

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING - SEPTEMBER 11, 2000

JUDGE WELSH HEARING ROOM

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Chairman, Betty Steele-Jeffers opened the meeting at 7 PM, noting the following attendees: Board of Selectmen members: Elizabeth Steele-Jeffers, Cheryl Andrews, David Atkinson, Richard Prowell. Absent: Mary-Jo Avellar. Other attendees: Mark Latour – Assistant Town Manager, Vernon Porter, Secretary to Board of Selectmen, David Guertin, Director of Public Works, and other interested parties.

The following are meeting minutes.

1. PUBLIC HEARING: CURB CUT

532 Commercial Street

Deleted from agenda – private road.

1B MINIMUM SCHOOL SPENDING REQUIREMENTS

Consider Waiver under FY 2001 Budget Outside Section 394(c)

MOTION: Move that the Board of Selectmen vote to request that our legislative delegation sponsor an amendment to Outside Section 394(c) of the FY 2001 State Budget, or other legislation, so that the Town of Provincetown can submit to the Massachusetts Department of Education after October 1, 2000 a long-term waiver request for an adjustment to the Town of Provincetown's minimum required local contribution and net school spending.

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

1Ci MacMillan PIER GRANT AGREEMENT

Accept Award of Seaport Bond Authorization: \$6,800,000

Craig King introduced Donald Levine - his replacement. Craig has accepted a new position in Washington. Keith conveyed to Craig 'special thanks' for his help with the MacMillan Pier project and presented him with a DPW tee shirt and a commemorative plaque from the Town of Provincetown.

MOTION: Move that the Board of Selectmen vote to authorize the Chairman to execute a grant agreement for the MacMillan Pier reconstruction project in the amount of \$6,800,000 under the Seaport Bond Authorization.

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

1Cii MacMillan PIER ENGINEERING

Fay, Spofford & Thorndike Change Order

MOTION: Move that the Board of Selectmen vote to approve the execution of a change order in the amount of \$54,641 to the contract with Fay, Spofford & Thorndike for the provision of engineering services during for the MacMillan Pier reconstruction project.

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

1D OLD BURN DUMP CLOSURE

Disposition of 47-acre Parcel

MOTION: *Move that the Board of Selectmen vote to direct that an engineered plan be prepared of the 47.71-acre Town-owned property including the Old Burn Dump, showing (1) that portion of the property required for municipal purposes, including wastewater treatment and (2) the balance of the property, which could be made available for conservation and recreation purposes.*

**Motion by: David Atkinson Seconded by: Cheryl Andrews
Yea 3 Nay 1 (Richard Prowell)**

2. PUBLIC STATEMENTS

Gwen Bloomingdale – Gave her official resignation as Provincetown’s representative to the Cape Cod Commission. Outlined responsibilities of being a CCC rep and emphasized how much she enjoyed representing the town.

-
Melanie Braverman - asked that the Board of Selectmen support the Fire Arts Work Center and approve item 4A when it comes up in tonight’s meeting.

-
Peter Sousa - Spoke on the 47 Acres and that the town is in violation. Enforcement order is being issued re: Clapps Pond, Duck Pond, Burn Dump, Evans Field, more particularly described in a certain Deed to the Town of Provincetown dated September 23, 1969 and recorded with Barnstable Registry of Deeds at Book 1450, Page 818.

3. SELECTMEN’S STATEMENTS

-
Cheryl Andrews

Recent tour of Library. Stairwells / Fire Exits – items blocking these areas need to be removed immediately.

MOTION: *Move that the Building Commissioner inspect the Library stairwells and fire exits within the next three days with regard to building code and fire safety. And, order any action relative thereto and report back to the Board of Selectmen as to the actions taken and findings made.*

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

Recent tour of Heritage Museum - Notice gravestone of Mr. Atwood.

MOTION: *Move that the Board of Selectmen send a letter to the Heritage Museum Board of Trustees asking that they transfer care and custody of the Isaiah Atwood gravestone, now residing at the Heritage Museum, to our Cemetery Commission and ask them to find out its proper resting place and return the gravestone to the resting site.*

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

Access to beach for handicapped – possibly a concrete pad?

MOTION: *Move that the Board of Selectmen refer to the Harbor Committee the possibility of handicapped access to the beach via adding a concrete pad near Bobby Cabral’s pier.*

Motion by: Cheryl Andrews Seconded by: Richard Prowell Yea 4 Nay 0

Pleased to represent the Board of Selectmen in the Lambda Classic Car Club parade this past weekend, along with Selectmen Atkinson.

