

**COMMUNITY PRESERVATION COMMITTEE  
MEETING MINUTES  
TUESDAY, SEPTEMBER 30, 2008  
Judge Welsh Room**

Chairman Bill Dougal convened the meeting at 9:05 a.m.

Members present: Bill Dougal, Steve Milkewicz, Taylor Polites, Bryan Green, and Dennis Minsky

Other attendees: Assistant Town Manager David Gardner and Community Housing Specialist Michelle Jarusiewicz

Public Comment: NONE

Minutes: Bryan Green MOVED to approve the minutes of 9/16/08 as amended; second by Dennis Minsky. Motion passed 5-0.

CPC Signage: expecting a mock up for next meeting October 14<sup>th</sup>.

CPC Historic Grant Agreement: reviewed draft, some revisions from Taylor, discussion for next meeting whether or not to include language requiring sign.

Land Bank & CPA Fund Merger:

The Director of Municipal Finance presented a preliminary financial analysis of the implications of merging the two funds. Ms. Heilala walked us through the assumptions, the debt service, revenues, and expenses. Dennis indicated that Open Space Committee met on the 26<sup>th</sup> but mostly discussed the misallocated funds. Taylor indicated that Historic met and views the town mandate to manage historic preservation funds across a broader community spectrum and would not support re-allocation of funds for only town hall. Bryan indicated that the Housing Authority was reserving comment until numbers were in hand. Dennis indicated that the Open Space committee spoke about anticipated merger and want to put together a fact sheet on the advantages of separate funds and the disadvantages of merged. If merge, there is a loss of funds. The Town has spent a lot of money already, if change the allocation, money to repay debt comes from somewhere. Ms. Heilala indicated that if funds were merged, debt service gets paid first.

CPC should hold a Public Hearing for sharing information, need to reach out. Town hall rehab numbers won't be available until pre-special town meeting as the bids are due the week before. Suggested date for hearing – Wednesday, November 5<sup>th</sup> in the evening, perhaps a joint meeting with Open Space. Ms. Jarusiewicz to draft a notice.

Next Meeting scheduled for 10/14/08.

Adjourned 10:55 am.

*Submitted by:*

*Michelle Jarusiewicz, Community Housing Specialist*