

Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Tuesday, November 20, 2002

**CALL TO ORDER:** The meeting was called to order at 9:05 AM by Chairperson Jack Kosko.

**MEMBERS PRESENT:** Mr. Kosko, Ms. Leslie Parsons, Mr. Rick Tourgee, Ms. Betty Newman (alternate)

**MEMBERS ABSENT:** Ms. Pam Parmakian (excused)

**OTHERS PRESENT:** Staff: Mr. Dana Faris, Principal Assessor; Mr. John Warner, Assessing Department Clerk

**MINUTES:**

Mr. Tourgee moved, seconded by Ms. Parsons, to approve the minutes of the November 7, 2002 meeting as written. The motion carried by a vote of 4-0.

**PUBLIC STATEMENTS:** There were no public statements.

**CORRESPONDENCE:** Mr. Faris reported on the following recent correspondence sent or received by the Assessors' Office:

1. A letter from Mr. Steven Roderick to the Board offering his resignation from the Board of Assessors.
2. A letter from Mr. Warner to Margaret Swift enclosing a statutory exemption application for her mother.
3. Three invoices for copies of assessing department data.

**OLD BUSINESS:**

**Chapter 58, Section 8 Abatements:** Mr. Faris reported on the following pending case to the Board:

1. Lower Cape Cod Community Development Corporation, 27 Nelson Ave, 27 Nelson Ave. Mr. Faris presented the Board with the denial letter from the Department of Revenue to the Board's request to partially abate the FY 2002 taxes for this property.

## **NEW BUSINESS**

### **Utilities Valuation & New Growth:**

1. Verizon New England: Ms. Parsons moved, seconded by Mr. Tourgee, to accept the following FY 2003 personal property and new growth amounts submitted by the telephone company:
  - Personal Property amount: \$1,561,500.
  - New Growth amount: \$69,600.The motion carried by a vote of 4-0.
2. NSTAR Electric & Gas Co: Ms. Newman moved, seconded by Ms. Parsons, to accept the following FY 2003 personal property and new growth amounts submitted by the electric company:
  - Personal Property amount: \$2,396,825.
  - New Growth amount: \$77,672.The motion carried by a vote of 4-0.

**Executive Session:** At 9:25 AM, Ms. Parsons moved, seconded by Mr. Tourgee, to go into executive session for the purpose of reviewing abatement applications. The motion carried by a vote of 4-0. During the executive session, the Board rendered the following decisions:

### **FY 2003 Preliminary Real Property Tax Abatements:**

1. Provincetown Conservation Trust, 26 Aunt Sukeys Way. This property was sold to a tax-exempt entity prior to the assessment date. The tax bill was issued in error. Therefore, Ms. Parsons moved, seconded by Ms. Newman, to abate in full. The motion carried by a vote of 4-0.

At 9:30, Mr. Tourgee moved, seconded by Ms. Parsons, to come out of executive session. The motion carried by a vote of 4-0.

**Motor Vehicle Excise Tax Abatements:** Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Partially abate three bills from 2001/2002 as a result of sales and trades of vehicles, or because the taxpayer moved out of state.

Ms. Parsons moved, seconded by Ms. Newman, to grant these abatements in accordance with staff recommendations. The motion carried by a vote of 4-0.

### **OTHER/MISCELLANEOUS:**

**Assessing Team and Office News:** Mr. Faris reported that the Department of Revenue would be here on November 22 and November 27, 2002 [since postponed until December 3, 2002] to complete the FY2003 recertification.

**Future Meeting Dates:** There will be a meeting of the Board of Assessors on Thursday, December 5, 2002 at 9:00.

**ADJOURNMENT:** There being no further business to come before the Board, Ms. Parsons moved that the meeting be adjourned at 9:35 and the meeting was adjourned.

Respectfully submitted:

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Pam Parmakian, Clerk

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Dana Faris, Principal Assessor