

COMMUNITY PRESERVATION COMMITTEE MEETING:

MINUTES

Grace Gouveia Building, 26 Alden Street

May 18, 2010 5:30 pm

Members present: Dorothy Palanza, Nancy Jacobsen, Steve Milkewicz, Dennis Minsky, Eric Dray.

Excused absence: Arturo Alon, Stephen Borkowski, Susan Cook,

Other attendees: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Minutes: of 3/16/10 – add names for other members absent

Dennis Minsky: MOVE to approve minutes of 3/16/10 as amended; second: Nancy Jacobsen; approved 4-0-1 [ED].

Signs: members examined two sample signs. Would like to meet with the Town Manager to discuss appropriate permanent sign for town hall including location [inside and/or outside], size, color, bronze plaque. Members will also look at past projects to determine appropriate signage. Suggestion to also purchase a banner for temporary use at occasions such as open houses and ribbon cuttings.

Project Timeframes: general discussion about timelines for CPA projects and appropriateness for setting such. Currently projects that have grant agreements have language that sets parameters for milestones such as start-up and completion and allow for potential extensions. When a grant agreement is executed varies from project to project. Members agree in principal to incorporating timelines into CPA funded projects acknowledging that each project differs in scope and complexity. All agreed that grant agreements incorporating the best known timeline should be completed shortly after town meeting approval of funding. Members also discussed other grant agreement sections such as project scope, conditions, disbursements.

GOAL: Formalize Grant Agreement process to include a timeline for project start-up and completion, monitoring, and final disbursement.

Vice-Chairman Position: tabled until next regular meeting following June 30th renewals. General discussion of the need for all members to seek re-appointment/renewal of their membership. In most cases, members need to return to their board for a vote and then to notify the Town Clerk. There will be two Board of Selectmen appointment positions.

Other: Community Housing Specialist Report , Michelle Jarusiewicz, May 17, 2010

Aunt Sukey's Way: Town meeting moved forward with the acquisition of 15 Aunt Sukey's Way for open space only. The CHC can now rescind its vote of March 15th:

Joe Carleo MOVE that the Community Housing Council commit to lend the Housing Authority \$190,000 from the Affordable Housing Trust Fund for the acquisition of 15 Aunt Sukey's Way to be paid back when alternate funding is in hand; second by Molly Perdue; approved 3-0.

90 Shank Painter Rd.: The Community Builders expect to hear about tax credits in June and will meet with Board of Selectmen on 6/14/10 for a project update.

83 Shank Painter Rd.: Community Housing Resource is awaiting a decision from the state on whether their project will be a "grand-fathered" pipeline project or will need to re-apply in September [see attached emails]. While continuing to rent the affordable units, CHR will rent other units seasonally for the summer.

Stable Path: CHR submitted a Project Eligibility Letter Request on 4/22/10 to MHP for the Stable Path Rental Project which will begin the 40B process. The CHC is being asked for a recommendation of support in anticipation of the Board of Selectmen considering this on May 24th. This is the initial step for the Comprehensive Permit under Chapter 40B.

33 Court Street/PHA: Construction is on hold as the Housing Authority staff has been redirected to work on various apartments for both internal moves and making units available. Construction should resume mid-June for completion in July.

CPA Workshop: Attended the CPA Workshop in Northampton on May 8, 2010. Interesting discussions on general topics, state match, and historic preservation. Town of Provincetown is actually ahead of the curve on community housing projects. Also discussed benefits of maintaining old windows over replacing with new [handout].

Upcoming dates:

5/24/10 CHR – Stable Path Project Eligibility Letter Bd. Of Selectmen
6/14/10 TCB - 90 Shank Painter update Bd. Of Selectmen

GRANT ADMINISTRATION:

MCDBG-R CDF 08 [\$819,500 for Water Treatment]: Along with engineer, met with DHCD staff on 3/29/10 to discuss timetable and scope of project in conjunction with the USDA portion. Proceeding with CDBG Environmental Review process and other start-up activities.

Mass. Historical Commission: Submitted grant application on 4/9/10 for restoration of the Library facade.

Next Meeting scheduled Tuesday, 6/22/10 at 5:30 pm, possible agenda items: Grant Agreement for Stable Path, future CPA round timetable with possible due date of mid-November.

Adjourned 6:32 pm.

Submitted by:

Michelle Jarusiewicz,

Community Housing Specialist