

Provincetown Community Housing Council

Caucus Hall

July 23, 2007

4:00 p.m.

Members Present: A.J. Alon, Elaine Anderson, Catherine Brouillet,
Joe Carleo, William Dougal (arr. 4:10 p),
and Molly Perdue.

Members absent: None

Staff: Maxine Notaro

Others: Ted Malone

The meeting was called to order at 4:00 p.m.

Meeting Agenda

Minutes

Motion: Approve the minutes of the July 16th meeting as amended.

Motion: A.J. Alon **Seconded:** Molly Perdue **Vote:** 5-0-0.

Discussion on Shank Painter Project

A.J. Alon recused himself from this discussion. Maxine said the Shank Painter deal has not been finalized so she advised moving this discussion to a later meeting. Elaine Anderson passed out a copy of a Banner article that dealt with the issue.

Discussion on permit procedures

There was nothing more to discuss on this. It had been discussed at the meeting on July 16th.

Discussion on policy and procedures

Joe had promised to send drafts to everyone of a mission statement and a job description for the new position.

At this point in the meeting Bill Dougal came in – at 4:10 p.m.

Bill Dougal revisited a subject that he had discussed at length at the meeting on July 16th. It begged the question: “Who is responsible for writing the RFP?” It was stated that the CHC will have a role in it but the actual writing of the RFP will come from the BoS – and we don’t know how much input we will have. Bill Dougal said, “We have to clarify the process.” After a whole lot more conversation Bill said he still wants clarification. A.J.’s suggestion is to get on the BoS agenda and hammer this out. We have to decide what kind of a role we would have in the whole process. Joe Carleo said he will ask that this be included in the next agenda since he’d like to absorb all the information that the CHC has received.

Bill D. repeated, “What is our role going to be?” One of the main points that Bill Dougal brought up was the need for dormitory housing. Molly feels it should be put on the agenda for the next meeting. She felt, as did most, that the members of the CHC should read our information first.

Mission Statement:

After substantial discussion was exhausted, the following revised mission statement was tentatively agreed upon:

[THE MISSION OF THE PROVINCETOWN COMMUNITY HOUSING COUNCIL (PCHC) IS TO FOSTER THE DEVELOPMENT OF COMMUNITY HOUSING OPPORTUNITIES THAT SUPPORT ECONOMIC DIVERSITY FOR RESIDENTS OF PROVINCETOWN THROUGH PLANNING, RESOURCE IDENTIFICATION AND COMMUNITY OUTREACH.]

Job Description:

A draft job description was handed out; the Council envisions a part time person who would staff an office 5 days a week for perhaps 4 hours/day. This would give both people who need housing and/or developers a place to call for answers to a myriad of questions that any of them may have. The Council would also like the “housing specialist” to attend all pertinent meetings, i.e., Board of Health, Zoning, Planning, etc. It was decided by the Council to ask Michelle Jarusiewicz for her advice on the job description.

Discussion on Technical Assistance Project (TAP) Grant

Joe Carleo suggested developing an outreach program and Molly Perdue suggested that an intern be found who was capable of doing the research and who would provide outreach to the residents of the town, i.e., opportunities for accessory dwellings, tax relief for landlords of low-priced rentals, etc. She will contact a professor she knows from Northeastern who may be able to suggest an intern who may be working on a thesis and who would welcome the stipend. The worrisome part is that no one may be willing to put on deed restrictions which would be necessitated. You may get some negative feeling out of this.

Elaine Anderson said that we may be looking at a small brochure which might be a guideline booklet – something that would be informative.

Discussion on submission of first report to Board of Selectmen (BoS)

The chairman decided that we weren’t ready yet and perhaps the ideal time would be in early September.

Other Business

We have two proposals – Sandy Hill Lane and Red Clay Condominiums should be asked for an update. Maxine will give Red Clay a call and maybe they should give everyone an updated plan. Not next week because there are too many things on the agenda.

Bill Dougal said that when Sandy Hill Lane comes before us he wants the Building Commissioner at the meeting. And secondly – he wants more updated information on current affordable units by next week’s meeting.

A.J. would like Shankpainter put first on the agenda for next week and that would give him the opportunity to come in a bit late since he has to recuse himself from this discussion.

Next meeting is scheduled for July 30th at 4:00 p.m.

Adjournment happened at 6:05 p.m.

Respectfully submitted,
E. Rogers Gaudiano

Approved by _____ on _____, 2007.
Joe Carleo, Chair