

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING - MONDAY, JUNE 23, 2003

JUDGE WELSH HEARING ROOM

Chairman Mary-Jo Avellar opened the meeting at 6:00 PM noting the following attendees:
Board of Selectmen members: Mary-Jo Avellar, Michele Couture, Sarah Peake, Richard Olson

Excused Absence: Cheryl Andrews (Vacation)

Other attendees: Town Manager Keith Bergman, Acting Assistant Town Mgr. Michelle Jarusiewicz
Recorder: Secretary to Board of Selectmen Vernon Porter

The following are meeting minutes, in brief

MOTION: *Move to table Agenda Item 1A until a full quorum of the PHA is present.*

Motion by: Michele Couture **Seconded by**: Richard Olson Yea 4 Nay 0

Mary-Jo Avellar left the room due to conflict. (Her husband works as Asst. Harbormaster.)

1B PROVINCETOWN PUBLIC PIER CORPORATION **MacMillan Pier Interim Agreement**

MOTION: *Move that the Board of Selectmen vote, pursuant to Chapter 13 of the Acts of 2000 as amended, 16, to execute an interim agreement with the Provincetown Public Pier Corporation commencing immediately and ending not later than October 1, 2003; and further to execute a side letter providing that the Town remains responsible for the removal of Cape Cod Bay Fisheries from the pier.*

Motion by: Sarah Peake **Seconded by**: Richard Olson Yea 3 Nay 0

Attorney Bill Henchy - Want to thank the Pier Corporation. I think we have made a number of break throughs in terms of communication and understanding. I particularly want to thank the Town Manager and Town Counsel for not only skillful efforts but also astute and skillful efforts in bringing this as far as it has gotten. I can't say enough for the skill and dedication that has been displayed in that direction and I wanted to say it publically to give my thank you to the Board and to Keith in particular.

Mary-Jo Avellar returned.

1 A FILLING VACANCY ON HOUSING AUTHORITY **Joint Meeting with Remaining Members**

Margaret Carroll-Bergman opened the Provincetown Housing Authority meeting at 6:10 pm as a joint meeting with the Provincetown Board of Selectmen to discuss the appointment of Teri Nezbeth to the Housing Authority. Member present: Margaret Carroll-Bergman, Arturo Alon and Pamela Parmakian.

MOTION: *Move that the Board of Selectmen and the remaining members of the Provincetown Housing Authority vote, pursuant to MGL C 41, §11, to appoint Teri Nezbeth to fill a vacancy on the Housing Authority which expires at the May 2004 Annual Town Election.*

Motion by: Arturo Alon **Seconded by**: Pamela Parmakian Yea 7 Nay 0

IC PUBLIC HEARING

Adoption of Town-wide Policy Goals for fiscal year 2004

MOTION: Move that the Board of Selectmen vote to waive the reading of the Public Hearing.

Motion by: Michele Couture

Seconded by: Richard Olson

Yea 4 Nay 0

Comments from public:

7. MacMillan Pier - (Mary-Jo Avellar left the room due to conflict [her husband works as Assistant Harbormaster])

Mr. McGowan - You all just entered into an agreement relative to ProFish and MacMillan Pier and the Pier Corporation. To-date, the pier is not yet completed. The contract with the contractor has expired and there has been an addendum made to it or extensions made to it. The pier has yet to be finished - when will it be done? Where is the budget that was supposed to be put in place so that it would not be a burden on the taxpayers? Has anyone seen it? Does the Pier Corporation now assume the liability to comply with the court order given to the town? Does the Board of Selectmen continue to have control over it? Who is responsible? We keep jumping over the issue. I want to see the Pier pay for it and not on the backs of the taxpayers, as we were promised by each of you sitting here, and the voters were lead to believe it and there is not a budget in place to show that that is going to happen. Will the pier ever be finished? Will it be handed back to us in a completed state as we were promised, to the town, and not to burden us, that is my concern? (Mary-Jo Avellar returned)

