

Provincetown Cemetery Commission  
Special Meeting, March 3, 2011

Present: Richard Olson, Chair; Mark Collins; Sebastian Araujo  
Also attending: David Gardner, Asst. Town Manager

The Special Meeting convened at 2:00pm

In order to meet the 5:00pm deadline for submitting a Warrant Article regarding the expansion project, the following resolutions were introduced, discussed and approved:

Resolved: That the Cemetery Commission requests inclusion in the 2011 Town Meeting Warrant of an article to appropriate \$26, 000 for relocation of the power line serving the Cemetery garage and office to facilitate the expansion of the Cemetery and for work related thereto; and be it further

Resolved, that \$8,000 of that amount to be in the form of a transfer from the Cemetery Sale of Lots Fund.

David Gardner circulated his proposed wording for the actual article, explaining that the matter of the source of funds is best left to the wording of the motion to be made under the article. He strongly suggested that we prepare a flyer for distribution at Town Meeting explaining the need for the expansion and the proposed solution, including a map of the area, location of the lots and re-routing of the power line.

Touching on the Winthrop St. preservation project, the Chairman distributed copies of:

1. The 2001 Preservation Plan that was prepared and at least partly implemented.
2. MA. State Guidelines for RFPs for supplies & services.
3. National Register Bulletin #41 – Guidelines for Evaluating & Registering cemeteries & burial places.

Still to come: The MA. Dept. of Environmental Management's Preservation Guidelines for Municipally Owned Historical Burial Grounds & Cemeteries.

The meeting was adjourned at 2:30pm

Respectfully submitted,

Richard Olson, Secretary, *pro tem*

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Richard Olson, Secretary *pro tem*