

**COMMUNITY PRESERVATION COMMITTEE MEETING:
MINUTES**

**Grace Gouveia Building 26 Alden Street
September 5, 2012 5:00 pm**

Members present: Dorothy Palanza, Judy Cicero, Eric Dray, Nancy Jacobsen, & James Hall

Members absent: Stephen Milkewicz, Susan Cook, David Hale

Other attendees: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none.

Hawthorne Barn: Joshua Prager withdrew his request for \$75,000 in CPA funds for the Barn project. He intends to sell his property to his neighbor who will complete the rehabilitation and sub-let the property for *20 Summers* programming.

FY 2014 CPA Funding Cycle: discussion about including a grant agreement in the application packet and the need to execute an agreement as soon as possible. Perhaps a simpler one-page document committing the funds with stipulated conditions? Request information from town counsel regarding how soon can a grant agreement be executed – before July 1st? and why are grant agreements approved by the Board of Selectmen? Eric Dray to complete edits on draft historic grant agreement that is part of the application packet. With regard to new eligibility for existing outdoor recreation facilities, the Grant Administrator will do outreach to the Recreation Department and Commission and other parties inviting them to the next CPC meeting for discussion.

Eric Dray MOVE to establish a \$400,000 grant limit for FY 2014 and to advertise the FY 2014 CPA funding cycle ASAP; James Hall second; approved 5-0.

CPC Membership: Chairman Palanza proposed to restructure the number of members from 9 to 7 to encourage participation and avoid the quorum problems. This would need to go to Town Meeting for approval and the CPA legislation and Town Counsel consulted.

Eric Dray MOVE to keep CPC membership at 9 members but with 7 regular and 2 alternates; James Hall second; approved 5-0.

Minutes: Eric Dray MOVE to approve the 7/24/12 minutes as written; Nancy Jacobsen second; approved 4-0-1 [JH].

Documents:

Grant Administrator memo 8/2/12 Re: CPA Webinar

CPA Approved Projects list

CPA Estimated Projections spreadsheet [8/28/12]

7/24/12 draft Minutes

August 2012 Draft Community Preservation Plan & Application

Adjourned 6:10 pm.

Submitted by:

Michelle Jarusiewicz,

Community Housing Specialist