



Finance Committee

Finance Committee Meeting Minutes
 March 16th, 2011 @ 6:00 pm
 Judge Welsh Room at the Provincetown Town Hall
 Called to Order: 6:04 pm

Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Coen, Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ann Maguire, Vice Chair	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thomas Thurston	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	David McChesney	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erik Yingling (arr: 6:14)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Donegan	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glen Dombrow	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederic Biddle	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open), Alternate	<input type="checkbox"/> Voting
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open), Alternate	<input type="checkbox"/> Voting

(Note: P = Present E = Excused U = Unexcused)

These minutes are in brief format. This meeting was filmed and is available for viewing at <http://www.provincetowntv.org> or on DVD at the Provincetown Television office.

Also Present:	
David Gardner, Asst. Town Mgr.	Dan Hoort, Finance Director

- Order of Business:**

 1. Public Hearing on proposed FY12 Capital Improvement Projects.
 2. Committee recommendations and report assignments on the Capital Improvement Projects.
 3. Public Hearing on the April Special and Annual Town Meeting warrant articles.

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| <ol style="list-style-type: none"> 4. Committee recommendations and report assignments on Town Meeting warrant articles. 5. Minutes of prior meetings, as time permits. 6. Any other business that may legally come before the Finance Committee. |
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Public Hearing on proposed FY12 Capital Improvement Projects

The Chair opened the public hearing and read the notice, as published twice in The Banner newspaper, into the record:

“In accordance with §9-2-4 of the Provincetown Charter, the Provincetown Finance Committee will hold a **Public Hearing on Wednesday, March 16, 2011 at 6:00 pm** in the Judge Welch Hearing Room, Town Hall, 260 Commercial Street, Provincetown, MA to hear comments from the public on the Capital Improvement Projects proposed in the April 4, 2011, Annual Town Meeting Warrant.

A copy of the Capital Improvements Program is available for inspection in the office of the Town Manager/Board of Selectmen in Town Hall. Comments may be submitted in writing to that office no later than Tuesday, March 15, 2011, or in person at the hearing.”

The Chair noted that no public comments were received in writing, or in person, but left the public hearing open. The Committee then proceeded to discuss and vote on capital articles.

STM Article 3, Capital Improvements and Transition Costs Related to Relocation to the Veteran’s Memorial Elementary School

The VMES building will be reconfigured to accommodate the Council on Aging, Recreation Department, and various other DPW departments.

Motion # 1: To Recommend STM Article 3 in the amount of \$379,721.			
Motion By: Ann Maguire		Second By: Glen Dombrow	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Ann Maguire			

STM Article 4, Sale of the Grace Gouveia Building

Motion # 2: To recommend STM Article 4, Sale of the Grace Gouveia Building.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Glen Dombrow			

STM Article 5, Sale of the Community Center Building

Mr. Yingling expressed concerns about giving up ownership of a building that has such historical connections to the Town and the community.

Motion # 3: To recommend STM Article 5, Sale of the Community Center Building.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 5	Against: 0	Abstain: 1	Recuse:
Assigned To: Glen Dombrow			

STM Article 6, Wastewater Optimization and Expansion – Supplemental Borrowing Authorization

Motion # 4: To Recommend Article STM6 in an amount up to \$800,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Donegan			

The Chair closed the public hearing at 6:31 pm.

Public Hearing on the April Special and Annual Town Meeting Warrant Articles

The Chair opened the second public hearing and read the public hearing notice into the record..

will hold a Public Hearing on **Wednesday, March 16, 2011 at 6:30 pm** in the Judge Welch Hearing Room, Town Hall, 260 Commercial Street, Provincetown, MA to hear comments from the public on the April Town Meeting warrant articles.

Copies of the warrant articles are available for inspection in the office of Town Manager/Board of Selectmen at Town Hall. Comments may be also be submitted in writing to that office no later than Tuesday, March 15, 2011, or in person at the hearing.”

The Chair noted that there were no written public comments. The first few articles were taken out of order because the proponents were present.

ATM Article 8 – Community Preservation Budget, presented by Dorothy Palanza (CPC Chair)

Section 1. Reserves

(No recommendation was made, as the amount is \$0).

