

BOARD OF ASSESSORS MEETING
Town Hall, Tuesday, March 22,, 2002

CALL TO ORDER: The meeting was called to order at 9:00 AM by Chairperson Jack Kosko.

MEMBERS PRESENT: Mr. Kosko, Ms. Pam Parmakian, Mr. Rick Tourgee, Ms. Betty Newman (alternate)

MEMBERS ABSENT: Mr. Steven Roderick, Ms. Leslie Parsons (Excused)

OTHERS PRESENT: Staff: Mr. Dana Faris, Principal Assessor; Mr. John Warner, Assessing Department Clerk

MINUTES:

Ms. Newman moved, seconded by Mr. Tourgee, to approve the minutes of the February 13, 2002 meeting as written. The motion carried by a vote of 4-0.

PUBLIC STATEMENTS: There were no public statements.

CORRESPONDENCE: Mr. Faris reported on the following recent correspondence sent or received by the Assessors' Office:

1. A letter from Mr. Faris to Joan Grouke of the Department of Revenue regarding logistical difficulties related to taking Course 101.
2. A memo from Keith Bergman, Town Manager, outlining the results of the FY 2002 Property Tax Rate Classification Hearing.
3. A memo from Mr. Bergman regarding Provincetown's bond rating.
4. A memo from Mr. Faris to Mr. Bergman regarding an unpaid invoice from an open contract for consulting services.
5. A letter from Mr. Faris to Bruce Stanford, of the Department of Revenue regarding assessment of property to Owners Unknown.
6. A memo from Mr. Warner regarding an address change for building 2 of the Sundeck Condominiums.
7. An invoice for a copy of assessing department data.
8. A copy of Selectmen's statements read into the record by Chairperson Betty Steele-Jeffers whereby an attorney from Orleans praised the good service provided by Mr. Warner in the Assessors' Office.
9. A letter from Atty. Zara M. Kilmurray enclosing part of the recorded amendment to the master deed of Misty Harbor Condominium that converted unit C into common area.
10. A letter from Richard Faust, Assistant Assessor, to Brian McNaught and Raymond Struble of 73 Commercial Street regarding the procedure for rescinding their master deed and converting the property into a single-family dwelling.
11. A copy of a memo from Mr. Bergman to the Director of Regulatory Management and the Building Commissioner regarding encroachment of 104 Bradford St on the Town-owned Bas Relief park.
12. A copy of a letter from Town Counsel regarding the Town Meeting Article to accept the layout of the cartway between 145 & 147 Commercial St as a common landing.

OLD BUSINESS:

Chapter 58, Section 8 Abatements: Mr. Faris presented the following abatement applications to the Board:

1. McDermott, Bradley M., 56A Franklin St. Mr. Tourgee moved, seconded by Ms. Newman, to petition the Department of Revenue for authority to abate a FY Personal Property tax bill that was issued in error. The motion carried by a vote of 4-0.

- **Appellate Tax Board Cases:** Mr. Faris reported on the following Appellate Tax Board cases:

1. Land's End at Gill Hill, Inc, 50 Point St. Ms. Newman moved, seconded by Ms. Parmakian, to abate the FY 2001 assessed value to \$175,000 in accordance with a settlement agreement. The motion carried by a vote of 4-0.
2. Land's End at Gull Hill, Inc, 22 Commercial St. & 20A Commercial St. Ms. Parmakian moved, seconded by Mr. Tourgee, to abate the combined FY 2001 assessed value to \$2,150,000 in accordance with a settlement agreement. The motion carried by a vote of 4-0.
3. Schoolman Charitable Nominee Trust, 54 Point St. Mr. Tourgee moved, seconded by Ms. Parmakian, to abate the FY 2001 assessed value to \$770,000 in accordance with a settlement agreement. The motion carried by a vote of 4-0.

- **NEW BUSINESS**

Articles for Town Meeting:

1. Article 60-Conservation Restriction on Tax-Title Property-74 Harry Kemp Way: Mr. Tourgee moved, seconded by Ms. Parmakian not to recommend this article. The motion carried by a vote of 4-0.
2. Article 61Acquisition of Tax-Title Property-2 Bayberry Ave: Ms. Parmakian moved, seconded by Ms. Newman not to recommend this article. The motion carried by a vote of 4-0.
(Ms. Parmakian left the meeting at 9:30 AM)

Motor Vehicle Excise Tax Abatements: Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Partially abate 15 bills from 2001/2002 as a result of sales and trades of motor vehicles.
- Fully abate 15 bills from 2002, which were issued in error.

Mr. Tourgee moved, seconded by Ms. Newman, to grant these abatements according to staff recommendations. The motion carried by a vote of 3-0.

Boat Excise Tax Abatements: Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Partially abate 2 bills from 2002 as a result of a sale or misclassification of a vessel.
- Fully abate 4 bills from 2002 as a result of bills issued in error.

Overlay Fund:

Mr. Tourgee moved, seconded by Ms. Newman, to release \$15,000 from the FY 2000, and \$60,000 from the 2001 overlay fund to overlay surplus. The motion carried by a vote of 3-0.

OTHER/MISCELLANEOUS:

Assessing Team and Office News: There was no assessing team or office news that was not fully covered elsewhere in the minutes.

- **Future Meeting Dates:** No meeting was scheduled at this time.

- **ADJOURNMENT:** There being no further business to come before the Board, Mr. Tourgee moved that the meeting be adjourned at 9:45 AM and the meeting was adjourned.

Respectfully submitted:

Pam Parmakian, Clerk

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Dana Faris, Principal Assessor