

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

SPECIAL MEETING – THURSDAY, FEBRUARY 9, 2012 5 PM

TOWN HALL – JUDGE WELSH ROOM

Chairman Elaine Anderson convened the meeting at 5:00 PM noting the following:

Board of Selectmen attending: Elaine Anderson, David Bedard, Austin Knight, John Santos and David McChesney

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner

Recorder: David Gardner

The following are minutes, in brief:

1. Grace Hall Parking Lot Vendor Presentation

Ron Circerchia, President of Ristan Co., Don Circerchia of Ristan, and Don Vetrell of Federal ADP in attendance along with Parking Administrator Domenic Rosati.

Ristan Systems provided a presentation as to what it considers to be the optimum, cost beneficial parking system for the most user friendly use of Grace Hall Parking Lot. The proposal will provide strict audit control, maximum hassle- free streamlined traffic flow and offer Provincetown on-line real time monitoring of parking demand and use that will allow Provincetown readily available tools to better manage their facilities.

Ristan Systems has been advising and providing Provincetown parking products and services for its On Street and Off Street parking requirements for almost three years.

Re: The Grace Hall Parking Facility. Ristan proposes the re-design of this facility offering Cashierless Payment, AVI/Transponder Access and Egress for Residents and other Contract Parkers, Central Pay On Foot Devices that will eliminate traffic backlogs and the exits, Value Card for Visitors and Merchants and the most advanced Computer Based Real Time Parking Software that will allow access to essential parking and revenue data and critical reports for management. We also propose the following physical improvements to the Grace Hall Lot: Relocating the Prince Street Entrance farther in from Prince St. decreasing traffic backlogs, adding an additional Exit Lane (Unmanned) at Capt Birdie that will more expediently provide exiting from the lot, decrease queing and enhance the usage of the facility. The Element PARCS Software provided will allow the Town to remotely monitor, audit and control the Grace Hall Facility and also accommodate the MPL Lot with the same level of Central Control.

Staff is recommending restructuring and automating the entrance and exit lanes at the Grace Hall Parking Lot. The benefits of the restructuring include improved accountability, improved efficiency, increased parking revenue and decreased parking expenses.

Motion to adjourn by Austin Knight at 6:28 PM

Minutes transcribed by: David Gardner - February 9, 2012