Inspection of Rescue vehicles** discussed.

A Policy needs to be in place showing that two Medics are being dispatched to High Priority calls. Signatures are needed from the Fire Chief, Police Chief, CEO Lower Cape Ambulance, Cape & Islands EMS Director and CCH Hospital Medical Director to approve the policy. (Policy attached)

**Motion:** Roderick motioned to approve the policy; Zawaduk seconded the motion; All in favor.

State Vehicle Inspector Phil Ethier will return for a second inspection on 1/27/15.

**DIC Officer and Training Officer** Brandy Tarala will be moving to Washington State this year. Rescue Lieutenant Rance has expressed an interest in the position. Roderick suggested the board meet with LCA to discuss combining the positions.

Radio Call # 197A will be assigned to Alan Felton. Police dispatch will be notified.

Cape Cod Getaway will host their 31<sup>st</sup> annual CCG MS Bike ride on June 27 & 28, 2015. This 150 mile bicycle tour attracts 2100 cyclists who ride from Boston to Provincetown.

## **House Reports**

### **House # 1**

Zachary Salvador moved from a Junior position to Auxiliary by a vote of the house.

**Motion:** Zawaduk motioned to move Salvador to the Auxiliary position effective January 1, 2015 and pending his physical exam; Roderick seconded the motion, All in favor.

### **Ladder 192**

**Ladder Test Report** – In order for the Chief to sign the Inspection Certificate the items below on the Turntable must be repaired:

Rear of Turntable and R/S Safety Railing mounting screws to decking loose and rear center rubber coating is torn.

Chief Trovato will contact Captain Martinez to see if the issues have been repaired.

### **House # 3**

Application received from Richard A Carrier II for an Auxiliary position in #3. House members approved Carrier's application.

**Motion:** Zawaduk motioned to accept and approve the house vote for a 6 month probationary period of time, effective January 21, 2015, pending his physical exam; Roderick seconded the motion; All in favor.

Application received from Julius Smith for an Auxiliary position in #3. House members approved his application.

**Motion:** Zawaduk motioned to accept and approve the vote of the house; for a 6 month period of time effective 1/21/15 and pending his physical exam; Roderick seconded the motion; All in favor.

### **House #4**

Zack Luster voted out of the house at November 13, 2014 meeting.

John Souza promoted to Regular position by house members.

**Motion:** Menangas motioned to accept the vote of the house for a 6 month probationary period, effective January 1, 2015; Roderick seconded the motion, All in favor.  
Menangas will speak to Souza and Captain Perry re his need to improve his attendance record.

### **Adjournment**

**Motion:** Roderick motioned to adjourn the meeting; Menangas seconded the motion, All in favor.

Meeting adjourned at 11:00 p.m.

Provincetown Fire Department

1.004A Staffing and Dispatch Guideline for High Acuity Calls

(01/21/2015)

**PURPOSE:** The goal of EMS provided by the Provincetown Fire Department is to assure prompt response of the highest level of care needed by a patient. It is understood that the patient's best chance of a positive outcome is contingent upon the highest level of care being provided by the appropriate number of personnel being on scene in a timely fashion. This guideline should be used by the department personnel in conjunction with current procedures used by EMD trained dispatchers (currently trained dispatchers through the Provincetown Police Department) for dispatching or requesting a second paramedic to an incident. The following is a guideline to be used to assure proper dispatch of a second paramedic to the scene. In accordance with 105 CMR 170.305(C) (2)(b)(c), such decision will be based on patient priority determined by the initial report (ie: 911 call) or patient presentation/condition upon arrival on the scene.

**POLICY:**

**Priority 1: Deemed immediately life threatening:**

A minimum of 2 Paramedics or 1 Paramedic and 1 EMT with 2<sup>nd</sup> medic requested on dispatch:

- Cardiac Arrest (Code 99)
- Airway Compromise or Obstruction
- Chest Pain with associated signs and symptoms
- Major Trauma and or Major Bleeding
- Severe Allergic Reaction with Airway Compromise (Anaphylaxis)
- Unconscious or Unresponsive with Airway Compromise
- MVA with a report of Serious Injuries

**Priority 2: Potential to become life threatening/acute:**

A minimum of 2 Paramedics or 1 Paramedic and 1 EMT with 2<sup>nd</sup> medic as deemed necessary on scene:

- Difficulty Breathing/Shortness of Breath
- Chest Pain/Discomfort with no associated symptoms
- Altered Mental Status
- Diabetic
- Drug Overdose/Poisoning (conscious)
- Seizures
- CVA/TIA (conscious)
- Heat/Cold Emergencies (conscious)
- Nausea/Vomiting
- Dizziness
- Allergic Reaction
- OB/GYN
- Abdominal Pain

**Priority 3: Generally deemed non-acute:**

A minimum of 2 EMT's shall be dispatched (preferably 1 Paramedic and 1 EMT) with the option to request additional EMT's and/or Medic(s) on scene:

Non-acute Medical Complaints

Minor Pain

Minor Soft Tissue Injuries

Minor Suspected Fractures (without circulatory or neurologic compromise)

MVC with Minor or No Injuries

Psych Calls/Section 12

It is presumed that an EMD-trained dispatcher will triage the initial call (when possible) to establish patient priority. If at any time the dispatcher does not appropriately dispatch a second paramedic, a request to do so will be made by the person in charge of the ambulance crew en route to the call or on scene. If only 1 medic is available in the service area (Provincetown and Truro), the request for a 2<sup>nd</sup> medic may have to be made through dispatch and then to Barnstable County Control for a mutual aid ALS response to the scene. It will be the responsibility of the EMS crew responding to the scene, to be aware of the availability of responding paramedics, not the dispatcher. Dispatchers will announce the call with priority (when possible). If only one paramedic is responding and in the service area, and a high acuity priority 1 call triggering a 2<sup>nd</sup> medic be dispatched to the scene comes in, it will be that initial responding paramedics responsibility to ensure dispatch acquires additional ALS manpower through the Barnstable County Mutual Aid system. It is not possible for any policy to cover every incident encountered. This policy is designed to give the EMS crew and dispatchers a common guideline for the timely dispatch of two paramedics for the seriously ill or injured patient. In all cases the provider should be expected to use sound judgment based on dispatch information, Massachusetts State Treatment Protocols and their own skill sets to assure that the highest quality patient care is provided.

Respectfully,

Michael Trovato – Provincetown Fire Chief

James Golden – Provincetown Police Chief

John Thomas – CEO Lower Cape Ambulance

William Flynn – Cape And Islands EMS Director

Jacob Crowell, M.D. – Affiliate Hospital Medical Director CCH