12. Uses and Reuse of Town-owned Properties

Mr. McGowan - in general - several years ago we had a lot of fire stations which we closed and told taxpayers we would sell off and take the money to help lower our debt. We still seem to own several of them - and they seem to be serving no purpose whatsoever. Another piece of town owned property that I am concerned about is the future Library - known as the Heritage Museum. It's a piece of property that doesn't have any parking; doesn't have any good handicapped accessibility; it's a wooden building. Why did we turn an old church into a library? The maintenance on this building, when it is completed, I estimate it to be about \$100K a year. That will burden the taxpayers. Have you ever gotten the projected cost of maintaining the property from the Library Committee - no! I've looked for it - it's never been produced. The Pier - is it the town's or somebody else's? When you go to look for information about these things it's hard to as a taxpayer because it doesn't seem that anybody really knows.

Steven Roderick - Urge you to continue to use and reuse town own buildings, particularly some of the school buildings we've talked about in different meetings for use as affordable housing.

Comments from Members of the Board of Selectmen

Sarah Peake - One brief comment since we are still in current negotiations with the Pier Corporation. The comment raised by Mr. McGowan (Mary-Jo Avellar left the room) regarding finances and operating for a for-profit-center all of that - those are all at the heart of what we have been discussing and negotiating and working out with ProFish for the Sublease Agreement and the Public Pier Corporation. What we signed tonight is just an interim agreement. We are still in lease negotiations, so we are not in a position to discuss great detail about it but I can assure you that all of that has been on the table and has been subject of great discussion and consideration by this Board as well as the Town Manager. He has taken the lead in bringing those issues forward.

MOTION: Move that the Board of Selectmen vote to add a goal under Fiscal Management to set a levy limit increase of 2.5% for fiscal year 2005.

Motion by: Sarah Peake

Seconded by: Richard Olson

Yea 4 Nay 0

MOTION: Move that the Board of Selectmen vote, pursuant to Chapter §4-2-1, to adopt as Town-wide Policy Goals for Fiscal Year 2004 those goals contained in the public hearing notice as amended as follows:

1. Community Development Plan

- 1.1. *Community Vision:*** to develop a Community Vision Statement, through the Executive Order 418 planning process, using a facilitator. The Visioning process is designed to support implementation of the Local Comprehensive Plan by building a community consensus around the measures required for its implementation and to identify those measures around which there is the greatest community support.
- 1.2. *Housing Element of the Community Development Plan:*** to develop a CD plan element which addresses the location, type, and quantity of new housing units including housing for individuals and families across a broad range of incomes.
- 1.3. *Open Space Resource Protection Element:*** to develop a CD plan element which addresses the location, type, and quantity of open space to be protected including identification and prioritization of environmentally critical unprotected open space, land critical to sustaining surface and groundwater quality and quantity, and environmental resources.
- 1.4. *Transportation Element.*** to develop a CD plan element which addresses the location and description of any improvements to transportation, including matters of safety, access, congestion and transit, intermodal connections and environmental considerations; includes support for year-round shuttle service on the Outer Cape
- 1.5. *Economic Development Element.*** to develop a CD plan element which addresses the location, type, and quantity of commercial and economic development; includes consideration of year-round economic development which complements the Town's seasonal tourist economy
- 1.6. *Update Zoning By-laws, Subdivision Rules & Regulations, Sign By-law*** through the Department of Community Development, LCP Implementation Committee, Planning Board, and memorandum of agreement with Barnstable County Commissioners
- 1.7. *Remove non-inclusive language from Town by-laws.*** To conduct a thorough review of all town by-laws, rules and regulations to remove such non-inclusive heterosexist language as "spouse" wherever it appears.
- 1.8. *Conservation Agent:*** explore the hiring of a Conservation Agent, including a shared position with Truro or services procured through Barnstable County.

