

**PROVINCETOWN SCHOOL COMMITTEE MEETING
PROVINCETOWN HIGH SCHOOL
ELMER I. SILVA LEARNING CENTER
12 WINSLOW STREET
PROVINCETOWN, MA 02657
TUESDAY, July 8th , 2014**

Members Present: Cass Benson, Liz Lovati, Anthony Brackett

Members Absent: Kerry Adams, Shannon Patrick

Others: Beth Singer, Superintendent

Kim Pike, Principal

1. The meeting was called to order at 10:03am

2. Roll Called: (See above)

3. Public Comments: None

4. Minutes June 10th, 2014

Motion: To accept minutes of June 10th as amended.

Motion: Cass Benson **Seconded:** Liz Lovati **Vote:** 3-0-0

5. Superintendent's Update:

5.1 Restructuring of PYP for FY 2015

There is a shortage of three year olds for preschool for September's class-There are only 3 three year olds. We will be combining the two classes and Kelly Lindsey will be teaching preschool. Lisa Daunais will be the new Kindergarten teacher for next year and Beth Francis will move into the role of interventionist in the PYP program for FY15.

LL: What happens after next year

BS: It is possible that we may have to hire another teacher for preschool depending on enrollment.

KP: This one year blip is a great way to pilot this program

LL: Is there any information on the birth rate for Provincetown? Are any Provincetown students not coming to this school?

BS: The only children that we know of are enrolled in the Wee Care program.

CB: Adopted children are not recorded by the Town.

AB: Is there a cap on the preschool class?

BS: 20 children per day

KP: 20 children per day and not all children will come every day.

AB: What if enrollment gets bigger

KP: Provincetown children are our preference. A letter will be going out to all of preschool and kindergarten parents this week regarding the restructuring.

5.2 Exterior Restoration

The restoration is done.

LL: How much money is left?

BS: I am not sure. What ever money is left will go back to the Town and be used for the feasibility study.

CB: I am happy that the building is in great shape after years of neglect.

BS: Everything has been addressed.

5.3 8th Grade Commencement & Awards Ceremony

The ceremony was taped and will be on our website. We will check with PTV to see if they can air the ceremony.

KP: The seventh graders are really excited for next years ceremony.

AB: Did we send out invitations? I was disappointed by the low public turnout.

KP: Everyone was invited. We can try to reach out in a different way next year.

AB: I thought the ceremony was very special.

BS: The entire student body benefited and responded on the same level as the adults.

LL: Maybe you should have the awards ceremony separate from the commencement.

KP: If we did have it separate, you may find that less people will attend and the 8th graders planned it and wanted to have it together.

5.4 Truro Recruitment of Students

It has come to our attention that it seems that parents with children in our preschool are getting calls to recruit female students for next years Kindergarten class in Truro as it is an all male class at this point.

AB: Maybe we should send a letter to the Truro school committee about this.

CB: Did the Selectman ever talk to Truro about regionalization?

AB: I don't appreciate the calls the parents are receiving.

LL: Are they receiving the calls from parents or school staff members?

KP: We have been told school staff are making the calls.

BS: I could contact the new Superintendent or we could communicate school committee to school committee.

Motion for Beth Singer to contact the new Superintendent of Truro Central School.

Motion: Anthony Brackett **Seconded:** Cass Benson **Vote:** 3-0-0

5.5 Personnel Changes

Scott Nagel, our Technology Integration Specialist has resigned effective July 31, 2014. He is returning to Brooklyn, New York. His position has been advertised and we will begin interviews this week. The position has a lot of responsibilities including state reporting, training staff, website, etc. He will be very hard to replace and has done a tremendous job for the school.

AB: I would like to send a letter to Scott on behalf of the school committee thanking him.

5.6 Wikipedia Rewrite

Wikipedia needs to be updated and the misinformation can be edited regarding Provincetown Schools.

KP: It can be edited on the Provincetown, MA wikipedia site under Education. I have edited some information.

AB: Can you clean it up for us?

KP: Yes.

6. Unfinished Business

6.1 August PSC Meeting

Do we need a meeting?

We may need a meeting for the Paraprofessional and Office Staff contracts. We could call a meeting if needed.

The next meeting is scheduled for September 9, 2014 at 5:30PM. We need to discuss future meeting times when all members are present.

7. New Business

7.1 Ratification of PAE Agreements

We will ratify PAE contracts at the September meeting. Custodial and cafeteria contracts have already been signed off on. The language in the contract regarding teachers not starting until after Labor Day has been removed. Sick and personal time has been prorated for FTE's and we have added an allowance for religious leave. Evaluation work still needs to be done and we have agreed to a 1% increase for FY15, a 2% increase for FY16 and a 2% increase for FY17. This is included in our Memorandum of Understanding.

CB: Is the increase different than the Town? It makes up for the 0% the teachers agreed to a few years ago and then the Town did have an increase.

7.2 Budget Update FY14

The original budget for out of district placement was for \$50,000.00 and the Town had to give us an additional \$69,000.00 to cover unanticipated expenses. We will be returning \$17,289.55 to the Town Reserve fund. Student placement is now in the budget.

CB: We cannot anticipate some of these things.

BS: The state reimburses part of the cost but not until a year later and you never know how much they will cover.

LL: What is the age that Provincetown is no longer responsible?

BS: Usually age 22 or graduation from high school but there are many exceptions.

Personnel is in the red by \$29,314.84 due to the change in staff after the budget was written. The operating budget still has a balance of \$71,097.57. This leaves a balance of \$41,782.73 minus the warrant submitted on 7/8/14 for \$5,200.00. The remaining estimated balance of \$19,293.18 will also go back to the Town.

7.3 Budget Update FY15

With the changes to new staff adjustments and a 1% pay increase for all, the difference in the budget for personnel is \$62,000.00. We have transferred money out of the SPED out-of-District placement line to cover the difference. I do not anticipate a difference in salary for the Technology Integration Specialist position.

CB: I think we did very well in FY14. I also would like to do a comparison with the other school districts (Truro, Wellfleet, Eastham) as our budget seems pretty low compared to other districts with about the same amount of students.

7.4 Anticipated Enrollment FY15

Please see the numbers for enrollments broken down by towns.

AB: The numbers look good except the enrollment for 2nd, 3rd and 5th grade looks small.

7.5 Handbook Changes

The new handbook will focus on school culture and student discipline. We are having training with the May Institute for Professional Development and will focus on school wide positive behavior. We will develop documents from these trainings that will need to be added to the handbook and will give you a final copy in September.

There will be training for staff, students and families to make sure everyone is on the same page.

8. Other Business

8.1 Any other business that shall come before the Board and could not be anticipated within the 48 hour minimum posting requirements of the Open Meeting Laws

AB: Can you give us the middle school reassignment for the fall?

BS: We have found that fewer transitions for 5th graders would be better. All classes are now one hour and not 45 minutes long. 5th grade will have the same teachers for 2 subjects so they will now have 3 core teachers instead of 4. 6th-8th grade will have 4 core teachers. John Hanlon will teach 5th grade science and 8th grade math. This will help the science teacher who works .80 have some collaboration time with her peers. She will now teach 3 core classes instead of 4. There are many benefits to this reassignment.

KP: The teachers are excited and happy about these changes. There will also be more consistency for students.

9. PSC Comments

AB: I am grateful for all the attention and care the students receive in this school. The children are really lucky to be in an IB school. I see my children acting responsible and thinking about other people.

10. Adjournment

Motion to adjourn at 11:20am

Motion: Liz Lovati Seconded: Cass Benson Vote: 3-0-0

Respectively submitted,

Laura Grandel