

# Provincetown School Committee Meeting Minutes

NOVEMBER 18, 2014  
PROVINCETOWN HIGH SCHOOL BUILDING

## AGENDA TOPICS

1. **CALL TO ORDER:** AT 4:40 PM BY TONY BRACKETT, CHAIRPERSON
2. **ROLL CALL**

MEETING CALLED BY	Provincetown School Committee
TYPE OF MEETING	School Committee Meeting
CHAIRPERSON	A. Brackett
NOTE TAKER	K.Pike
TIMEKEEPER	
ATTENDEES	Members: L. Lovati, A, Brackett, C. Benson Others: B. Singer, K.Pike

### 3. PUBLIC COMMENTS

DISCUSSION	NONE		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

### 4. MINUTES

DISCUSSION	MINUTES FROM 9/9/14, 10/21/14 UNAVAILABLE		
CONCLUSIONS	9/9/14, 10/21/14 AND 11/18/14 MINUTES TO BE APPROVED AT DECEMBER MEETING		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
DISTRIBUTE SEPTEMBER, OCTOBER, NOVEMBER MINUTES	TAL ZAMIR	12/9/14	

### PRESENTATION: MYP WORD GENERATION PROGRAM

AMY ROKICKI

DISCUSSION	Interactive presentation to demonstrate the program created/used by Boston Public Schools – Word Generation – which is Interdisciplinary. Using five focus words per week, students are learning rich vocabulary which will help them with CCSS and MCAS. Students use words in ELA, Math, Science and Social Studies.		
CONCLUSIONS	Very successful in BPS. In many schools now across the country. Designed to be used across the country and creates excellent discussion and connections. Seeing the vocabulary through the eyes of different teachers, peers and disciplines. Excellent preparation for MCAS. Truly matches IB thinking. Higher order thinking skills is highlighted.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Get the vocabulary words in Spanish	Kim Pike	12/1/14	

### 5. SUPERINTENDENT'S UPDATE: PERSONNEL

DR. SINGER

DISCUSSION	Personnel SLP- Darlyn McCormick (1 day per week) hired – will begin Paraprofessional: Currently Interviewing – deadline 11/21/14 Severe Special Needs: Wrapping up hiring decision today – hope to have in place by 11/21/14 (3 days per week) Not creating a substantially separate class at this time.		
CONCLUSIONS	These positions are not in the SY15		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**5. SUPERINTENDENT’S UPDATE: MSBA PROJECT**

DR. SINGER

<b>DISCUSSION</b>	Sent questionnaire to MSBA. Next step: in-house review. If approved: person of choice Owners Project Manager – Go to panel on December 1 <sup>st</sup> . Next step: Project proceeds. If they don’t approve of the project manager, back to the drawing board.		
<b>CONCLUSIONS</b>	On schedule		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**5. SUPERINTENDENT’S UPDATE: COMMUNITY EDUCATION**

DR. SINGER

<b>DISCUSSION</b>	Printed Brochure – Mailings have begun. Town has provided a mailing list – which is being culled and will continue mailing (will also mail Fishtales) Electronic copy available on line		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Send Community Education Brochure to Tony to post on Facebook Put Brochure on Website	Kim Pike	11/19	

**5. SUPERINTENDENT’S UPDATE: RACIAL JUSTICE ART MURAL**

DR. SINGER

<b>DISCUSSION</b>	Project with UU which will		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**5. SUPERINTENDENT’S UPDATE: HARVEST FEAST**

DR. SINGER

<b>DISCUSSION</b>	Harvest Feast moving it’s traditional venue from the school to Town Hall. Goal is that in 2020 (when the town will celebrate the 400 <sup>th</sup> landing of Pilgrims in Provincetown) we will have an all school and all town event. Wonderful article in The Banner. Reminder that this is a view only event. Will be filmed by PTV.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**PRESENTATION - PBIS (Positive Behavior Intervention System)**