Site 6 and the new found interest by the Conservation Commission in cleaning that area up and seeing that it is treated properly – I am thrilled to see it.

Betty Steele-Jeffers

Lobby at Town Hall looks great and has been kept clean and neat all summer.

Debbie DeJonker – Tour of Library and Museum went very well.

Bus shed – glad to see it white washed and looking great.

Cape Cod Times – Town walk good idea to do in spring perhaps with reps from the Monument and National Seashore. Somebody needs to put this together. Would like to see it done next spring.

Summer employees – look into what we are going to do for summer employees next year. Traffic monitors as opposed to using policemen?

Like idea of DPW T-shirts.

Would like to see Parking Department go back to some type of standards dress / uniform.

Raises for seasonal employees and how those fits into all the public raises and wages that we have in town.

MOTION: Send a letter to the Ambassador from Iceland thanking him for his brief visit to our Town and inviting him to return again with his ship.

Motion by: Betty Steele-Jeffers Seconded by: David Atkinson Yea 4 Nay 0

Crew from the Viking Ship did have a whirl-wind tour of Provincetown yesterday and did seem to like our small town. I represented the town at the Mermaid Brunch for the Swim for Life and helped present awards.

MOTION: Move that the Board of Selectmen send a thank you letter to Ruth Rogers for entertaining the crew from the Viking Ship.

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

David Atkinson

Sent an e-mail to Stephan Nofield re: Town reports – color front. He said he did not have the funds. Just been notified that we are to receive \$14K from the State Lottery – lets use it for the Town Report.

MOTION: Move that the Board of Selectmen send a welcoming letter to the International Association of Gay and Lesbian Country Western Dance Clubs and their local representatives – Gays For Patsy for holding their 2000 Semi-Annual Convention know as: Beantown's P-Town Hoedown to be held in Provincetown October 5-8, 2000.

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

***MOTION: Move that the Board of Selectmen* pass on to the Transportation Team the request by Maushope Tenants Board to have the Provincetown Shuttle stop in their area with a copy to the Maushope Tenants Board.**

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

CCNS – Maria Burks – Clothing Optional.

MOTION: Move that the Board of Selectmen set an agenda item within the next 2 – 3 months re: Clothing Option..

**Motion by: David Atkinson Seconded by: Cheryl Andrews
Yea 2 Nay 2 (Betty Steele-Jeffers / Richard Prowell)
*MOTION DOES NOT PASS***

Richard Prowell

Shank Painter Property – Snow fence is up – glad to see this. Will make my weekly visit and will report back to the board.

Bus Shelter – Remove sides – get rid of the graffiti. **Mark Latour** – waiting for report from the VSB. Very concerned about this area.

MOTION: *Move that the Board of Selectmen through the Town Manager and/or Assistant Town Manager research who designed the Bus Shelter and who approved this building and further to see if the Building Commissioner would be able to act as the supervisory person for removing the wall.*

Motion by: Betty Steele-Jeffers Seconded by: Cheryl Andrews Yea 4 Nay 0

Town Hall – Side Steps – Do we have a time frame when the new steps will go up. **David Guertin** – when the new doors are installed – approximately the 3rd week in October. We need a licensed construction supervisor and we are going for that at this time. I hope we do not have any accidents before it happens. Just wanted to bring this to the Board’s attention.

4A REQUEST: FINE ARTS WORK CENTER

Loan Agreement for Town-owned Art during Fall Arts Festival

MOTION: *Move that the Board of Selectmen vote to authorize execution of a loan agreement with the Fine Arts Work Center for loan of Town-owned art to said organization during the Fall Arts Festival, as approved by the Art Commission on June 28, 2000.*

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 4 Nay 0

4B PARADE PERMIT: MUSCULAR DYSTROPHY ASSOCIATION

MOTION: *Move that the Board of Selectmen vote to approve Parade application submitted by Jim Sharland c/o MDA, 10 Riverside Dr. Suite 105, Lakeville, MA 02347 to be held Sunday, September 17, 2000.*

Motion by: David Atkinson Seconded by: Cheryl Andrews 4 Nay 0

4C PARADE PERMIT: CARRIE SEAMAN ANIMAL SHELTER

MOTION: *Move that the Board of Selectmen vote to approve the Parade application submitted on behalf of the Carrie Seaman Animal Shelter by Melissa Becker, PO Box 57, 25 Brewster St., Provincetown, MA to be held Sunday, October 1, 2000 from 2:30 to 4:00 PM.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

5A FY 2001 TOWN-WIDE POLICY GOALS

Discussion dependent.

