



AIRPORT COMMISSION

Airport Conference Room

Tuesday

June 4, 2013

3:00 p.m.

Members Present: Heath Gatlin, Darin Janoplis, Jeff Jaran,
and Michael Valenti.

Members Absent: Paul Gavin and Victor Seltsam

Staff: Butch Lisenby

JACOBS Staff: Mike Garrity and Steve Fletcher

The meeting was called to order at 3:00 p.m.

A welcome was given to new Commissioner, Darin Janoplis.

MINUTES:

Motion: Move to approve the minutes of the April 23rd meeting as written.

Motion: Michael Valenti **Seconded:** Heath Gatlin **Vote:** 4-0-0.

REPORTS:

Monthly Enplanement Totals

The April 2013 enplanements were 433 as opposed to the same period last year which numbered 480.

The May 2013 enplanements were 699 (23 of them were to White Plains).

The May 2013 enplanements were 708.

Year-to-Date figures were 1,998 for 2013 and 2,154 for 2012. Thus the figures are a bit behind where we'd like to see them BUT – as always – weather plays a big factor in the numbers.

OLD BUSINESS:

LEO Contract Funding Update: (Law Enforcement Officer)

Butch said – when duty officers are covering screening operations - the police department charges an hour. Thus we have an hour here and an hour there that is charged but has no LEO Detail Officer to pay it to. As a result we are building a bit of a cushion which we should be able to use against the LEO detail costs.

Butch continued by saying after our last meeting he had a discussion with the town accountant to see if these monies are in a revolving account and can be held over from year to year. The accountant said yes but he is checking to be sure.

Jeff Jaran said that we are still having discussions with TSA about the funding issues. Chief Jaran also said that do to better manpower issues it hopefully will be easier to deal with.

EA/FEIR/DRI PHASE IV Update:

Mike G. said that just about every time an airport wants to do a project they have to go through many organizations to get approval (there are 6 or 7 environmental agencies).

Mike spent a good deal of time explaining how many agencies he has to present to and concluded by saying - so we're in the middle of that process.

Mike continued by saying that the latest sticking point is the vehicle parking lot lighting and we're working it out so that the Cape Cod Commission (CCC) and The National Seashore (NPS) is O.K. with our plans. Hopefully everything will be in place so next month we should be able to turn in the Development of Regional Impact (DRI).

Signage raises yet another concern. There is no objection to having a sign on the building BUT the size is key. Before it was a bit too big and now they don't feel the style fits in with the building.

Mike said – it's a small thing but with the CCC – it's not a small thing. (When you bring the light poles lower – then you need more lights) so you need more poles at a lower height. Currently there are no lights on the access road and we are looking to add some.

N6249C Update:

Butch reported that the wreckage has been removed. The estate lawyers have decided to store the wreckage off airport.

Security Camera System Update:

It will be a state maintenance project and the state will pay 100% of the cost which amounts to \$12,800. The DVR has been ordered by the company and it will be installed shortly. Once the fiber optics is in place (Open Cape) – We should be able to hook a direct feed to the police station for monitoring. This will possibly help us with our LEO requirements.

Wind Cone / Taxiway Signs / Segmented Circle / Ramp Slurry Seal Project Update:

This project is up and going and has been put out to bid. KOBO won the bid and they will parcel out the slurry seal to another company. It will be done – probably starting - the week after the Gay Pilots Weekend – and the entire job it will take about 4 to 6 weeks.

The current wind sock has been replaced by a used one due to mechanical failure. The hope is to have this wind sock last until the fall project.

Non-Illuminated Taxiway Signs Project Update:

This project is complete. MassDOT Aero will pay 80% of the project under an ASMP State Grant. These signs are temporary and we will return them after our Lighting and Signage project is completed.

NEW BUSINESS:**EA VARIANCE & TERMINAL DEVELOPMENT**

Butch said that this is a new project with a new grant. We didn't have enough money to do everything in Phase IV so the variance project is to finish getting the variance, permits and basic terminal development. There are ongoing concerns regarding impacting the dunes and wet lands.

This should give us the DRI and finalize the mitigation.

Mike G. is looking into alternatives like geothermal systems, permeable pavement, solar, wind, etc. We would like to have some conservation type improvements.

OTHER BUSINESS:

No other business

PAYMENT VOUCHERS:

There were just a few innocuous questions that were satisfied.

Mike G. was asked for a time frame for new terminal.
CIP says 5 years but it could be sooner do to environmental issues with other planned projects.

NEXT MEETING DATE
THURSDAY
JULY 25TH
3:00 P.M.

The meeting adjourned at 3:55 p.m.

APPROVED: JUL 16, 2013