

Finance Committee

Judge Welsh Meeting Room – 1:05 p.m.

February 18, 2014 - Part I



Members Present: Mike Canizales, Duane Steele, Catherine Russo, Clarence Walker, and Doug Cliggott

Others Present: David Gardner, Acting Town Manager, Dan Hoort, Finance Director, and Lynn Martin

Mike called the meeting to order at 1:05 p.m.

There were no public comments.

There were no member statements.

Mike Canizales read the Consent Agenda List.

Finance: Mike Canizales (and Board of Selectmen) recommended \$101,943 – Dan Hoort did analysis for six years. Mike asked for a vote. Catherine Russo stated she had talked to three groups (AA, Gosnold, and Visiting Nurse Association) who reported being stressed due to space at the Community Center and also around the issue of keys. She feels the issues need to be addressed and might involve budgetary concerns to keep building open. She agreed to raise the subject again with Director of Council on Aging. Mike again asked for a vote which all were in favor 6-0-0.

Librarian for Budget 610: Cheryl Napsha, Library Director and Donna Vaillancourt, Board of Trustees and Financial addressed the budget request. Cheryl stated the budget request was for a 1.4% increase for salary. She stated the only change was in consolidating audio visual materials with books, and that they spend 18.7 % in materials to meet guidelines. Mike asked about repair/maintenance equipment, and was advised that the older equipment had been replaced. Cheryl also discussed that Robert Duffy had donated to the library which was dedicated for the purchase of a Mac Computer which is used for publicity and marketing (flyers, etc). Catherine Russo inquired about how much staff time was used for publicity/marketing, and if we are getting our monies worth, and Cheryl stated it was not actually measured. She stated that if a person publishes a book, the author gets 85% and the library gets 15%, and that there is not enough staff for marketing, but that the library has been getting international press. Mike Canizales asked

for a vote, and Clarence made a motion to accept which was seconded by Catherine Russo, and passed unanimously. Cheryl was asked, and she stated they do have a CIP request. She stated that the carpeting was from the first renovation, and proposed commercial grey carpet squares that could be changed out individually. Mike stated the committee would take it under advisement and not vote was taken.

Recreation: Brandon Motta, Recreation Director, discussed budget needs. He stated that increase in A was due to annual increase, and B 538-300 was for transportation which increased. He asked for a \$300 increase. Catherine Russo made a motion that the budget increase to \$168,625 which was seconded by Clarence Walker, and passed 6-0-0.

Council on Aging: Chris Hottle, Director, Council on Aging, Health, and Human Services stated that one change was that the copier under B1 was moved to B11. She discussed services to help seniors has been covered. Catherine Russo discussed the issues of AA, Gosnold, and the Visiting Nurse Association, and Chris Hollar stated that she would discuss issues with them as the building is not accessible on weekends, but is open until 8pm during the week. She went on to say that there are six entities, that visibility is great and that people are learning about services offered. Mike Canizales asked for a motion which was made by Doug Cliggott to approve \$229,388, seconded by Clarence Walker, and approved unanimously.

Cultural Council: Judith Cicero spoke in place of Grace Ryder-O'Malley, Chair, who was out of town. Judith requested \$6,500 for continue work on the AIDS Memorial Project, stating that the Selectmen gave a 12x12 piece of land on the side of town hall. She stated that an RFQ (request for qualification) had been written as they are asking for information on an outdoor piece of art. She also stated that they are able to raise funds, but need start-up funds for print and on-line advertising. Clarence asked about the next steps. She had a specific report available regarding the next steps, and discussed funds already available. Doug made a motion to approve \$6,500 which was seconded by Stan Sikorski and approved unanimously.

Environmental Affairs: Brian Carlson, Environmental Affairs Manager, asked for an increase to the B budget as dues and memberships are increasing. He shared that they are using Constant Contact to communicate frequently and keep people up to date. He discussed rental licenses for property owners who rent house or condo, and that a certificate is not needed to rent a room if owner occupied. He also discussed ways to identify the renters , and the need to ensure that rentals are being taken care of properly. Catherine Russo discussed need for budget for educational campaigns. Doug Cliggott

made a motion to approve budget of \$106,584 for Health and Environment Affairs which was seconded by Clarence Walker, and approved unanimously. Doug Cliggott made a motion to approve \$1,610 for Board of Health which was seconded by Clarence Walker and approved unanimously.

The meeting ended at 2 p.m., and Mike Canizales asked for a five minute break before beginning Part 2.

Respectfully submitted:

Maghi Geary