



AIRPORT COMMISSION

Airport Conference Room

Tuesday

July 16, 2013

3:00 p.m.

Members Present: Heath Gatlin, Paul Gavin, Darin Janoplis,
Jeff Jaran (arr 3:08p), and Michael Valenti.

Member Absent: Victor Seltsam

Staff: Butch Lisenby

JACOBS Staff: Mike Garrity and Steve Fletcher

The meeting was called to order at 3:00 p.m.

MEETING AGENDA

MINUTES:

Motion: Move to approve the minutes of the June 4th meeting as written.

Motion: Michael Valenti **Seconded:** Paul Gavin **Vote:** 4-0-0.

REPORTS:

For the month of June we had 1039 for Boston and 68 to White Plains, N.Y. The year-to-date figure is 1107 – last year for the same period – 1196. Thus our target enplanements are a bit behind.

OLD BUSINESS:

LEO Contract Funding Update: (Law Enforcement Officer)

Butch talked about the details being paid directly to the officers and it's all variable. There is some monies left over from payments made for duty office coverage and that should help us with FY2014 costs. Chief Jaran said there had been a lot of coverage problems but now we have the manpower and the cushion will help us. Butch said that technically TSA is not obliged to screen without an officer present. Also Jeff said (and Butch agreed) that the TSA is working diligently with us.

EA/FEIR/DRI PHASE IV Update:

Mike Garrity said that he had nothing earth shattering to report. The JACOBS group is just waiting for the National Park Service to approve the FONSI and we then will move on with the DRI

Butch said that hopefully we will soon be in a period where we are doing things in a timely fashion. The Cape Cod Commission (CCC) seems to be waiting for NPS approval.

EA Variance & Terminal Development Update:

The update is the same as for the EA/FEIR/DRI PHASE IV

Security Camera System Update:

A new DVR is in place and the state is paying 100% of the cost which is \$12K. There are no new cameras just the DVR.

Jeff wondered if there's grant funding for the system to be hard wired to the police station. Butch said that Steve F. could possibly speak to that. The state has a program for security camera systems which they are just starting. Norwood Airport is one of the pilot airports.

The chief wondered if a letter from the Commission might be helpful. Steve said - sure - it would help.

Butch – it may be jumping the gun since we're about to replace the present terminal. It may not make sense to install new cameras in the terminal building if we are going to rebuild it soon. There was a lot of talk about Open-Cape and their current schedule for hard wiring the town buildings and what their schedule is. Butch continued by saying that Open-Cape is actually behind schedule. The town voted to approve fiber-optic cable hook ups for all town buildings but nobody has a good time frame for the hook up.

Wind Cone / Taxiway Signs / Segmented Circle / Ramp Slurry Seal Project Update:

The wind cone project has been bid, the federal grant is in place, and the state has approved the project.

Darin had a question of how the lack of parking for aircraft will be handled.

Butch said that we will see how it goes. If necessary we could use C taxiway for parking.

NEW BUSINESS:

AIP Funding Federal AIP FY2010 left over monies.

This announcement was good news and bad news. The bid for the Windcone project came in well under the estimated cost so there was money left over that we didn't have enough time to use. 46K was left over in FY2010 AIP funds. In order not to completely lose the money we are able to loan the money to sister airports. We're going to loan it to the Barnstable Airport.

Heath commented – if we had had approvals on our EA projects – we could have used all the money.

OTHER BUSINESS:

Russ noted that he is worried about the thistle almost taking over the airport. Butch said that our usual groundskeeper has really gotten backed up this year; a lot of trees came down over the winter - but - very shortly he will take care of our grounds problem.

Heath had a couple of questions: 1) how can we get the luggage cart removed since it's beyond salvation and 2) why the cones in the parking lot.

Ans: 1.) It will be removed shortly, and 2.) Cones are covering the access to the septic system so technicians can have access to it.

Darin asked for clarification on the electricity bill for the TSA trailer. There are two electrical bills: One for the airport lighting and one for the TSA trailer. TSA reimburses the airport for their electrical bill.

Butch said that the state of Massachusetts has done a pavement management report which he could make a copy available to commission members if they wanted.

Also one of the Commissioners asked about the Cape Air plane running off the runway. Butch said that the aircraft ran long after landings and ended up on the safety overrun on the approach end of runway 25. No one was hurt and the aircraft was not damaged. Butch said that the FAA had investigated the incident.

PAYMENT VOUCHERS:

There were no questions regarding any of the vouchers.

NEXT MEETING DATE
TUESDAY
SEPTEMBER 17TH
3:00 P.M.

Adjournment happened at 3:45 p.m.

Respectfully submitted,
Evelyn Gaudiano
Evelyn Rogers Gaudiano

APPROVED: OCT 08, 2013