

COUNCIL ON AGING BOARD

December 12, 2012

Members present: Dan Lynch, Chris Asselin, Gladys Johnstone (alternate) and David Ketchum.

Staff present: COA Director Chris Hottle.

COA Friends Board members Mary Peres and Dottie Clements present as observers.

Meeting called to order at 1:30pm.

Motion made to approve minutes from November 7, 2012. Motion seconded and approved.

Public Speak: None.

Director's Report:

- Lots of positive feedback concerning the 40th anniversary.
- This is the last meeting for chairperson Dan Lynch with high praise from Chris and those of us present. A new chairperson will be discussed at our next meeting.
- Chris updated on some points of the budget she is working on. Requests made for extra hours concerning Polly's position. Plus some funding to allow us to have a cafe situation at the new location offering another meal during the week.
- No firm update on when our move will be made. The heating system is coming along plus some new leaks are being looked at. The actual move will probably be in March.
- Brief discussion on the annual appeal in that it has gone out to members so far and to local businesses soon.

Old Business:

- By-Laws input from Chris will be given to us for discussion at the January meeting. Discussion had on the subject of ad-hoc committees and public speak. Both items will be part of the by-laws final document.
- Volunteer Proposal/Seminar is still on the agenda and was briefly explained to new board member Chris Asselin. Our plan is to work on this once we have a firm date of moving.

New Business:

- Dan's Wish List continues with the volunteer proposal, a phone tree set up here, an entertainment festival in depth to be held after we move. All of the suggested ideas for the above are in this meeting agenda and will be kept for timely discussion and additions.
- Faces of COA needs some indepth research and discussion.
- Chris explained that the monthly newsletter is an ongoing work in progress and hoping to get more advertisers. Our only expense with the newsletter is postage.
- What is a Flash Mob was discussed with much humor and a "lets do one" attitude.
- Chris explained that there will be a gathering in January at the COA to express thanks and gratitude to all staff, board members and volunteers. Date to be announced.
- Chris also mentioned the need/search for "on-call" drivers for a variety of needs. They would be paid \$12.00 an hour. Interested drivers should connect with Chris.

Our next meeting is Wednesday, January 9, 2013 at 1:30pm.

Meeting adjourned at 2:23pm.

Respectfully Submitted,

David Ketchum

Clerk

