

Minutes: Executive Session of the Provincetown Housing Authority Board of Commissioners

The meeting convened at 6:39pm on November 28, 2012 at the Maushope Apartment complex at 44 Harry Kemp Way, Provincetown, MA following a majority roll call vote in open session under MGL. Ch. 30A Section 21 (a)

(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

Members present: Cheryl Andrews, Nancy Jacobsen, Diana Fabbri

the members discussed that the current ED, Patrick Manning has worked for the HA since 1989. Some years, he worked under a contract. Other years he did not. He has asked the board for a contract. He has asked for a 3 year contract with the 3 % raise listed in the Dept of Housing & Community Developments Budget Guidelines, and shown in the budget as presented at our last public meeting by our Fee Accountant Jenna Milne.

The commissioners mentioned the recent evaluation of Mr. Manning and that the board members are very satisfied with his work and are also aware that he is thought of highly by other Housing Directors on Cape Cod. All of the audits of the Housing Authority have been successfully conducted during his employment.

The members discussed making the new salary retroactive to October 1, 2012 which is the new fiscal year and agreed. We reviewed the proposed contract as drafted by Patrick at the direction of the chair, using the DHCH template, and agreed with its terms.

Cheryl noted the email from Joe Hart at DHCD which states that a contract is legal and binding regardless of whether DHCD has approved it, since she has been told by the Brewster HA ED, that her's seems to be, being held up and has not been approved even tho they submitted it back in August of 2012.

Motion: to approve the terms of a contract by the Provincetown Housing Authority with Patrick J. Manning, current Executive Director, as outlined in the attached draft labeled A.

Roll Call Vote: CA aye NJ aye DF aye.

Motion passes.

Motion: to adjourn this executive session and reconvene in open session.

Roll Call Vote: CA aye NJ aye DF aye. Meeting adjourned at 6:56

notes taken by DF typed by CA