

**TOWN OF PROVINCETOWN**  
**Public Library**  
**Board of Library Trustees**  
**Minutes of Public Meeting March 16, 2010**  
**Meeting was held at the Provincetown Public Library, 356 Commercial Street.**

**Members Present:** Mick Rudd, Paul Benatti, Jim Cole, Lyn Kratz, and Tom Boland (arrived at 7:30)

**Members Absent:** none

**Others Present:** Library Director, Jan Voogd

**Call to Order:** Mick Rudd called the meeting to order at 7:23 PM.

1. **Public Statements:** There were no public statements.
2. **Minutes:** Jim moved to accept the minutes of the January 19, 2010 BOLT meeting as submitted. Lyn seconded the motion. The vote passed 4-0-0.

**Minutes:** Lyn moved to accept the minutes of the January 26, 2010 BOLT meeting as submitted. Jim seconded the motion. The vote passed 3-0-1.

**Minutes:** Lyn moved to accept the minutes of the March 2, 2010 BOLT and CPC joint meeting as amended. Jim seconded the motion. The vote passed 3-0-2.

**Minutes:** Paul moved to accept the minutes of the March 8, 2010 BOLT and BOS joint meeting as submitted. Jim seconded the motion. The vote passed 3-0-2.

Paul pointed out that the original application to the CPC was revised and suggests that the motion made at the January 19<sup>th</sup> BOLT meeting be rescinded.

**MOTION:** Paul moved the BOLT to rescind the Board's vote to revise the library original application (see January 19<sup>th</sup> minutes) and to reinstate retroactively the Board's original vote. Lyn seconded the motion. The vote passed 5-0-0.

3. **Chair's Report –**
  - a. **Annual Meeting –** Trustees met with Town Manager to review strategy for Town Meeting. The library is pursuing four grants. Michelle J met with the MA Historical Commission and they stated that for landscaping to qualify, all project costs would need to be paid for before reimbursing grant funds would be released. Thanks to the anonymous donor, Mick stated that the library has the funding to pay for this project in order to get the \$50,000 grant.

The Trustees discussed various upcoming meetings necessary before Town Meeting.

4. **Director's Report –** Jan presented her Director's Report (please see attached below) and a copy of the updated budget. The library staff wishes to invite the Trustees to a library potluck dinner on April 18<sup>th</sup> at 5:30pm.

Jan also spoke of the equipment that has been replaced since the water damage, but that there is still ongoing problems due to the heavy storms. Water entering the tech area on the first floor. Paul asked if the insurance money paid for all of the damaged equipment. Jan said that they are paying for everything that needed replacing. Mick stated that the insurance company has gone above and beyond the call of duty regarding the damaged equipment.

Lyn spoke of a report that she received from Mary N. regarding the library classes that were held this winter. Lyn felt that the classes were well received, and would like to see them continue next winter. She asked the Trustees to look over the report.

**5. Resource Development –**

**Cash Report** – The monthly Cash Report for the Provincetown Library Building Fund Campaign reflects an increase of \$1,640.00 in the month of February.

**6. New Business** – The BOLT discussed approaches for Town Meeting. The Trustees will meet on Friday, March 19<sup>th</sup> at 4pm for a planning session. Lyn passed out paperwork from the Town showing that the town had invested over \$800,000 in the Center Street building in 20 years just to keep the building operational (1981-2001.) This did not include operating expenses. The Trustees discussed ways to make the information visually easy to understand at Town Meeting by presenting pie charts and graphs. It was stated that the town should feel proud of the work they put into maintaining this building over the past 35 years. Tom suggested holding a Q&A the week before Town Meeting and inviting the library’s friends and supporters and other interested parties.

**7. Other Business and Correspondence** – There was none.

**8. Next BOLT Meeting** – There was no meeting scheduled.

**9. Adjournment:** Paul moved to adjourn the meeting at 9:30pm. Tom seconded the motion. The vote passed 5-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on \_\_\_\_\_.

Respectfully submitted: \_\_\_\_\_  
Library Board of Trustees signature Title \_\_\_\_\_

(Minutes prepared by Jean Jarrett)