

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN**

**REGULAR MEETING – MONDAY – NOVEMBER 26, 2012 6 PM**

**TOWN HALL – JUDGE WELSH ROOM**

Chairman Austin Knight convened the meeting at 6:00 PM noting the following:

Board of Selectmen attending: Austin Knight, Elaine Anderson, John Santo, David McChesney and Erik Yingling

Other attendees: Town Manager Sharon Lynn and Assistant Town Manager David Gardner

Recorder: David Gardner

The following are meeting minutes, in brief:

**1A PUBLIC HEARING: MASSACHUSETTS COMMUNITY DEVELOPMENT BLOCK GRANT**

Selectman Anderson read the public hearing into the record.

Grant Administrator Michelle Jarusiewicz present.

In preparation for the FY 2013 Community Development Fund [CDF] grant application round under the Massachusetts Community Development Block Grant (MCDBG) Program-- due February 15, 2013, the town is required to conduct a public hearing regarding our Community Development [CD] Strategy, that is part of the future application and must be conducted 2 months prior to the application submission. The purpose of the hearing is to hear input on the CD Strategy itself. The CD Strategy essentially summarizes the town's planning activities and annual goals and identifies priorities.

The Town of Provincetown is limited in the FY 13 application round to a total of \$289,122 in funds under new MCDBG criteria. This includes local and regional applications. Given the very limited funds, it is my recommendation that the Town only participates in the upcoming regional application for housing rehabilitation and childcare subsidies [both ongoing programs] and not submit an individual application. We do not have any eligible activity within that amount to consider.

**Public Comments** None

**MOTION:** *Move that the Board of Selectmen vote to accept the Town of Provincetown's Community Development Strategy under the Massachusetts Community Development Block Grants FY 2013 Community Development Fund program.*

**Motion by:** Elaine Anderson **Seconded By:** John Santos **Yea 5 Nay 0**

**1B JOINT MEETING PROVINCETOWN PUBLIC PIER CORPORATION**

Marine Patrol Officers Pilot Program update and recommendations.

Chair Lee Ash, Regina Binder, Carlos Verde, LeRoy "Scott" Fraser and Richard Wood

Pier Corp seeks to continue the program in a joint fashion, hoping that the project will continue to improve.

**MOTION:** *Move that be Board of Selectmen vote to extend the Marine Patrol Officers Pilot Program for one additional year with review and report at the end of the season.*

**Motion by:** Elaine Anderson **Seconded By:** David McChesney  
Yea 4 Nay 1 (Erik Yingling)

1C **JOINT MEETING CCNSGMPIAC and CCNS ADVISORY REPRESENTATIVE MARY-JO AVELLAR**

Discussion of the future of the revetments at the North Parking Lot at Herring Cove Beach and the current review process underway with the Herring Cove Subcommittee.

Kerry Adams and Mary-Jo Avellar present.

**MOTION:** *Move that the Board of Selectmen vote to join the CCNSGMPIAC in sending a letter to CCNS Superintendent George Price regarding revetments issues at Herring Cove Beach.*

**Motion by:** Elaine Anderson **Seconded By:** Eric Yingling Yea 5 Nay 0

2. **PUBLIC STATEMENTS**

Carrie Lopes – Chairman of the No Place for Hate Committee. Request that the Selectmen post the No Place for Hate Banner in Town Hall for greater visibility.

3. **SELECTMEN STATEMENTS**

**David McChesney** - None

**Erik Yingling**

Concerned about recent hate crime incident in town. Requesting a feasibility study for a retail fish market. Would like Fisherman's Pier as an agenda item on a future executive session. Would like to add an agenda item on a future meeting to discuss the potential for a passenger fee to charter boats.

**John Santos** – Commercial Street construction is progressing.

**Elaine Anderson** – Read a statement out loud expressing a concern about hate speech and recent report of hate crimes in town.

**Austin Knight** - The Town Manager to identify a place to locate the No Place for Hate banner within Town Hall. Selectmen should hold a workshop with the No Place for Hate Committee.

4. **BOARD OF SELECTMEN APPOINTMENT**

**MOTION:** *Move that the Board of Selectmen vote to appoint Carla Anderson as a Regular Member on the Recycling and Renewable Energy Committee with an expiration date of December 31, 2015.*

**Motion by:** John Santos **Seconded By:** Eric Yingling Yea 5 Nay 0

**MOTION:** *Move that the Board of Selectmen vote to approve the request of the Town Manager Sharon Lynn to appoint Michelle L. Foley as a regular member of the Disability Commission with appoint an expiration date of December 31, 2015.*

**Motion by:** John Santos      **Seconded By:** Elaine Anderson      Yea 5    Nay 0

**5A      COMMUNITY INNOVATION CHALLENGE GRANT**

Purpose of the grant is to aid in building regional work space within the proposed Provincetown Police/Public Safety Facility that will address urgent public safety needs of Outer Cape communities and other agencies in the following four areas:

- 1) Regional Prisoner Processing Area / Lockup Facility that addresses the need for additional male, female, handicap and juvenile prisoner / detainee holding areas;
- 2) Regional Animal Control Kennel / Temporary Holding Area for domestic animals and wildlife in need of care;
- 3) State of the art, combined use, 24 Seat Regional Training Room / EOC;
- 4) Emergency Operations Center in conjunction with an existing signed Inter-municipal Agreement for Regional Shelter Operations between the Towns of Provincetown and Truro, housed in Provincetown;

It is a prudent and fiscally sound approach incorporating a regional concept into the building plan that takes advantage of a narrow window of opportunity.

