



## Provincetown Residential Exemption – Application and Requirements

As part of the Fiscal Year 2021 Tax Rate setting process, the Provincetown Select Board voted to adopt a Residential Exemption as they did last year. This exemption will adjust the taxes of qualified, domiciled residents of Provincetown. The exemption is revenue neutral; no additional revenue is raised by this action.

To receive this exemption for FY 2021, your domicile must be Provincetown as of **January 1, 2020**. Domicile is a legally defined term, while you can have multiple residences, you can only have one domicile. Your domicile is normally your principal residence, the residence in which the taxpayer lives; that is, the owner’s fixed place of habitation, permanent home or legal residence. If the property is owned jointly, both owners must qualify for the exemption, meaning both must claim Provincetown as their domicile.

Because you have a mailing address of Provincetown, you have received this letter along with an application for the exemption. **This exemption is not automatic and you must complete the application in order to receive the Residential Exemption. Please complete the enclosed application and supply the required verification, so that you can receive the exemption.**

If qualified under the exemption, a property's taxable value, **before** the tax rate is applied, will be lowered by a fixed amount. This year, the amount is \$175,221. Here is an example of how the exemption works:

Property A with residential exemption		Property A no residential exemption	
Assessed value of	\$500,000	Assessed value of	\$500,000
Residential exemption of	( <u>\$175,221</u> )	Residential exemption of	( <u>\$0</u> )
Taxable Valuation of	\$324,779	Taxable Valuation of	\$500,000
Tax rate per thousand	<u>\$7.08</u>	Tax rate per thousand	<u>\$7.08</u>
<b>Property Tax =</b>	<b>\$2,299.44</b>	<b>Property Tax =</b>	<b>\$3,540.00</b>

In addition to a completed, signed application form you must include a copy of the first page of your **2019 Federal and State income tax filings. Please understand there can be no exceptions, except as otherwise provided below to ensure everyone is treated fairly and equally.** Any financial information included can and should be blacked out. All that is required is that the tax form shows the real estate address from which the tax returns were mailed. If you use a post office box as your primary mailing address, you must submit the tax return page showing the PO Box, along with two additional pieces of supporting documentation – a copy of both sides of your driver’s license and a December 2019 utility bill showing Provincetown as the mailing address. If no tax return was filed for 2019, the Board of Assessors will need a written explanation as to why and will require three additional pieces of supporting documentation as determined by the Board of Assessors. Properties in a Trust must provide a copy of recorded Trust or Trustee’s certificate and Schedule of Beneficiaries.

**Qualified residents will be notified and will see the exemption applied to the fall 2020 tax bill only if they return the application complete with required back-up to the Assessor’s office either by mail, E mail, or hand delivery, by August 29, 2020.**

Qualifying applications received **after** that date will be handled as a standard exemption with the 1<sup>st</sup> half bill (October 2020) tax amount required up front and any adjustment due will be applied to the 2<sup>nd</sup> half tax bill.

If you have any questions, please call the Assessors' office at 508-487-7017 or email [sfahle@provincetown-ma.gov](mailto:sfahle@provincetown-ma.gov).

FISCAL YEAR 2021
RESIDENTIAL EXEMPTION

THE COMMONWEALTH OF MASSACHUSETTS
PROVINCETOWN

All information on this form must be completed in full and required documentation must be attached in order the application to be considered complete. Under statute, the application for residential exemption must be filed no later than April 1, 2021 or 3 months after the date the actual tax bill is issued, whichever is later. HOWEVER, FOR THE EXEMPTION TO BE APPLIED TO THE Fall 2020 TAX BILL, THE COMPLETED APPLICATION ALONG WITH ANY REQUIRED BACKUP MUST BE RECEIVED BY AUGUST 29, 2020.

The undersigned being aggrieved by the failure to receive a residential exemption on real estate situated at

\_\_\_\_\_ for fiscal year 2021 hereby applies for such an exemption.
Number Street

STATEMENT OF FACTS

- 1) Name(s) of record owner(s)
2) Name of Applicant(s)
3) Date Property Acquired
4) Was parcel owned and occupied by you as your principal residence as of January 1, 2020? YES NO

NOTE: If no, then you do not qualify for the exemption.

- 5) Attach a copy of the front page of your 2019 Federal and State Income Tax Return showing the above parcel address.
- If return shows a PO Box, attach a copy of tax returns & a copy of both sides of current driver's license and a copy of either a December 2019 utility bill or 2019 water bill showing owner's name with Provincetown address.
- If you weren't required to file a tax return in 2019, submit a short written explanation why and include any pertinent documentation such a SSI return, a copy of both sides of a current driver's license, a copy of a December 2019 utility bill and a 2019 water bill showing owner's name with Provincetown address.
- Properties in a Trust must provide a copy of recorded Trust or Trustee's certificate stating you are a Trustee and have a beneficial interest in the Trust and / or include a Schedule of Beneficiaries.
6) List the location and type of any other residential real estate owned by you:

7) Have you received or applied for any other residential exemption and/or homestead exemption in any other state, city or town in this fiscal year (7/1/20 to 6/30/21)? NO YES If yes, what city/state?

Signing this form under the penalties of perjury has the legal effect of swearing under oath to the truthfulness of the information contained herein. All items on this form must be completed as indicated. In addition to other sanctions provided by law, intentional misrepresentation of facts in this application may result in cancellation of this exemption and the subsequent issuance of an omitted bill for the exempted value involved for the current fiscal year.

9) Signature of Applicant:

10) Mailing Address (if different than property location):

Email Address: Phone Number:

KEY# (Assessor's Use)

ASSESSOR'S USE ONLY

GRANTED: \_\_\_\_\_

DENIED: \_\_\_\_\_

NO ACTION: \_\_\_\_\_

DATE: \_\_\_\_\_

CERTIFICATE #: \_\_\_\_\_

AMOUNT ABATED: \_\_\_\_\_