LEAD TEACHER LISA COLLEY

<b>DISCUSSION</b>	Students and Staff have adapted well to new school wide behavior program. Students have responded to the fish ticket system. Friday drawings – students/teacher names are pulled from the basket and are rewarded with small prizes ½ Day Assembly – students/teacher names pulled from tickets earned for the month and receive larger prizes There is recognizable improvement with students and staff in common areas and classrooms. There is a palpable difference in the culture within the school according to Dr. Singer		
<b>CONCLUSIONS</b>	The PBIS program is working. We will continue to track the results of student behaviors.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**6.1 UNFINISHED BUSINESS: Building Use Policy and Fee Proposal**

DR. SINGER

<b>DISCUSSION</b>	Fee structure for Use of School Facilities presented Question regarding insurance – necessary to assure building and facilities are protected. Example: Family Week – Last week charged \$1650 – with new fee schedule they would pay \$5000 for the week. Discussion included phasing in the fee structure because of the jump in price, consider a multi-year rental. Another request by a theater company – The fee structure for a summer rental is @ \$14,000 This is another way to look at what the rental is worth. Dr. Singer comment: The auditorium is not state of art – lack of lighting/sound/air conditioning. Question from Liz Lovati: Could there be a request on tax bill to support auditorium renovations? Fundraising will be a topic moving forward to renovate auditorium.		
<b>CONCLUSIONS</b>	PSC is good with fee schedule but would like the opportunity to negotiate the rental fee. Offer a discount at Superintendent’s discretion.		

	Earmark funds from rentals towards auditorium renovation.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Speak with Theater Company interested in rental. Compare prices to Town Hall, Provincetown Inn, Provincetown Theater, WHAT	Dr. Singer	12/9/14	
VOTE – 3-0-0	Cass Benson made motion to approve fee schedule. Liz Lovati seconded.		

**7.1 NEW BUSINESS:** Discussion: Outreach to Neighboring Districts

DR. SINGER

<b>DISCUSSION</b>	Dr. Singer had lunch with Mike Gradone, Superintendent in Truro Left with idea of sharing and cooperating and working together. Kim will be hosting new principal first week of December. Meeting with Superintendents this side of the Cape soon. Dr. Singer will meet with Eric Heiser, Executive Director Sturgis Charter regarding brainstorming ideas for collaboration. Discussion of Nauset, Monomoy, Cape Tech, Sturgis – outreach including student visits.		
<b>CONCLUSIONS</b>	Regular updates by Superintendent to School Committee		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Continue with outreach	Dr. Singer	ongoing	

**7.2 NEW BUSINESS:** PSC Representation on Sick Leave Bank Committee

DR. SINGER

<b>DISCUSSION</b>	Need PSC member to be member of Sick Leave Bank Committee. Question: what is difference between this and Family Sick Leave. Guarantee of job and time off but not pay.		
<b>CONCLUSIONS</b>	Cass Benson will be PSC representative to Sick Leave Bank Committee		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**8.1 OTHER BUSINESS:** Any other business that shall come before the Board and could not be anticipated within the 48 hour minimum posting requirements of the Open Meeting Laws

<b>DISCUSSION</b>	NONE		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**9. PSC COMMENTS**

<b>DISCUSSION</b>	Liz Lovati – none Cass Benson – Thank you to Dr. Singer and Kim Pike for reaching out to Truro and Sturgis Tony Brackett – Second and School budget presentations – December 9 <sup>th</sup> . It will be a tough budget. Dr. Singer - Big increases related to special education. Including students in out of district placement. Cass: Give perspective of number of kids, number of teachers, number of special education kids, etc. Help people understand the budget from a different perspective with comparison to other lower Cape towns. Tony: Encouraged everyone to attend the Harvest Feast on Friday, November 21 <sup>st</sup> .		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**10. ADJOURNMENT:** Cass Benson motion to adjourn at 6:14 PM. Liz Lovati seconded. Vote: 3-0-0