2. Affordable Housing

- 2.1. *Increase the Percentage of Subsidized Housing Units in Provincetown.*** Develop and implement strategies for increasing the percentage of subsidized housing units in Provincetown to at least 10%; establish further housing goals through the Housing element of the Community Development Plan
- 2.2. *Funding and Spending Plan for Affordable Housing Trust Fund*** to prepare for review by a Fall 2003 Special Town Meeting a proposed funding and spending plan for the Affordable Housing Trust Fund established under Chapter 230 of the Acts 2002.
- 2.3. *Affordable Year-round Rental Housing.*** Develop and implement strategies for increasing the supply of affordable year-round rental housing units in Provincetown, including the property tax exemption under Chapter 408 of the Acts of 2002.
- 2.4. *Affordable Housing Legislative Initiatives:*** pursue House Bill No. 3842 for increasing the Land Bank share for affordable housing from 10% to 35%, restricted to the reuse and renovation of existing structures; for acceptance at May 2004 Election.

3. Open Space

- 3.1. *Update the Open Space Plan:*** working with the Conservation Commission and the Open Space Committee, to update the Town's Open Space Plan, which must be renewed every five years.
- 3.2. *Land Bank Amendment.*** pursue House Bill No. 3843 home rule petition to increase Land Bank funds for open space management from 3% to 10% for any Town-owned open spaces; for acceptance at May 2004 Election
- 3.3. *Management Plan for Clapps Pond Property:*** develop and implement a management plan for

40-acre open space property under the care, custody, and control of the Conservation Commission

4. Historic Preservation

- 4.1. *Historic District Implementation:* working with the Historic District Commission to implement the historic district by-law approved by the 2003 Annual Town Meeting
- 4.2. *Historic Survey:* working with the Historic District Commission and the Historical Commission to complete the update of the inventory of Provincetown's historic properties.

5. Cape End Manor Nursing Home

- 5.1. *Determination of Need:* to obtain approval of the determination of need application filed by the Town with MDPH on January 2, 2003 to construct a new skilled nursing care facility.
- 5.2. *Future of Cape End Manor - Options:* working with the Cape End Manor Board of Directors, to undertake a study of options for the future of the Cape End Manor nursing home, and to present the results of said study to a special town meeting to be held during the Fall of 2003
- 5.3. *Cape End Manor Funding:* Pursue additional sources of funding to minimize annual deficit and optimize revenue, including a petition under FY 1998 Outside Section 233, and Medicaid Uncompensated Care Fund

6. Fiscal Management and Administration

- 6.1. *Fiscal Policy Plan:* Revise and update Ten-Year *Fiscal Policy Plan*, for review by Board of Selectmen prior to submission of FY 2005 budget request, to establish goals for future property tax levy increases; include a plan for building up the balance in the Stabilization Fund
- 6.2. *Property Tax Levy:* to set a limit of 2.5% on the increase for the FY 2005 property tax levy
- 6.3. *Budget Brainstorming:* undertake facilitated process with budget managers to identify, discuss, and weigh various ideas for addressing Town's fiscal issues; present results to the Selectmen by the Fall
- 6.4. *Cost of Goal Implementation:* develop estimates for the cost of implementing each goal adopted, and identify the proposed source of funding
- 6.5. *Grantsmanship:* develop and implement program of training and support for Town departments to meet identified funding needs through pursuit of outside grants from public and private sources
- 6.6. *Municipal-School Fiscal Summit* - invite the School Committee to participate in fiscal policy discussions to consider enrollment, required net school spending, Chapter 70 aid, SBA reimbursements, and other factors affecting the school budget
- 6.7. *Plan for Replenishing the Tourism Fund* & to develop and implement a three-year plan beginning FY 2005 for replenishing the Tourism Fund by the amount of \$243,549.
- 6.8. *Provincetowngov University:* Develop and implement comprehensive professional development plan for Town staff, which addresses skill development, employees' relationship with the public, and retention/promotion of qualified personnel
- 6.9. *Voter Information:* continue to develop proposals for disseminating more voter information prior to town meetings
- 6.10. *Support for and Supervision of Town Manager.* review and renegotiate Town Manager's employment contract beginning November 2003, including performance appraisal instrument; establish annual goals, conduct mid-year and year-end reviews
- 6.11. *Support and training for volunteer boards:* develop program of support and training for volunteer boards, including review of relevant laws, conflict-of interest, etc.
- 6.12. *Group health coverage for domestic partners:* develop strategy to implement access to group health coverage to registered domestic partners of Town employees as is currently provided to spouses of Town employees
- 6.13. *Quarterly financial updates:* conduct quarterly updates with the Town Manager to update the Selectmen regarding budget and finance status

