

## Minutes

### Provincetown Cemetery Commission

April 4, 2011

Present: Richard Olson, Chairman, Greg Howe and Mark Collins.

Absent Sebastian Araugo, Tom Myers (resigned as of April 1, 2011).

1. The minutes of the March 7, 2011 meeting were approved.
2. The Alden Street expansion project is on the Warrant for tonight's ATM. The Chairman circulated copies of the motion prepared by Town Finance Director, with \$3,500 to come from the Sales of Lots Fund and the balance to come from various un-related and un-expended Town appropriations from past years.
3. The Winthrop Street Cemetery preservation project is also on the agenda for Town Meeting on this night, as part of the Community Preservation Committee's appropriation proposal. Assuming approval, the Commission will have the question of whether the Northampton concern which produced the partially implemented plan of a decade ago can be retained to update (and further over-see it's implementation) or whether that function needs to be the subject of a new Request for Proposals. In either event, it should be the selected consultant who produces RFP's for the arborist, stone-preserved, etc.

Further to the Winthrop Street project, Mr. Howe urged that we include the Conservation Commission in our planning process, in view of the fact that the cemetery is located on a dune. We will also want to include the Beautification Committee and other potential volunteers to be certain that any gains made are not lost to neglect over years to come. A broad based "Steering Committee" should be our aim.

Finally there was a question whether expendable funds in the Perpetual Care Trust Fund could be used for Winthrop Street Cemetery maintenance and further as to the status of the \$11,000+ in a Unibank account designated "Winthrop Street Cemetery."

- 4 On Cemetery funds and accounting, the Chairman had nothing new to report except that the Town Meeting vote tonight to restore \$40,000 principal and \$6,645 imputed income to the Perpeptual Care Trust Fund is a great step in the right direction.
5. Mapping and recording of cemetery lots and sales is an on-going concern, soon to be addressed by Town Hall we trust.
6. The proposed resignation of one of our members was discussed, as were possible replacements or appointments as alternate
7. No other business came before the meeting.
8. The next meeting was set for May 2, 2011.

The meeting concluded at 2:45.p.m.

Respectfully submitted,

Richard B. Olson  
Chairman and Secretary pro tem.