

Meeting of the Board of Fire Engineers

November 30, 2011

Meeting convened at 7:42 p.m.

Members present: Chief Michael S. Trovato
Russell Zawaduk
James Roderick
Gerard Menangas
Ronald White

Others present: Director of Municipal Finance Dan Hoort

Capital Budget

Rescue vehicle 197 is up for replacement FY2011. LCA has a vehicle sitting at the highway garage, the motor is gone, but the box is good. Trovato suggested having Osage re-chassis the vehicle. Monies saved could be used to purchase Life Pak 15's that cost approximately \$32,000.00 each. Rescue 197 could then be used as a backup ambulance for LCA. Lower Cape Ambulance is in favor of this proposal.

The remaining funds in ATM 10 Article 5-4 (\$44,656.74) used for the purchase of Rescue vehicle 198 will be transferred to a new Article for the purchase of the next rescue vehicle.

Next Board meeting will be scheduled to discuss the Capital Budget.

New Line item, Rescue Supplies, in FY 2013 Budget

Rescue Captain estimated \$12,000 is needed for supplies and \$3,000 for training.

Education line item was increased by \$3,000.00 to cover rescue training.

Hoort advised the board that he could not speak for the Board of Selectmen or the Finance committee account, but the firefighters could be paid out of the revolving account and then the outside company would be billed. The money received from the company would then go back into the revolving account. He added that was what the revolving account was for, to take money in and pay money out.

Fourth of July expenses are paid out of a Town Meeting Article advised Hoort. Roderick advised Hoort that Provincetown Rescue members should be paid at the same rate as the EMT's hired from out of town. Hoort stated as long as the Article B request for \$41 an hour for Fire Details was approved at Town Meeting it should not be an issue. He added that he wasn't sure about a fire detail that was not paid for by somebody else.

Safety Inspections/Standby hourly pay will be increased to \$25.00 pr hour although the Watchman line item will not be increased.

The Oil Inspector's yearly pay will be increased to \$2,000 and will be paid out of this line item. Hoort asked if it was an employee type relationship or an independent contractor. Chief Trovato stated that a member of the department performs the job as one of their duties.

Hoort suggested the Watchman line item also be moved to the A Budget.

\$2,000 stipend for members completing Firefighter I & II Training discussed. Hoort suggested it be placed in the Compensation Plan. Town Counsel and/or the Auditors will be consulted. He added that payroll should always be paid out of the A Budget. If it is voted on and accepted in the compensation plan then there will be no question when it comes thru.

Hoort informed the board of a donation of \$1,000 made to the Fire Department. \$500 donated to the Fire Department and \$500 to the Rescue Squad.

Summary of changes:

533000 – Oil Inspector/Safety Inspector will move to the A Budget. (formerly Contracted Services-Safety Inspections)

530003 – Contracted Services – Watchman and 533620 – Arson Investigation will be combined for a total line item of \$9,000 and will be moved to the A Budget.

8:20 p.m. Dan Hoort left the meeting.

Budget review with the Town Manager will be held on Wednesday, December 7, 2011.

Secretary will be using vacation time in December.

Annual Town Report due no later than January 25, 2012.

Rescue

EMT Course

Aubrey Gordon would like to enroll in the EMT course being offered by Sylvester Consultants. The course is starting January 18 2012 thru May 16, 2012 in Hyannis and will be held Monday and Wednesday evenings 6:30 p.m. -9:30 p.m. Cost \$975.00 Gordon is requesting the department pay for the course. Price includes Uniforms, Books and CPR.

Motion: Roderick motioned to approve Gordon's request, Zawaduk seconded the motion; All in favor.

Turn out gear for ambulances discussed. Captain Parks will be asked about the gear.

Heavy Duty Extinguisher Brackets are needed for all Rescue vehicles. R.E. Lyons will be contacted.

State Ambulance Inspection on November 28, 2011 revealed:

Rescue 196 -Running board lights out on vehicle Jim Roderick will contact Dick Willis.

Rescue 197 – Cab passenger door exterior skin welds broken and door panel moving forward maybe causing door failure and further body damage.
Evidence of leak at front area of lower transmission assembly.

Jim Roderick will contact Dick Willis re the lights. Rotary Auto Body or truck repair shop in Yarmouth will be contacted by Roderick.

House 1

Letter of retirement received from Francis Santos.

Motion: Zawaduk motioned to accept Santos's letter of retirement; Menangas seconded the motion; All in favor.

Chief Trovato will write Francis Santos and Tom Roda a letter thanking them for their service.

House 2

Ladder 192- valve on the bottom of the aerial ladder is leaking. Same problem was noticed in last year's ladder report. Chief Trovato will contact Ferrara re the problem.

House 3 & 4

Captains Craig Martin and Jeff Perry will be asked to attend a board meeting to discuss the lack of participation of their house members.

SCBA Training Drill will be held on December 4th at the Main Station. Barnstable County Training Academy will instruct the course.

Deputy Chief Alexander's letter to the Chief discussed. Trovato asked Alexander to consider staying on the board as an administrative assistant rather than retiring from the board. Alexander is considering the option.

Reorganization of the board will be held in January. The Chief may recommend to the Town Manager to reduce the board to 3 members. Trovato suggested two deputies.

Adjournment

Motion: White motioned to adjourn the meeting; Roderick seconded the motion; All in favor.

Meeting adjourned at 9:54 p.m.