- 6.14. *Time management.* develop schedule of annual events including budget review, quarterly updates, etc.
- 6.15. *Tax title procedures:* establish procedures for managing properties obtained through tax title foreclosure, for the management and/or disposal of acquired property.
- 6.16. *John Arthur Henry Estate Fun&* provide input to the Selectmen on use of proceeds from the John A. Henry Trust Fund for underprivileged children in Provincetown.

7. Wastewater

- 7.1. *Sewer Phase I Construction:* Complete the construction of the Phase I sewer project with 20-year DBO vendor Metcalf & Eddy and assess final betterments on properties connecting to the sewer
- 7.2. *Sewer Phase II Facilities Planning.* continue facilities planning for Phase 11 of the sewer project;
- 7.3. *Septic System Management/Inspection Program:* implement the Town-wide program for on-site septic system management, with assistance from the Barnstable County Health Department

8. Water

- 8.1. *Water Management Permit - continue* to pursue water management permit from DEP, including new source identification through Outer Cape Water Management Study with USGS, CCNS, CCC, and Outer Cape towns; including creating a redundant water source
- 8.2. *Water Quantity:* Reduce annual pumpage and the number of days on which the permitted annual average is exceeded; reduce unaccounted for water; reduce water consumption through conservation
- 8.3. *Water Quality:* improve the quality of Town water, to reduce the number of days each year that water is tainted
- 8.4. *Truro Intermunicipal Water Agreement:* to reexamine the intermunicipal water agreement with the Truro Board of Selectmen
- 8.5. *Water Conservation Efforts:* to develop and implement public outreach and education program for water conservation; including Chamber and PBG

9. Provincetown Harbor and MacMillan Pier

- 9.1. *Harbor Plan Amendments:* working with the Harbor Committee and affected parties, to prepare for adoption by the April 2004 Annual Town Meeting amendments to the Municipal Harbor Plan for Provincetown Harbor, which must be renewed every five years.
- 9.2. *Chapter 91 Amnesty Program:* obtain state approval for the Harbor Plan amendment to establish a Chapter 91 licensing amnesty program for property owners who riled license applications with DEP Waterways by October 4,1996.
- 9.3. *Mooring Plan:* update the mooring plan for Provincetown Harbor through the Marine Superintendent and Harbor Committee
- 9.4. *MacMillan Pier. Transition to Public Pier Corporation:* Finalize sub-lease between PROFISH and the Pier Corporation; finalize main lease agreement and service agreement between the Town and the Pier Corporation;
- 9.5. *Storm Drainage Master Plan:* develop and implement best management practice for storm drain maintenance dredging, including pursuing grant from CZM for stormwater remediation to reduce street runoff and improve water quality
- 9.6. *Beach Nourishment Plan:* to develop an organized strategy for both maintenance dredging and beach nourishment, including scheduling of projects and identification of funds; provide representation to Barnstable County Dredge

10. Public Safety

- 10.1. *Community-Oriented Policing.-* develop and implement plan for rededication to the philosophy of Community-Oriented Policing to empower police officers to address community needs in partnership with local government and the community; include monitoring implementation of dog and noise by-law amendments

