

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING – MONDAY – SEPTEMBER 26, 2011 6 PM

TOWN HALL – JUDGE WELSH ROOM

Chairman Elaine Anderson convened the meeting at 6:00 PM noting the following

Board of Selectmen attending: Elaine Anderson, David Bedard, Austin Knight, John Santos and David McChesney

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner

Recorder: Vernon Porter

The following are meeting minutes, in brief:

1A JOINT MEETING WITH BEAUTIFICATION COMMITTEE

At their meeting on Monday, May 23, 2011 the Board of Selectmen unanimously voted in favor of requesting an annual joint meeting with each board and committee of the Town. The intention of this meeting is to become acquainted with any members the Selectmen may not have already had the opportunity to meet, and to discuss matters of mutual importance as well as common goals for the coming year.

Beautification Committee Members present: Chair Todd Westrick, Barbara Rushmore, Ross Sormani, Sheila LaMontague and Mary Ann Powers.

Chair Todd Westrick went over his letter to the Board date September 19, 2011 (attached to agenda item) with emphasis on the completed work and what is in store for the future. There needs to be careful assessments of town owned property. Mr. Westrick emphasized that his committee and volunteers can do a lot but cannot sustain things on their own and request the assistance of the Board of Selectmen to have town staff assist with a maintenance plan.

Elaine Anderson - We hear your concerns and want to compliment all those involved in the parking department that planted and maintained the MacMillian Parking Lot this season.

Ross Sormani – It gets exceptionally frustrating at times and we need your assistance in planning ahead.

Barbara Rushmore – Once the Beautification Committee does the planting we will need the assistance of the DPW to keep it maintained on a regular basis.

Sheila LaMontague – Comments on Pilgrim’s First Landing Park. Who is responsible for maintaining this area?

Austin Knight – We have to look at this year’s budget and plan on doing maintenance on an annually basis.

David McChesney – 1) Any plan to have people adopt an island or other sections within the town? Answer – We decided not to proceed in this area at this time. 2) Is the Beautification Committee kept up to date of town projects? Answer: Yes, David Gardner has kept us abreast of what is happening.

Town Manager Sharon Lynn – I would suggest that they give me an overview and then I will invite the department heads in to meet with the Beautification Committee.

John Santos – Open space should be brought into consideration as well.

David Bedard – Being a tourism town, we should go after the VSB for additional funding.

Board of Selectmen – Direct the Beautification Committee to meet with the Town Manager, Assistant Town Manager and Department of Public Works personnel to determine how we can move forward with a comprehensive maintenance plan.

1B JOINT MEETING WITH PROVINCETOWN HOUSING AUTHORITY

At their meeting on Monday, May 23, 2011 the Board of Selectmen unanimously voted in favor of requesting an annual joint meeting with each board and committee of the Town. The intention of this meeting is to become acquainted with any members the Selectmen may not have already had the opportunity to meet, and to discuss matters of mutual importance as well as common goals for the coming year.

Housing Authority members present: Chairman Cheryl Andrews, Harriet Gordon, Thomas Roberts and Nancy Jacobsen.

Topics of discussion:

1. Chairman Andrews invited the Board of Selectmen to attend the 25th Anniversary of Maushope Open House – Sunday, October 16, 2011 from 1-4 PM and gave a brief background of how Maushope came about. Maushope is looking for volunteers to help keep their grounds maintained.
2. 26 Alden Street discussion re: Reuse as Senior Housing – Is this a possibility?
3. 951R Commercial Street – Was put on the market but unfortunately due to the low market rate it has not received any bids to our RFP. We met and decided to lower the price and put out another RFP.
4. Harry Kemp Way pedestrian traffic issues are much better. Were handled by the residents and have been doing very well.

Harriet Gordon – We need to talk about hooking up to the sewer for Maushope and Pearl Street.

5. Update on vacancies - Patrick Manning - Maushope & Foley house are 100% occupied. One family - 3 bedroom unit on Pearl Street. Work will start next week to rehab this house and hopefully it will be finished by end of October or early November. 20A Court Street also needs some rehabbing.
6. Vacancies - There is only one unit vacant in town. (40 Pearl Street) – which is in need of rehab.
7. David Bedard - 1) Do you have a maintenance reserve fund? Answer: Our reserve is \$7,000.
2) Are you serious about reusing the Grace Gouveia building as elderly housing? It would take a great deal of money to rehab. I think you'd be better off building a completely new housing.

Michelle Jarusiewicz - Reiterated the need for elderly housing. Trying to get help from other sources to see what the feasibility will be to rehab the Grace Gouveia building.

