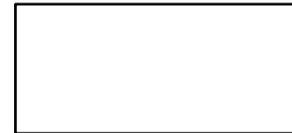


Date: _____

License Period: _____

Town of Provincetown LICENSE APPLICATION



DATE RECEIVED/OFFICIAL USE ONLY

New Application Transfer Amend

The undersigned hereby applies for a License to conduct business in the Town of Provincetown in accordance with the Statutes of the Commonwealth of Massachusetts and subject to the Rules and Regulations of the Licensing Authorities.

Name of Applicant/Corporation:
(Notify Licensing Agent of any changes) _____

Address of Applicant/Corporation: _____

Home Phone Number: _____ **Cell Number:** _____

Business Phone Number: _____

Email Address: _____

D/B/A: _____

Business Address: _____

Mailing Address: _____

Property Owner: _____ **Length of Lease:** _____

Map Lot Number: _____ **Annual** **Seasonal**

License Type: _____ If this application is for a restaurant/bar/club, would you like to extend operating hours until 2 a.m. on New Year's Eve? **Yes** **No**

Entertainment: **Weekday** **Sunday** Does it include nudity as described In MGL Chapter 140 Section 183? **Yes** **No** *(If yes, provide information concerning the entertainment)*

Grease Trap Pumping Dates: _____ **Monitoring Company?** **Yes** **No**
(must show proof of pumping)

Number of Units or Rooms: _____ **Max Number of Guests:** _____

Seating Capacity: _____ **Note Changes, if any:** _____

NOTICE: Pursuant to the acceptance of Chapter 640, Acts of 1985 of the Massachusetts General Laws, by the Town, the Town of Provincetown may deny application for, or revoke or suspend any local license or permit, including renewals and transfers, issued by any Board, officer, department, for any person, corporation, or business enterprise, who has neglected or refused to pay local taxes, fees, assessments, betterments or any other municipal charges.

Any misstatement in this application, or violation of the applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

I warrant the truth of the forgoing statement under the penalty of perjury.

Signature of Applicant

FID or Social Security #

Police Chief

Tax Collector

LICENSING APPLICATION CHECK LIST

All documentation must be turned in to the Licensing Department with the completed application form and check made payable to The Town of Provincetown. Notify the Licensing Agent of any and all changes.

Did you....

1. Get Zoning Board Approval (if applicable)?
2. Obtain a State Transient Vendor License?
(www.mass.gov) (seasonal retail, sole proprietor)?
3. Fill out a [W-9 Form](#)?
4. Sign a Tax Affidavit?
[\[new business\]](#) or [\[renewal\]](#)
5. Provide a copy of Articles of Organization ([Sec. of State](#))
or Business Certificate ([Town Clerk](#))?
6. Provide [Worker's Compensation Affidavit](#)
& Certificate of Insurance?
7. Fill out [Business Hours](#) & [Operation Update](#) Form(s)?
8. Provide a copy of your Floor/Site/Seating Plan?
9. Provide a copy of a Fire Inspection Report from your
electrician? (if applicable)
10. Contact the Licensing Agent to Schedule and
Inspection? [\[ahobart@provincetown-ma.gov\]](mailto:ahobart@provincetown-ma.gov)
11. Meet with the Licensing Board for Approval?
(if applicable)
12. Obtain a signed, notarized Request to Transfer License?
(Transfers only)

Please contact the Licensing Agent if you have any questions
508-487-7000 ext. 535