



TOWN OF PROVINCETOWN

*FINANCE COMMITTEE
260 Commercial Street
Provincetown, MA 02657*

Finance Committee minutes
July 12, 2012

Meeting came to order at 10 am

Present were, Mike Canizales, Duane Steele, Tim Grobleski, Clarence Walker and Doug Cliggott

Also present was Dan Hoort, Finance director

Dan Hoort offers to discuss the Budget Transfer, re-appropriation of funds procedure with the Board.

A town department can only transfer 3% of its budget, or 5,000.

A town department can only spend 1/12th of its budget in the last three months. Tim Grobleski asks how much it we will be under budget. Dan Hoort says approximately \$800,000

the fire chief has requested additional funds because he needs 3 new life packs, and has an offer that will save the town much money if he makes the purchase now. Dan Hoort says that he has tried to go around the rule, for an obviously needed article for the fire department. Board sympathetic, asks how to help Fire Chief. Dan Hoort replies that Spring Town meeting did allow for the money for life packs, but since they need updated ones, there isn't enough money. Dan Hoort offers that the chief use the available funds now to purchase one life pack, and then apply for additional funds at Fall Town meeting for the others. The additional packs purchase will be tied to the arrival of the new rescue vehicle.

Mr. Hoort mentions that the fees for using credit cards at the parking kiosks are much higher than had been imagined.

Board mentions possibly meeting with Scanlon, our audit firm, but decide to save that possible meeting for later.

Board votes, Mike Canizales moves, Clarence Walker 2nds, to accept the budget transfers as presented by Dan Hoort Vote is 5-0 in favor.

There are no minutes to approve.

The need of secretarial help is discussed, with Clarence Walker citing the new open meeting laws charge of proper minute taking.
He motions that the board find the money to pay said help, and Dan Hoort offers to help the board find the way to reimburse said help.
Doug Cliggott seconds and there is a 5-0 vote.

The needs for information on a capital improvement project budget, as well as paving amount expenditure are discussed. Building needs assessment is discussed, with board acknowledging their need for more information on all the above items.

The meeting was adjourned at 11:05. Mike Canizales moved Clarence Walker 2nd. Vote of 5-0

Minutes transcribed by: Maghi Geary