Section 2A. Appropriations: A. \$230,449 for affordable housing debt service; \$59,733 for open-space debt service; \$193,966 for historic preservation debt service

Motion # 5: To recommend ATM Article 8, Section 2 in the amount of \$484,148.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Coen			

Section 2B. \$12,000 for display cases for historic documents and art at town hall

Motion # 6: To recommend ATM Article 8, Section 2B in the amount of \$12,000.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Donegan			

Section 2C. \$44,500 for Winthrop Street Cemetery assessment and emergency repairs

Motion # 7: To recommend ATM Article 8, Section 2C in the amount of \$44,500.			
Motion By: Thomas Donegan		Second By: David McChesney	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: David McChesney			

Section 2D. \$26,500 for municipal archives storage

Motion # 8: To recommend ATM Article 8, Section 2D in the amount of \$26,500.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Glen Dombrow			

Section 2E. \$75,000 for Hawthorne Barn renovation

Mr. McChesney objected to the use of CPC funds for the renovation of private property, even if it is historic. It would set a new precedent for the use of historic funds in Provincetown.

Motion # 9: To recommend ATM Article 9, Section 2E in the amount of \$75,000.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 5	Against: 1	Abstain: 0	Recuse:
Assigned To: Thomas Coen			

Section 2F. \$42,130 for Housing Office support

Motion # 10: To recommend ATM Article 9, Section 2F in the amount of \$42,130.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Thurston			

Section 2G. \$15,000 for CPA general administration

Motion # 11: To recommend ATM Article 9, Section 2G in the amount of \$15,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Thurston			

ATM Article 15. Stable Path – Amendment to Reduce Appropriation and Scope of Project, presented by Dorothy Palanza

Motion # 12: To recommend ATM Article 15 in the amount of \$540,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Coen			

ATM Article 38. Rescind Vote to Establish Community Preservation Committee, presented by Dorothy Palanza

Consideration of this article was tabled, pending an opinion from Town Counsel on its legality.

(The Committee went into recess at 7:36 and resumed at 7:41).

ATM Article 35. Senior Citizen Discount Taxi Voucher Fund, presented by Raphael Richter (petitioner)

Mr. Yingling recused himself from discussion of this article because he is an employee of Mr. Richter and also his cousin.

The Committee had two main concerns about this article:

- It would reduce taxi license income to the town by earmarking a portion of the receipts to pay for vouchers for the elderly; and
- It would create additional administrative and logistical problems.

The Committee felt that local taxi companies should simply offer a discount to seniors directly, as is done in other towns on the Cape.

Motion # 13: To not recommend ATM Article 35.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 5	Against: 0	Abstain: 0	Recuse: EY
Assigned To: Thomas Thurston			

The Committee returned to the beginning of the warrant and voted on articles with financial implications that it had not already voted on.

STM Article 1. FY 2011 Budget Adjustments.

Motion # 14: To recommend STM Article 1 in the amount of \$273,471.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Donegan			

STM Article 2. Rescind Unused Borrowing Authority

Motion # 15: To recommend STM Article in the amount of \$172,472.			
Motion By: Erik Yingling		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Erik Yingling			

STM Article 7. Transfer Funds to the Cemetery Perpetual Care Fund

Motion # 16: To recommend ATM Article 7 in the amount of \$46,645.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: David McChesney			

STM Article 8. Library Renovations – Extend Air Conditioning to Second Floor

Discussion of this article was tabled until the final bids come in.

STM Article 9. Use of Parking Funds for Capital Improvements

Motion # 17: To recommend STM Article 9 in the amount of \$67,794.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Ann Maguire			

STM Article 10. Use of Unexpended Funds in Prior Town Meeting Articles to Fund Fire Department Building Capital Improvements

Motion # 18: To recommend STM Article 10 in the amount of \$61,480.			
Motion By: Erik Yingling		Second By: Glen Dombrow	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Thurston			

STM Article 11. Stabilization Fund

Motion # 19: To recommend STM Article 11 in the amount of \$220,000.	
Motion By: David McChesney	Second By: Erik Yingling

For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Erik Yingling			

STM Article 12. Room Occupancy Tax

Mr. Yingling recused himself from this discussion because he holds a real estate license. Ms. Maguire also recused herself because she owns vacation rental property in Town. This left the Committee without a quorum to consider the article.