John Santos – One of the reasons we’re moving out of that building is because of the cost to rehab it. We’re looking to sell this property. I want to see elderly housing but I would like to see a new building.

Elaine Anderson – Is there land next to Maushope that you can purchase? Answer – We may be able to expand if we get the sewer via using the leach fields.

- 1C** **90 SHANK PAINTER ROAD**
Estoppel Agreement and Affordable Housing Restriction
Continued to date and time to be determined.

2. **PUBLIC STATEMENTS**

Cheryl Andrews – Assembly of Delegates report – Schedule as a future agenda item.

3. **SELECTMEN STATEMENTS**

David McChesney – None John Santos – None David Bedard - None

Austin Knight

Met with The Speaker of The House and other legislatures last week on room tax expansion. Meeting went very well. Thanks to Town Manager Sharon Lynn for her help.

MOTION: *Move that the Board of Selectmen vote to send a letter of thanks to Speaker of the House DeLeo and Sarah Peake.*

Motion by: Austin Knight **Seconded By:** David Bedard Yea 5 Nay 0

Elaine Anderson

MOTION: *Move that the Board of Selectmen vote, in honor of their 25th Anniversary, to proclaim Sunday, October 16, 2011 as Maushope Day in the Town of Provincetown.*

Motion by: Elaine Anderson **Second By:** Austin Knight Yea 5 Nay 0

There are new intruders out onto the sidewalks. Rose bushes need to be cut back.

Had an experience recently and I would ask people to be civil when you are talking to your neighbors.

Beaches – Need continued help in getting boats off the beaches.

Pot Holes - Thanks to DPW for filling in pot holes.

Shoulder season seems to be alive and well. From what I can gather we had a good season.

4. **BOARD OF SELECTMEN’S APPOINTMENTS** - None

5A1 **AIRPORT COMMISSION** -
EA/FEIR/DRI PHASE IV – Grant

Airport Manager Butch Lisenby explained that this grant outlines the Permitting and Design efforts necessary to enable Provincetown Airport to construct our Capital Improvement Projects (CIP) as defined in the Final Internal Draft of the Final Environmental Impact Report

(FEIR)/Environmental Assessment (EA)/ Section 4(f)/Development of Regional Impact (DRI) document (FEIR/EA/Section 4(f)/DRI; EEA No. 13789). The Cape Cod Commission (CCC) has established that 90% design plans ensure enough information is available for them to make a determination on specifics, under their DRI review process. Also included in the Grant is the Wildlife Hazard Assessment, now required by the FAA. This grant has been approved as to form by Town Counsel.

MOTION: *Move that the Board of Selectmen vote to execute a grant in the amount of \$1,254,000.00 from the Federal Aviation Administration (FAA) for the Phase IV Environmental, 90% Design, Final Terminal Concept, Energy Assessment and Wildlife Hazard Assessment at the Provincetown Municipal Airport.*

Motion by: Austin Knight **Seconded By:** John Santos Yea 5 Nay 0

5A2 AIRPORT COMMISSION

Independent Fee Estimates for EA/FEIR/DRI PHASE IV – GRANT

Airport Manager Butch Lisenby - The URS Corporation will independently check the proposed cost of the Phase IV Environmental, 90% Design, Final Terminal Concept, Energy Assessment and Wildlife Hazard Assessment project at the Provincetown Airport. This report will confirm the preliminary information submitted to the FAA from URS in regards to this project. The contract has been approved as to form by Town Counsel.

MOTION: *Move that the Board of Selectmen vote to execute a contract in the amount of \$4,380.00 with URS Corporation, 500 Enterprise Drive, Suite 3B, Rocky Hill, CT. for the Independent Fee Estimate (IFE) of the Phase IV Environmental, 90% Design, Final Terminal Concept, Energy Assessment and Wildlife Hazard Assessment for the Provincetown Municipal Airport.*

Motion by: Austin Knight **Seconded By:** John Santos Yea 5 Nay 0

5B SINGLE STREAM RECYCLING - TRAILERS

DPW Deputy Director Sandy Turner - There were two bidders, the STECO bid was for the 2 trailers \$107,750 with the trade of \$48,000.00 for a total cost of \$59,750. The second bidder, Spector Manufacturing Inc., bid \$100,964 for the cost of the trailers and only \$29,948 for the trade. These are the trailers we will use for the Single Stream Recycling.

MOTION: *Move that the Board of Selectmen vote to execute a contract with the low bidder STECO Trailer, PO Box 22013, Dorchester, MA for the provision of two closed top ram style 100 cubic yard trailers and the trade of a 100 cubic yard -walking floor open top trailer for use with our Single Stream Recycling Program.*

Motion by: Austin Knight **Seconded By:** John Santos Yea 5 Nay 0

David Bedard - Schedule a future site visit to DPW Garage and Transfer Station.