MOTION: *Move that the Board of Selectmen request the DPW to remove signs located in front of Crown Point, Bradford Street that say "No Animals Allowed."*

Motion by: David Atkinson **Seconded by:** Cheryl Andrews
Yea 2 Nay 0 Abstain 2 (Betty Steele-Jeffers/Richard Prowell)
MOTION DOES NOT PASS

MOTION: *Move that the Board of Selectmen directs the DPW Operations Director to use pavement texturing (fake brick) of cross walks on a three intersection pilot project. Winslow/Bradford; Town Hall/Bas Relief; Standish/Bradford intersection. Further the Board recommends sponsoring this project in the amount of \$12,000 at the 2001 Special Town Meeting.*

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 4 Nay 0

Request Town Clerk to furnish the Board of Selectmen with the following:

1. Number of positions we have as of October 1, 2000.
2. Boards that lack the ability to establish a quorum.
3. List any boards that we may eliminate (unnecessary boards and commissions)

5B WATER SUPPLY SCADA SYSTEM

Award Contract/Industrial Technical Services, Inc. \$53,500

MOTION: *Move that the Board of Selectmen vote to award a contract to sole bidder Industrial Technical Services Inc. of Westfield, Massachusetts in the amount of \$53,300 for a municipal water supply Supervisory Control And Data Acquisition (SCADA) system and appurtenant work for the Provincetown Water Department.*

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 4 Nay 0

5C HERITAGE MUSEUM ROOF REPAIRS

Award Contract: Capeway Roofing \$67,850

MOTION: *Move that the Board of Selectmen vote to award a construction contract to low bidder Capeway Roofing of Westport, Massachusetts in the amount of \$67,850 for Heritage Museum roof repairs; and, further, to authorize execution of said contract by the Board upon receipt of all required bonds and insurance.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 4 Nay 0

6A REQUEST: SELECTMEN'S EXPENSES

Develop Policy for Reimbursement of Selectmen's Expenses

MOTIONS:

1. ***MOVE that the Board of Selectmen vote to adopt the following policy: "Any requests by Selectmen for reimbursement of expenses (with the exception of those related to the MMA Convention in Boston) must be made to the Chairman of the Board of Selectmen PRIOR to those expenses being incurred. If the Chair is in doubt as to the appropriateness of the request, or if there is disagreement with an individual Board Member, the decision can be made by the entire Board as to whether to approve the reimbursement."***

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 4 Nay 0

2. *MOVE that the Board of Selectmen vote to request a Reserve Fund transfer from Finance Committee in the amount of \$5,000 to fund Selectmen's stipends for FY 2001.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

6B REDO BOARD SECRETARY'S JOB DESCRIPTION AND PERFORMANCE APPRAISAL INSTRUMENT

Discussion Dependent. Review revised job description for Board's Secretary.

7. TREASURER'S TRANSFER

MOTION: *Move that the Board of Selectmen vote, as Commissioners of Gift Funds, to approve the transfer of \$4,500.00 from the Library Gift Fund for the payment of outstanding invoices.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

8. BOARD OF SELECTMEN APPOINTMENTS

None at this time.

9. MINUTES OF BOARD OF SELECTMEN MEETINGS

MOTION: *Move that the Board of Selectmen approve the minutes of August 14, 2000 with changes so noted.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

MOTION; *Move that the Board of Selectmen approve the minutes of August 28, 2000 with changes so noted.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

10. CLOSING STATEMENTS

Cheryl Andrews

Trend towards the Board of Selectmen being out in the public as a group. We need protocols for events – more formally organized.

MOTION: *Move that the Board of Selectmen send a thank you letter to Gwen Bloomingdale for her years of service as Provincetown's representative on the Cape Cod Commission.*

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 4 Nay 0

Betty Steele-Jeffers

MOTION: *Move that the Board of Selectmen send a letter to congratulate Candace Collins-Boden on her 25 years of service to the Chamber of Commerce.*

Motion by: Betty Steele-Jeffers Seconded by: Cheryl Andrews Yea 4 Nay 0

DAVID ATKINSON

143 Commercial Street – Appreciate letter from Mark Latour on this subject. Disappointed that something is not going to be done until the November 16, 2000 hearing date.

Pleasure to represent the Board of Selectmen at the Lambda Card Club parade.

Motion to adjourn by: Cheryl Andrews **Seconded by:** David Atkinson at 10:25 PM

-

-

Minutes transcribed by: Vernon Porter, Secretary
October 3, 2000