

Community Housing Council

Meeting Room A

October 15, 2007

4:00 p.m.

Members Present: A.J. Alon, Elaine Anderson, Catherine Reno Brouillet,
Joe Carleo, William Dougal, and Molly Perdue.

Members absent: none

Staff: David Gardner and Sharon Lynn

The meeting was called to order at 4:06 p.m.

Meeting Agenda

Review and approval of Minutes for 10/01/07 & 10/09/07

The minutes for the October 1st meeting are not yet available.

Motion: Approve the minutes for the October 9th meeting as amended.

Motion: A.J. Alon Seconded: Molly Perdue Vote: 5-0-0.

Public Statements

There were none.

Updates from Sharon Lynn:

Housing Office/Housing Specialist

There were three applicants and an offer was made to Polly Hemstock but she has decided to take a position in another field. She was then asked about her work on the TAP grant and she did indicate that she was still interested in doing it or passing on the information to someone else. It was preferred that Polly finish the work on the grant for the agreed-to amount of \$3,500. The Housing Specialist position will be readvertised in the Banner, Cape Codder, and related publications.

Sharon L. will let the three candidates know that the position is being re-advertised and also thank them for their applications and participation.

Shank Painter Road

Sharon L. is still working on the RFP and Dave Guertin is also working on the area for the environmental concerns. She feels that - shortly something will be firmed up and then we'll distribute that - probably by the end of the month.

Bill D. wanted to know if the parcel was going to be delivered to the Town environmentally clean? The DPW will oversee the clean-up and the BoS has already signed an extension for the clean-up. It will probably take a couple of months.

Discussion

Joe Carleo then said that the group should discuss what they will report to the BoS at their meeting on **Monday, October 22nd at 6:00 p.m.** After a lengthy discussion it was decided (in the 15 minutes allotted for their presentation) that Joe C. would tell the BoS about the following:

1. the TAP grant and give them a copy of the brochure developed so far.
2. interviewing both the police and fire to assess their projected housing needs.
3. show them the Community Housing Plan developed by John Ryan in conjunction with the PCHC.
4. apprise them of our attempts to fill the Housing Specialist's position.
5. read them our mission statement – (page 2 of the July 23rd minutes.)

The above is not necessarily in that order.

Joe then asked for a volunteer to ask questions of the BoS. Elaine Anderson volunteered and said she wouldn't mind asking questions. One question posed by Molly was: In our role, would the BoS want us to try our hand in developing an RFP for rental housing? Actually it was thought that this would be the role of the new Housing Specialist. Joe said he will provide the packets to members of the PCHC for the BoS meeting.

Motion: Accept the proposed “Criteria for Projects” authored by Bill Dougal for presentation to the BoS meeting.

Motion: C. Reno Brouillet Seconded: A.J. Alon Vote: 5-0-0.

Joint Meeting with Planning

The proposed meeting with the Planning Department will happen on **October 29th** at 5:30p.m. The regular **PCHC meeting will take place at 4:30 p.m.** – prior to the joint meeting.

Any other business

Thursday evening is the **Business Summit**; Joe said that we're on the agenda. David Gardner hopes that you'll all be at the Business Summit.

Adjournment happened at 5:35 p.m.

Respectfully submitted,

Evelyn Gaudiano

E. Rogers Gaudiano

Approved by _____ on _____, 2007.
Joe Carleo, Chair