- 10.2. ***Ensuring the Safety of Licensed Establishments:*** continue community education and outreach programs to ensure the safety of licensed establishments, including public announcements about fire exits, code compliance, not exceeding occupancy limits, and promoting the installation of sprinklers
- 10.3. ***No Place for Hate.*** continue to implement programs through the COP Plan to Overcome Hate Incidents, including outreach with the school department
- 10.4. ***Street/Sidewalk/Drainage Master Plan:*** develop master plan for streets, sidewalks, and drainage in Provincetown, including developing plan to address vegetation encroachments on existing sidewalks.
- 10.5. ***Parking:*** develop policies that are consistent with maintaining or increasing the number of available parking spaces; develop town-wide plan to better allocate our scarce parking resources among residents and visitors, including consideration of "resident only" and time limits on meters throughout town; increase parking revenues.

11. Cape Cod National Seashore

- 11.1. ***Seashore Cooperative Ventures.*** Continue to pursue cooperative ventures between the Town and Cape Cod National Seashore, including transportation, satellite parking, water; and affordable housing; with monthly updates.

12. Use and Reuse of Town-owned Properties

- 12.1. ***Library at Heritage Museum:*** undertake the construction phase of the library project; continue capital fund-raising campaign for \$1+ million
- 12.2. ***Dog Run:*** to identify and develop a location for a dog run, looking at Town and CCNS properties
- 12.3. ***Non-profit Animal Shelter.*** to identify the proposed site for the non-profit animal shelter authorized by Article 63 of the April 1, 2002 Annual Town Meeting
- 12.4. ***Managing Community Events on Town-owned Property:*** develop policies and procedures for managing community events on Town-owned property, including review of fee structures for non-profit and for-profit uses.
- 12.5. ***Reuse of Town Properties:*** develop plans for reuse of Town properties which may become surplus, including 100 Alden Street (current Cape End Manor), 330 Commercial Street (current Library), former Fire Houses, and the PHS Annex.
- 12.6. ***Report on Town Facilities:*** Semi-annual report on the condition of all town facilities
- 12.7. ***Solid Waste and Recycling:*** increase Town's percentage of solid waste recycled
- 12.8. ***Skate Park:*** construct the skate park at Jerome Smith Road Parking Lot for the summer of 2003
- 12.9. ***Cemeteries:*** develop plan for upgrade of all cemeteries

Motion by: Michele Couture

Seconded by: Sarah Peake Yea 4 Nay 0

2. PUBLIC STATEMENTS

John Burke - Upset over receiving ticket in Alden Street Parking Lot and feels he was mistreated by Parking Officer and meeting has been scheduled over this matter with Chief Meyers, Parking Administrator and parties involved. Also, complained that phoned calls to Town Clerks Office has not been returned. Wants to know what procedures are to recall an elected official. Why is there not a Town Personnel Committee and how is the possibility of establishing one begin?

Ted Meyer - Relative to Mr. Burke's comments - there is more to the story. Sorry that it was brought up tonight before the involved parties had a chance to meet to discuss the situation. A proper investigation must take place first; then a meeting takes place; which will be tomorrow and the Board of Selectmen will be advised of the outcome of this meeting.

Steve Roderick - 1) Concerned about the water at South Hollow Wellfield because there are several parcels of land that are abutting this property that are going up for sale. Four have already been sold and are going to be developed into housing lots. Other lots are also for sale. The Board should consider getting a warrant article to maybe purchase some of that land. 2) Transfer fee - suggest that you project what we may need over a five-year period.

Jim McGowan - Still waiting for legal bills that I requested since last October. Regarding the Pier. (Mary-Jo Avellar left the room due to conflict) Looking for the written reports from the clerk of the works on the problems I brought to your attention at the last meeting on the condition of the pier. Condition of sidewalks since the sewer began in town - we redo them can we raise all the curbs and sidewalks to the required height of the curb as set by the engineering codes set for sidewalks and streets. Re: Storm drains - need to be looked into as well. Remember to tie them into the new sewer system!

