

MINUTES
PROVINCETOWN CEMETERY COMMISSION
JULY 7, 2014

Present: Richard Olson, Chairman, Greg Howe and Susan Avellar.

Absent: Charles Westcott, Jim Cox and Mark Collins.

Also Attending: Doug Johnstone (briefly) and Michelle Jarusiewicz, Grant Administrator.

The meeting convened at 4:30pm.

1. Minutes: The minutes of the June 2nd, 2014 meeting were approved with corrections indicated.
2. Approval of Cemetery Plot Sales: Our Town Clerk presented one plot sale, which was approved.
3. Alden Street Cemetery, including needs of Hamilton and Gifford: The \$4,950 contract with Monument Conservation Collaborative to study preservation needs at Hamilton Cemetery was approved. With the resulting estimate of the cost of needed work, we will proceed with filing an application for a CPA Grant to preserve both Hamilton and Gifford and to study needs at the Alden Old Section.
4. Columbarium Area: Mr. Olson reported on his appearance before the Board of Selectmen on June 9th ably assisted by Susan Avellar and Town Clerk, Doug Johnstone and Rich Waldo of the DPW regarding the encroachment of DPW activities upon this area. An excerpt from the Selectmen's (draft) minutes is attached.
5. Winthrop Street Cemetery Restoration Project: Michelle Jarusiewicz persuaded the Commission that the pending RFP for design work should include Project 5, the informative signage, along with Projects 3 and 4. She also reminded us of the problem that Martha Lyons' cost estimates, upon which we have based our CPC grant requests, seem not to have included design costs. Also regarding design for signage (and estimated costs) it was suggested that we consult the National Seashore.
6. Cemetery Finances: There was no monthly report available for distribution.
7. Standish Avenue Footpath Problem: Discussion deferred in the absence of Tony Lemme.
8. Status on above-ground interment: Discussion deferred. (Subsequently the chairman advised our Town Clerk that we had previously approved a draft letter of Town Counsel to Earl Kendall.)
9. Other Business: Mr. Olson reported that he had taken it upon himself, in consultation with Doug Johnstone, to turn down a request to use Cemetery property for launch and recovery of a drone, photographing July 4 fireworks.
10. Next Meeting: Set for Monday, August 4 at 4:30pm.

The Meeting adjourned at 5:10pm.

Respectfully submitted,
Richard B. Olson, Chairman and Secretary pro tem.