Town of Provincetown

INVITATION FOR BIDS: Veterans Memorial School HVAC Repairs

The Town of Provincetown, MA requests bids from qualified HVAC Contractors for HVAC repairs at the Veterans Memorial School, 2 Mayflower Street, Provincetown, MA. Work includes boiler replacement, new piping, ductwork and diffusers, hot water storage tank, controls, and related plumbing and electrical work.

Sealed bids for the HVAC Contract on forms furnished by the Engineer will be received by the Awarding Authority at Provincetown Town Hall, Office of Provincetown Town Manager, 260 Commercial Street, Provincetown, MA 02657, until 2:00 p.m. local time on July 19, 2012. All HVAC Bids will be publicly opened and read aloud immediately thereafter. (If using a commercial carrier such as Fed-Ex, please allow two days, as deliveries are received after 2:00 p.m. each day.)

All qualified bidders shall be certified by the Division of Capital Asset Management and Maintenance (DCAM) for HVAC Construction services.

Each HVAC Bidder may obtain 1 complete set of Contract Documents by email or CD in PDF format including the Project Manual and Drawings, after 9 AM local time, on June 27, 2012 at Bargmann Hendrie + Archetype, Inc., 300 A Street, Boston, MA 02210. Copies of Addenda will be emailed and mailed to registered Bidders without charge. CD's will be mailed to bidders on receipt of an additional non-refundable pre-paid shipping fee of $15.00 payable to Bargmann Hendrie + Archetype, Inc. If Bidder requires hardcopies of the documents, they may be obtained for a refundable deposit of $50 made payable to the Town of Provincetown.

DOCUMENTS: For Questions related to Obtaining Documents by CD or Email, Contact Tom Scarlata at BH+A, at 617-456-2222 or tscarlata@bhplus.com.

THE WORK: For Questions related to the Scope of Work Contact: David Mitchell, Rise Engineering, 401-784-3700, ext. 6189, or Dmitchell@thielsch.com.

Questions seeking clarification of any portion of the specifications or contract documents should be submitted in writing. Copies of Addenda will be emailed and mailed to registered Bidders without charge. Oral interpretations will not be binding as modifications.

Plans will be provided to the following Plan Rooms:
Reed Construction Data
F. W. Dodge

Each HVAC Bid shall be accompanied by bid Security equal to five percent (5%) of the Bid amount in the form of a Bid Bond, Cash or a Certified, Treasurer's or Cashier's Check issued by a responsible U.S. bank or Trust Company, payable to the Town of Provincetown. A bid bond must be from a surety company on the US Treasury list with a rating of at least an A+, Category X. Each Bidder shall attach the required Bid Security to the Bid Form. Any bid bond must be (a) in a form satisfactory to the Awarding Authority; (b) issued by a surety company qualified to do business in the Commonwealth of Massachusetts and satisfactory to the Awarding Authority; and (c) conditioned upon the faithful performance by the principal of the agreements contained in the Bid

The Bid Securities of all HVAC Bidders, except those of the three lowest responsible and eligible HVAC Bidders, will be returned within five (5) days, Saturdays, Sundays, and legal holidays excluded, after the opening of HVAC Bids.

The Awarding Authority reserves the right to waive informalities in the bids, and to reject any or all bids if it is in the public interest to do so.

The successful HVAC Bidder will be required to furnish a Performance Bond and a labor and materials Payment Bond for 100% of the Contract Price, as required by the Contract Documents. The Performance and Labor and Materials Payment Bonds must be provided by a surety company on the U.S. Treasury list with a rating of at least an A+, Category X. Performance and payment Bonds must be (a) in a form satisfactory to the Awarding Authority; (b) issued by a surety company qualified to do business in the Commonwealth of Massachusetts.

Attention is also directed to the minimum hourly wage rates to be paid as determined by the Commissioner of Labor and Workforce Development and the weekly payroll record submittal requirements under the provisions of Massachusetts General Laws, Chapter 149, Section 26 through 27D inclusive.

A Pre-Bid Conference and Site Visit will be held at Veterans Memorial School on Tuesday, July 10, 2012 at 10:00 AM. It is strongly recommended that all prospective bidders have a representative in attendance.

All bids for this project are subject to applicable public bidding laws of Massachusetts, including G.L. c.149, §§44A through 44H, as amended, which are incorporated herein by reference.

The contract will be awarded, if at all, to the bidder deemed by the awarding authority to be the lowest responsible and eligible bidder pursuant to G.L. c. 149, § 44A et seq. In determining whether a bidder is responsible, the Town shall consider, among other things, the bidder's qualifications, including evidence of past performance in similar projects.

The estimated cost of the work is $600,000.

The Town of Provincetown is an affirmative action/equal opportunity owner/purchaser.

By submitting a bid, the bidder agrees that its bid shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of the bids.

The Town reserves the right to waive any informalities, to accept or reject, in whole or in part any or all bids, or take whatever other action may be deemed to be in the best interest of the Town.

Sharon Lynn
Town Manager/Chief Procurement Officer

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