ATM Article 5. FY 2012 Capital Improvements Program

Section 1. Shortel Telephone Network Expansion

Motion # 20: To recommend ATM Article 5, Section 1 in the amount of \$50,000.			
Motion By: Ann Maguire		Second By: Erik Yingling	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Coen			

Section 2. Police Fleet Upgrade Plan

Motion # 21: To recommend ATM Article 5, Section 2 in the amount of \$8,800.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Ann Maguire			

Section 3. Police Fleet Upgrade Plan

Motion # 22: To recommend ATM Article 5, Section 3 in the amount of \$19,835.			
Motion By: Thomas Donegan		Second By: Glen Dombrow	

For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Ann Maguire			

Section 4. Storm Water Management

Motion # 23: To recommend ATM Article 5, Section 4 in the amount of \$100,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: David McChesney			

Section 5. Public Works Fleet Replacement Plan

Motion # 24: To recommend ATM Article 5, Section 5 in the amount of \$202,000.			
Motion By: Ann Maguire		Second By: Thomas Donegan	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Donegan			

Section 6. Single Stream Recycling

Motion # 25: To recommend ATM Article 5, Section 6 in the amount of \$334,900.			
Motion By: Erik Yingling		Second By: Glen Dombrow	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Erik Yingling			

ATM Article 7. Cape Cod Greenhead Fly Control District Assessment

Motion # 26: To recommend ATM Article 7 in the amount of \$938.75.			
Motion By: Ann Maguire		Second By: Erik Yingling	
For: 6	Against: 0	Abstain: 0	Recuse:

Assigned To: David McChesney

ATM Article 10. Fund Collective Bargaining Agreement

The AFSCME union members voted on the agreement this afternoon, but we don't know the results yet. Discussion of the article was postponed to next Thursday.

ATM Article 12. Expenditures from the Tourism Fund

Motion # 27: To recommend ATM Article 12 in the amount of \$613,847.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Donegan			

ATM Article 14. July 4th Celebration

Motion # 28: To recommend ATM article 14 in the amount of \$22,000.			
Motion By: Ann Maguire		Second By: David McChesney	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: David McChesney			

ATM Article 20. Establishment of Other Post Employment Benefits Liability Trust Fund

Motion # 29: To recommend ATM Article 20.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Coen			

ATM Article 21. Medicare Extension Plans – Mandatory Transfer of Retirees

The Committee will vote on this article next Thursday, after the Segal Company's presentation on its impact on Monday.

ATM Article 22. Design and Project Management Services for the Construction of a New Highway Maintenance Facility and Police Station

Motion # 30: To recommend ATM Article 22 in an amount not to exceed \$150,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Frederic Biddle			

ATM Article 23. Freeman Street Building Renovations

The final number is not available. The Committee will vote on this article when it is available.

ATM Article 24. Cemetery Improvements

Motion # 31: To recommend ATM Article 24 in the amount of \$26,000.			
Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: David McChesney			

ATM Article 30. Adoption of MGL Ch 40, Section 22G Funds received from fines for handicap parking violations; deposits in account; expenditures

The Committee objected to taking these funds out of the general fund, and earmarking them, without any plan regarding how they would be spent. Alternatively, a budget could be set up for the Disabilities Commission that would go through the normal budget review process.

Motion # 32: To not recommend ATM Article 30.
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Motion By: Thomas Donegan		Second By: Ann Maguire	
For: 6	Against: 0	Abstain: 0	Recuse:
Assigned To: Thomas Thurston			

ATM Article 31. Allow Non-Resident Property Owners to Serve on Town Boards

The Committee expressed concern that the article, as written, is too broad and that it needs to be revised. It probably shouldn't apply to regulatory boards. Limits should also be set on the number of non-residents that can serve on a town board, and whether they would be regular or alternate members.

Motion # 33: To recommend indefinite postponement of ATM Article 31.			
Motion By: Ann Maguire		Second By: Erik Yingling	
For: 5	Against: 1	Abstain: 0	Recuse:
Assigned To: Erik Yingling			

ATM Article 32. Rescind Real Estate Transfer Fee

Discussion of this article was tabled pending clarification from our state representative on the status of the home rule petition.

List of documents reviewed:

- 1. The April 4th, 2011, Special & Annual Town Meeting warrants as published in The Banner newspaper.*

Next Meeting:	Thursday, March 24 th @ 5:00 pm
Adjourn:	9:14 pm
Minutes by:	Thomas Coen

Approved by  on July 17, 2011
Thomas Coen, Chair