The geographical isolation of the outer cape poses ongoing challenges while creating problems because of a lack of suitable public, private or non-profit facilities and resources nearby to assist in servicing the needs of communities. The identified areas above are high priority and were listed by participating communities as the most common needs that would have the biggest impact on services. In a collaborative effort, combining resources and the sharing of infrastructure proves the most productive and cost efficient way to improve services for all communities.

**MOTION:** *Move that the Board of Selectmen vote to approve the request of Chief of Police Jeff Jaran to apply to the Massachusetts Executive Office of Administrative Finance for the FY13 Community Innovation Challenge Grant in the amount of \$500,000.00 to aid in the funding for the regional areas incorporated in to the future police building design.*

**Motion by:** Eric Yingling      **Seconded By:** Elaine Anderson      Yea 5    Nay 0

**5B      WATER – KNOWLES CROSSING FILTER PROJECT – Credit Change Order**

**MOTION:** *Move that the Board of Selectmen vote to execute a Contract Credit Change Order to R.B. Our, contractor of record, in the amount of Seventy One Thousand Dollars (\$71,000.00) as recommended by Environmental Partners Group for changes as delineated with stand-by power generation requirements for this subject project.*

**Motion by:** Erik Yingling      **Seconded By:** John Santos      Yea 5    Nay 0

**5C1      TREASURER’S TRANSFER – John Anderson Francis Scholarship Fund**

Request totaling \$1,500.00 leaving a remaining balance in the John Anderson Francis Scholarship Fund of \$1,127,136.94.

**MOTION:** *Move that the Board of Selectmen vote, as Commissioners of the Scholarship Funds, to approve the transfer of \$1,500.00 from the John Anderson Francis Scholarship Fund for the payment of scholarship(s).*

**Motion by:** David McChesney **Seconded By:** Elaine Anderson Yea 5 Nay 0

**5C2 TREASURER'S TRANSFER** – Captain Joseph F. Oliver Scholarship Fund

Request totaling \$1,500.00 leaving a remaining balance in the Captain Joseph F. Oliver Scholarship Fund of \$489,821.64.

**MOTION:** *Move that the Board of Selectmen vote, as Commissioners of the Scholarship Funds, to approve the transfer of \$1,500.00 from the Captain Joseph F. Oliver Scholarship Fund for the payment of scholarship(s).*

**Motion by:** David McChesney **Seconded By:** John Santos Yea 5 Nay 0

**5C3 TREASURER'S TRANSFER** – Town Hall Gift Fund

Voucher(s) to pay this request totaling \$3,299.99 leaving a remaining balance in the Town Hall Gift Fund of \$52,998.04.

**MOTION:** *Move that the Board of Selectmen vote, as Commissioners of the Town of Provincetown Gift Funds, pursuant to MGL C44 § 53A, to approve the use of \$3,299.99 from the Town Hall Gift Fund to pay for the attached invoice(s).*

**Motion by:** David McChesney **Seconded By:** Eric Yingling Yea 5 Nay 0

**6A SET DATES FOR FY 2014 BUDGET REVIEWS**

The purpose of these meetings is to meet with individual Department Heads to discuss their budget for FY 2014. The fourth date, Thursday – January 9, 2013 is a back-up date in case all departments have not been before the Board of Selectmen and is also for any call-backs.

Direct staff to set the FY 2014 budget reviews meetings for the following dates: Wednesday - January 9, Thursday - January 10, Tuesday - January 15 and Wednesday - January 16, 2013 starting at 5 PM in the Judge Welsh Hearing Room, Town Hall, 260 Commercial Street, Provincetown.

**6B TOWN MANAGER FOLLOW-UP** - None

**6C OTHER** - None

**7. CLOSING STATEMENTS**

**David McChesney**

**MOTION:** *Move that the Board of Selectmen vote to send a thank you letter Gail Browne for her service as Chairman of the Scholarship Funds.*

**Motion by:** David McChesney **Seconded By:** Elaine Anderson Yea 5 Nay 0

Scholarship Committee did discuss future rewards now that the High School has closed. Have a joint meeting with the Scholarship Committee. Request that originators of Gift Funds for town should provide that detail for staff for historical purposes.

**Erik Yingling** – None.      **Elaine Anderson** – None      **Austin Knight** - None

**John Santos** – Wants to know the status of the Community Center roof. Will provide future update with Richard Waldo present.

Motion to adjourn by at 7:50 PM.

Minutes transcribed by: Vernon Porter, Secretary to Board of Selectmen  
December 3, 2012