

**REGULAR MEETING  
PROVINCETOWN HOUSING AUTHORITY  
Monday, March 5, 2012**

**A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Chair, on Wednesday, March 5, 2012 at 6:00 pm in the Maushope Common Room at 44 Harry Kemp Way.**

**Provincetown Housing Authority Board of Commissioners:**

**PRESENT:**

C. Andrews, Chair, M. Perdue, Vice Chair, N. Jacobsen, State Appointee.

**OTHERS PRESENT:** Patrick J. Manning, Executive Director; Diana N Fabbri, Recording Secretary; Maushope Tenants' Association: Gladys Johnstone, Secretary; Jo-Ann DiOrio.

M. Perdue motioned to move Agenda Item #4 to Item #1.

N. Jacobsen seconded.

**VOTED: 3-0-0**

**4. FRIENDS OF MAUSHOPE:**

Gladys Johnstone has a list of approximately 2,000 registered voters that she received from the Town Clerk and is planning on a Friends of Maushope Tea on Sunday, April 22, 2012 at 1:00 p.m. serving tea and crumpets. The PHA Board will contact people on the list.

M. Perdue: We should have one working list that all of us can deal with. We could bring in names of other people at the next meeting.

**1. PUBLIC STATEMENTS:** None.

**2. COMMISSIONERS' STATEMENTS:** None.

**3. JOINT MEETING WITH BOS:** Meeting is on Monday, March 12, 2012.

Board discussed agenda items and agreed: agenda items: 2011 & 2012 budget, census & vacancies. The Board agreed that the sewer issues would not be an agenda item.

5. **FINANCIAL REPORT:** E.D. reported that the reserve fund is at 17.2 percent.  
N. Jacobsen motion to approve the Financial Report.  
M. Perdue seconded.

**VOTED: 3-0-0**

6. **APPROVAL OF MINUTES:**

C. Andrews motioned to approve the January 25, 2012 minutes with corrections and the December 28, 2011 minutes as presented.  
N. Jacobsen seconded.

**VOTED: 3-0-0**

7. **DIRECTOR'S REPORT:**

**DHCD:** Ed presented the Capital Improvement Plan to be submitted to DHCD. The Board agreed to prioritize all safety issues. ED to present the Capital Improvement Plan to the Maushope Tenant Association on Monday March 26, 2012. The MTA officers have reviewed and approved the plan  
M. Perdue motioned to approve the Capital Improvement Plan.  
N. Jacobsen seconded.

**VOTED: 3-0-0**

**B. Maushope**

1. Friends of Maushope: already covered
2. Sewer Update: No update.
3. Census: 24 of 24.

**C. Family**

1ARRA WAP Boilers; ED presented the Certificate of Completion for the Board review and approval:

M. Perdue motioned to approve the Certificate of Completion,  
N. Jacobsen seconded

**VOTED: 3-0-0**

2. Vacancy: family moved in on Wednesday, February 29, 2012.
3. Sewer Update: No update.
4. Census: 9 of 9.

**D. Foley House**

1. Census: 10 of 10.

**8. OLD BUSINESS:**

**A. Board State Appointee – Status:** None.

**B. 90 Shank Painter Road – Update:** None.

**C. 951R Commercial Street – Update:** PHA is waiting for approved PAHTF funds to be received from the Town to pay for the RFP and advertising.

**D. Community Preservation Committee – Report:** N. Jacobsen reported that M. Jarusiewicz withdrew her proposal for the Housing Vouchers, leaving one proposal for the Housing Specialist.

M. Perdue motioned to support the Housing Specialist’s CPC application at Town Meeting.

N. Jacobsen seconded.

**VOTED: 3-0-0**

**E. Community Housing Council – Report:** No report.

**9. NEW BUSINESS:** None.

**10. APPROVAL OF VOUCHERS:**

M. Perdue motioned for approval of vouchers.

N. Jacobsen seconded.

**VOTED: 3-0-0**

**11. CLOSING STATEMENTS:** None.

Next board meeting scheduled for Tuesday, April 10<sup>th</sup> at 4 pm.

N. Jacobsen motioned at adjourn at 7:38 p.m.

Respectfully submitted,

Diana N. Fabbri

Recording Secretary