David Bedard recused himself because of business conflict.

5C1 PARADE PERMIT: RECREATION DEPARTMENT

Annual Halloween Parade – Monday, October 31, 2011

MOTION: *Move that the Board of Selectmen vote to approve the Parade Application Permit submitted by Recreation Director Brandon Motta on behalf of the Town of*

Provincetown to hold the Recreation Department's "Annual Halloween Parade" on Monday, October 31, 2011 from 3:30 PM to 4:45 PM.

Motion by: Austin Knight Seconded By: John Santos Yea 4 Nay 0

David Bedard returned.

5C2 PARADE PERMIT

Pilgrim Provincetown Turkey Trot – November 24, 2011

The Board of Selectmen requested this agenda item be brought forward from their September 12, 2011 meeting in order for the applicant to change the route of the event.

MOTION: *Move that the Board of Selectmen vote to approve the parade application permit submitted by Tanya Huizdak, 60 Racepoint Road, Provincetown, MA , to hold a "Pilgrim Provincetown Turkey Trot" on Thanksgiving Day - Thursday, November 24, 2011, from 9 AM to 10 AM. No rain date.*

Motion by: David McChesney Seconded By: David Bedard Yea 5 Nay 0

5D TREASURER'S TRANSFER

Public Fountain Gift Fund

The remaining balance in the Public Fountain Gift Fund after paying these invoices will be \$6,716.76.

MOTION: *Move that the Board of Selectmen vote, as Commissioners of the Town of Provincetown Gift Funds, pursuant to MGL C44 § 53A, to approve the use of \$134.00 from the Public Fountain Gift Fund to pay for the attached invoice(s).*

Motion by: Austin Knight Seconded By: John Santos Yea 5 Nay 0

6A OCTOBER 24, 2011 – SPECIAL TOWN MEETING

Approve the Warrant for publication

The Town Meeting warrant closed at 11 a.m. on Friday, September 23, 2011, with a total of 14 articles. The warrants will be published in the newspaper on Thursday, October 6, 2011. Town Counsel has approved as to form.

MOTION: *Move that the Board of Selectmen vote to approve the ordering of the articles in the warrant for the October 24, 2011 - Special Town Meeting as approved to form by Town Counsel.*

Motion by: David Bedard Seconded By: Austin Knight Yea 5 Nay 0

6B TOWN MANAGER SHARON LYNN FOLLOW-UP

Looked into the water infiltration at the Police Station. The volume of water was just too great for the functioning sump pump to handle. New rotted windows have been found in the building.

Library site work issues have been resolved. Colantonio has agreed to a compromise to allow the work to move forward. Project site work is slated to take another 4 to 5 weeks.

David Gardner – Showed four different sizes of "sharrows". The Board of Selectmen

approved the use of the 14” x 24”size “sharrow” with white reflective paint.

6C OTHER

Sharon agreed with Austin’s impression of meeting with the Speaker regarding room tax expansion. Thought he understood the impact to both Provincetown and the fiscal impact to the state.

7. MINUTES OF BOARD OF SELECTMEN’S MEETING

MOTION: *Move that the Board of Selectmen vote to approve the minutes of:*

September 12, 2011 (Special Mtg. 5:30 PM) as printed.

September 12, 2011 (Regular Mtg. 6 PM) as printed.

September 20, 2011 (Special Mtg. – Town Warrant Articles) as printed.

Motion by: David Bedard Seconded By: Austin Knight Yea 5 Nay 0

8. CLOSING STATEMENTS

David McChesney - None **John Santos** - None

David Bedard - None **Elaine Anderson** – None

Austin Knight – Will make a motion for a Tour Guide Appreciation Day proclamation at next meeting.

9. EXECUTIVE SESSION – MGL C.39, §23B CLAUSE 3 & 6

MOTION: *Move that the Board of Selectmen vote pursuant to MGL C. 39, §23B, clause 3 and 6, to go into executive session to discuss personnel, litigation and the value of land; and not to convene in open session thereafter. [Roll Call Vote]*

David McChesney -Yea **John Santos** - Yea

Austin Knight – Yea **David Bedard** - Yea **Elaine Anderson** – Yea

Motion by: David Bedard Seconded By: Austin Knight Yea 5 Nay 0

The Board went into executive session at 8:04 PM

Minutes transcribed by: Vernon Porter, Secretary to Board of Selectmen
September 27, 2011