

**PROVINCETOWN PERSONNEL BOARD  
MEETING OF SEPTEMBER 17, 2012  
MINUTES**

Present: Tina Trudel, Lisa Westervelt, Jane Harper, Christie Hardwick, Andrew Aull  
Other: Town Mgr. Sharon Lynn

Called to order at 4:00 P.M.; All Motions were unanimously approved unless otherwise noted.

o Minutes: of February 23, 2012.

MOTION to approve Jane/Second Christie

o Minutes: of June 4, 2012.

MOTION to approve Christie/Second Jane

Distribution by Town Manager of proposed updated policy on use of computers, electronic communications, and social media, for discussion at next meeting. She would like to finalize by the end of 2012.

Discussion of Town Manager's proposed item for fall Special Town Meeting, funding the other half of Town Manager's secretary line from January-June 2013, plus three months for training of new employee.

MOTION: To endorse funding an equalization gap that was created by votes taken at spring 2012 Town Meeting, reinstating the Town Manager's and Board of Selectmen's Secretary into two full-time, equivalent positions, for insertion into the Warrant for Special Town Meeting on October 29, 2012. Tina/Second Christie. Andrew Aull abstained.

Adjourned 4:55, MOTION Jane/Second Andrew