

# Provincetown Community Housing Council

Grace Gouveia Building, Room 6

January 12, 2009

**4:00 p.m.**

Members Present: Joe Carleo, A.J. Alon, Jack McMahon, and Bill Dougal

Members Absent: Cathy Reno Brouillet and Molly Perdue [excused]

Staff: Community Housing Specialist Michelle Jarusiewicz

## **Community Housing Specialist Report**

Michelle Jarusiewicz reported:

- **33 Court St.** – DHCD engineer on site earlier that day and will put together specifications for the partial replacement of the roof and replacement of 7 windows. If the estimate is under \$10,000 for that portion, request will be made to DHCD to see if the rest of the work can be done in-house. The goal is to make it occupy-able as soon as possible, potentially by May 2009. Once that is determined, a contract for the Trust Funds will be drafted with the scope attached.
- **90 Shank Painter:** Board of Selectmen approved the Land Development Agreement on 12/4/08.
- **MCDBG '09 Housing Rehab Program:** Provincetown will be part of a regional grant application with the Town of Wellfleet for code correction in income eligible properties.
- AJ Alon moved approval of **letter of support** for the housing rehabilitation MCDBG application; second by Jack McMahon; approved [3-0-0].
- The **Housing Office budget** of \$59,740 was submitted to the Town Manager and the Board of Selectmen; next step is submission to Community Preservation Committee for funding approval.
- **40B Housing Inventory:** revised inventory was submitted for 122 affordable units [5.92%]
- **Herring Cove Village:** Board of Selectmen approved marketing plan on 11/24/08 which was then submitted to DHCD. DHCD requested a full Local Action Unit [LAU] application in order to review the marketing plan. A full LAU was submitted to DHCD on 12/31/08 and is under review.
- **Commonwealth Capital Application:** For many grant programs, the state requires the town to submit a Commonwealth Capital Application, which is scored. This annual application includes questions on housing, zoning, open space, sustainability, energy, and other areas. This does not provide funding directly but is part of the overall score of certain grants. A Commonwealth Capital application was submitted on 1/7/09.
- **Affirmative Fair Marketing & Conducting Lotteries for Affordable Developments:** training, 2/4/09, Boston.

**Elizabeth Bridgewater, Executive Director, Community Development Partnership:** expecting to have 2 new rental units available for occupancy summer 2009, each with 2 bedrooms, materials will be forwarded.

**Annual Town Report:** the Chairman to write the annual report for CHC to include information that we have a number of affordable units with additional units to be added when the proposed projects come on line. That it is still a small number and that there is still need for additional affordable housing.

Bill Dougal requested **status of various projects** including 83 Shank Painter Road and the Race Point Road projects. He also requested the Housing Specialist to draft the number of affordable units outside of the state jargon [i.e. 40B Inventory eligible].

## **Minutes**

AJ Alon moved approval of minutes for 12/8/08 as amended; second by Jack McMahon; approved [3-0-1].

**Next Meeting:** January 26, 2009 if needed.

MOTION to adjourn. 4:50 pm.