3. SELECTMEN'S STATEMENTS

Michele Couture

To answer Mr. McGowan's concern on sidewalks - we've talked about it at one of our meetings, so you have our agreement on that one.

Storm drains - when are they scheduled to be cleaned out? Sandy Turner - Once a year in the springtime. We are under contract through a Coastal Zone Management Grant. Stems & Wheeler's are taking samples and sending them to the labs. David Guertin - A lot of the storm drains are only leaching basins and serve very little use, not all storm drains are tied into and outfall in the bay.

Legal bill that McGowan requested? Keith - we will make sure he gets them this week.

Towing contract - Chief Meyer - we're giving it to Rod the end of this week- Michele - Credit Cards will be accepted and they will be a lot more customer friendly! - Answer: Yes

Richard Olson

Glad to be back. Along with Patricia Fitzpatrick and Chuck Turley attended the Eugene O'Neil International Conference. At their final meeting they voted to accept our invitation to come to Provincetown in June 2005 to hold their International Conference here. They ask if I would serve as Conference Chairman, and I said I would pending any objections this evening, (and of course any budget matters that come up I would recuse myself). [Sarah Peake - that would be terrific. No objections from other members.]

I noted, with pleasure that the Town Manager sent a letter of commendation to the Chief of Police on the handling of the Phelps affair this weekend - and I know we all agree with that and how it was handled.

MOTION: Move that the Board of Selectmen vote to have the DPW Director respond to the letter from Patricia DeGroot in which she expresses concerns over the lighting at Pier.

Motion by: Michele Couture Seconded by: Sarah Peake Yea 4 Nay 0

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Sarah Peake

MOTION: Move that the Board of Selectmen send a letter to the Town Manager, Police Chief, Police Department members, State Police and DPW for an excellent job in planning, organizing and implementing the community's peaceful response to the protest by members of the Westboro Baptist Church

Motion by: Sarah Peake Seconded by: Michele Couture Yea 4 Nay 0

MOTION: Move that the Board of Selectmen send a letter to Brenda Haywood and the peacekeepers for

their assistance during the Westboro Baptist Church protest.

Motion by : Sarah Peake Seconded by : Michele Couture Yea 4 Nay 0

Personnel Board - who is the appointing authority? Keith - The appoint authority rest with the Town Moderator according to the Charter. Five-person board that has not met since 1998.

Regarding other comment to Chief - look forward to your report from the meeting tomorrow and wish all parties cool heads and the best of luck and open communications.

Letter from Earle Chaddock re- Forming of a Local Emergency Planning Committee.

MOTION: Move that the Board of Selectmen vote to establish an Emergency Planning Committee with the Town Manager or his designee as the Selectmen's representative thereon and to so notify Earle Chaddock.

Motion by: Sarah Peake Seconded by: Michele Couture Yea 4 Nay 0

Mary-Jo Avellar

MOTION: Move that the Board of Selectmen vote to send a letter of thanks to Chuck Turley and Patricia Fitzpatrick for their effort in attracting the Eugene O' Neill Society to hold their International Conference in Provincetown in 2005.

Motion by: Mary-Jo Avellar Seconded by: Michele Couture Yea 4 Nay 0

Cabral's Arena Exhibit - "Also Face The Sea" - was excellent.

4A GEORGE BRYANT
Trap Boat Charlotte

George Bryant gave a brief presentation on the Trap Boat Charlotte and showed historical pictures of the boat. No motions made. The board asked if the DPW, Pilgrim Monument to explore what options there are for taking lines and/or preserving the remains for the Trap Boat Charlotte.

