

TOWN OF PROVINCETOWN

JOINT PUBLIC MEETING

BOARD OF SELECTMEN and THE WATER & SEWER BOARD

SEPTEMBER 14, 2000

JUDGE WELSH ROOM

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Chairman, Betty Steele-Jeffers opened the meeting at 7:00 PM, noting the following attendees: Board of Selectmen members: Elizabeth Steele-Jeffers, Cheryl Andrews, Mary-Jo Avellar, Richard Prowell. Excused Absence: David Atkinson

Other attendees: Vernon Porter, Secretary to Board of Selectmen, Keith Bergman – Town Manager, Mark Latour – Assistant Town Manager, David Guertin, Director of Public Works, Craig Weigand, Water Superintendent. Member of the Water & Sewer Board: Custodio J. Silva, Jr., James Buckingham, David C. Perry, and Giovanni Cicero. Facilitator: John Goodrich and other interested parties.

The following are transcribed filecharts.

Statutory Roles

Board of Selectmen

“Policy” issues

Water abatements

Water & Sewer Board

Regulations, Re: Truro (W)
Provincetown – Truro;
Intermunicipal water agreement
role to carry out.

Regulations (S) – Sewer District

Water abatements

Operating budget
(shaped by Water & Sewer Board)

Water system regulations

Conservation, water management,
permit processing.

Future potable water
(shaped by the Water & Sewer Board)

Permit compliance

Powers of the Water Commissioners include:

Water, water supply and distribution.

Administration

“Staff” issues

Water abatements

Model:

Staff – voice to Water & Sewer Board.

Board of Selectmen – set policy for staff (generally communicated to the Water & Sewer Board).

Water & Sewer Board – if agree with staff overall;
if disagree with staff: clarify Board of Selectmen policy. Also, staff brings Water & Sewer Board views to Board of Selectmen.

Roles and Responsibilities

Existing (Water)

New (Sewer)

How does Board of Selectmen see role?

When - before operation or when begin operation?

Note: Clarify Statutory role Re: General laws
Town Charter

Procedures equal communication

Roles – Board versus Staff

Example: Sewer management;

Water & Sewer Board: Regulatory oversight of administration functions.

Board of Selectmen acted in past as “Water Commissioners.”

Board of Selectmen designated as “Water Commissioners” now?

Note: Whoever acts as Water Commissioners, need to define role Re: Staff, and need to define role Re: Board of Selectmen policy making.

Model: Staff supports Water & Sewer Board in making recommendations to Board of Selectmen for policy decisions.

Need to write down how it should work.

Need to communicate effectively.

Budget

Board of Selectmen policy role

Water & Sewer Board role

Administration role

Functions

Approve hook-ups

Basic functions – abatements

Next level of functions:

Permit compliance;
Communicate with staff on water system regulations, conservation;

Advise Board of Selectmen on water system regulations, conservation;
Indicate where additional regulations/procedures needed;
Shape: Operating budget
Future potable water
Water system management

No motions made.

Move to adjourn by: Mary-Jo Avellar @ 8: 50 PM

**Minutes transcribed by: Vernon Porter, Secretary
September 15, 2000**

Filecharts typed by: Douglas Johnstone