

Provincetown Disability Commission
Minutes of the Meeting
January 15, 2013
Meeting in the Caucus Hall at Town Hall

Meeting Started at: 11AM

Members Present: Michelle DeMarco, Vernon Porter, JoAnn Diorio, Nancy Swanson,
Herb Hintze, Michelle Foley & Linda Loren

Members Absent: None

Guests: None

Welcome and Open Comments: All members are well. No special comments at this time.

Approval of Minutes: Minutes of last meeting will be available at next meeting due to computer issues.

Old Business:

Fundraising: Donation Boxes – Vern has designed new cards for advertising the boxes. All liked the design due to improved clarity of the wording. Placement of the boxes discussed with some changes due to lack of donations at certain locations. List reviewed and updated.

VSB – approved \$1,500.00 for July 2013 which is to be used for advertising. Selectmen will make final approval. Original request was \$10,000.00 for Beach Mats & \$3,500.00 for the booklet.

Booklet: Three Bids received for the printing of the Disability informational booklet.

1) Communication Services / Libby Post – 5,000 Booklets - \$2,632.50

Additional cost of \$125/hour for input of materials for printing. We would supply all photos. Not all pages will be glossy.

2) Provincetown Graphics – 5,000 Booklets – glossy paper all pages - \$3,292.00.

Commission would need to supply all photos and would be fully edited by the commission.

3) Melinda Ancillo/ Graphic and Web Design Services – 5,000 full glossy Booklets – \$ 3,407.54. This bid is totally inclusive – no additional costs. Last edition of booklet was produced by this individual. All photos are available and designer will take any new photos as necessary. All design and proofing will be done in conjunction with the Disability Commission.

Discussion: Committee reviewed all bids. The two best bids were Provincetown Graphics and Melinda Ancillo and both are local and would not add any delivery charges. Melinda did last Booklet and has all old photos and would include the taking of new photos as well as all editing and design. We have a copy of that last book let and work was excellent. There is a slight difference in the cost with Melinda about \$115.00 more but in the end will be cheaper since there are no additional costs and all photography will be done by Melinda.

Herb Hintze made a motion to accept the bid of Melinda Ancillo and Linda Loren seconded the motion. Vote was taken by members and approved the printing of the Booklet be given to Melinda Ancillo 7-0-0.

Issue was raised regarding ads in the booklet to help with the cost. Members decided to put this discussion off until next year. Final decisions on booklet need to be made now in order to have it ready by the Spring.

Booklet Review: Herb reviewed the galleries listed in a copy of the gallery book and found that most of them have closed and new galleries have opened.

All available transportation – all buses – are Handicapped accessible. No cabs are.

Michelle noted that all churches are accessible.

Review of all businesses continued – decision was made for a physical review of all businesses. Michelle F., Herb and JoAnn will drive through town. Definition of Handicap Accessible reviewed as stated by Jeff Dougan from the MA Dept. of Disabilities. “Must be fully compliant with Federal or State specifications and accessible by an individual in a wheelchair.” Steps and other physical impediments will prevent most businesses from inclusion in booklet. Only those businesses and buildings that meet this definition will be included in the booklet.

Vern suggested that the licensing board include a space on the application that would allow a business to identify that they will be accessible. We will follow-up on this suggestion.

New Business:

Street construction discussed. Noted by Linda that the approved curb cuts have not been done. There were to be cuts every 75 feet. Swany stated that these cuts were to be done in the future. Commission will follow construction.

Closing Statements: Jeff Dougan from the MA Disability Commission will be at the March 5 meeting at 11AM.

Next Meeting Scheduled for: February 19 @ 11AM

Meeting Adjoined at:

Minutes Respectfully Submitted by.
Linda Loren