4B DEPARTMENT OF PUBLIC WORKS/BOARD OF HEALTH
Approval of Solid Waster Fee Structure

MOTION: Move that the Board of Selectmen vote, pursuant to MGL C.40, §22F, to approve the solid waste fee increases of 20% per year for five years, beginning in FY 2004, with FY 2004's increase to take effect January 2004.

Motion by: Sarah Peake Seconded by: Michele Couture Yea 4 Nay 0

61 BOND ANTICIPATION NOTE #1018

MOTION: Move that the Board of Selectmen vote to issue a Bond Anticipation Note #1018 in the amount of \$359,930.00 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on July 30, 2003.

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

62 BOND ANTICIPATION NOTE #1019

MOTION: Move that the Board of Selectmen vote to issue a Bond Anticipation Note #1019 in the amount of

\$111,500.00 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on November 14, 2003.

63 Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0
BOND ANTICIPATION NOTE #1020

***MOTION:** Move that the Board of Selectmen vote to issue a Bond Anticipation Note #1020 in the amount of \$50,000.00 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on January 14, 2004.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

64 **BOND ANTICIPATION NOTE #1021**

***MOTION:** Move that the Board of Selectmen vote to issue a Grant Anticipation Note #1021 in the amount of \$21,794.71 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on September 26, 2003.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

65 **BOND ANTICIPATION NOTE #1022**

***MOTION:** Move that the Board of Selectmen vote to issue a Grant Anticipation Note #1022 in the amount of \$53,366.00 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on September 26, 2003.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

66 **BOND ANTICIPATION NOTE #1023**

***MOTION:** Move that the Board of Selectmen vote to issue a Grant Anticipation Note #1023 in the amount of \$1,500,000.00 dated June 25, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on September 25, 2003.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

67 **BOND ANTICIPATION NOTE #1024**

***MOTION:** Move that the Board of Selectmen vote to issue a Grant Anticipation Note #1024 in the amount of \$37,285.00 dated June 26, 2003 at 1.25% interest payable at maturity to Cape Cod Bank and Trust on September 26, 2003.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

68 **BOND ANTICIPATION NOTE #R1 - \$450K**

***MOTION:** Move that the Board of Selectmen vote to accept the terms and conditions as contained in the Bond Anticipation Note documents amounting to \$450,000.00 dated June 26, 2003 at 1.25% interest payable to Cape Cod Bank and Trust as the Town's paying agent. This note is scheduled to mature on January 14, 2004.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

69 **BOND ANTICIPATION NOTE #R1 - \$970K**

MOTION: *Move that the Board of Selectmen vote to accept the terms and conditions as contained in the Bond Anticipation Note documents amounting to \$970,000.00 dated June 26, 2003 at 1.24% interest payable to Cape Cod Bank and Trust as the Town's paying agent. This note is scheduled to mature on November 14, 2003.*

Motion by: Michele Couture **Seconded by:** Richard Olson Yea 4 Nay 0

7. **MINUTES OF BOARD OF SELECTMEN MEETING**

June 9, 2003 (Regular Mtg.) *as printed.* (RO Excused Absence)

Motion by: Michele Couture **Seconded by:** Sarah Peake Yea 4 Nay 0

June 11, 2003 (Joint w/Truro BOS) *as printed.* (MJA/MC/SP Present)

Motion by: Michele Couture **Seconded by:** Sarah Peake Yea 4 Nay 0

9. **CLOSING STATEMENTS**

Sarah Peake - None **Richard Olson** - None

Michele Couture - None **Mary-Jo Avellar** - None

5A **CAPE END MANOR CARE CAMPUS**

Land Negotiations

MOTION: *Move that the Board of Selectmen vote, pursuant to MGL Chapter 39, section 23B, clause 6, to go into executive session for the purpose of considering the purchase or value of real property; and not to convene in open session thereafter [roll call vote]*

Richard Olson - Yea Michele Couture - Yea

Mary-Jo Avellar - Yea Sarah Peake - Yea

Motion by: Michele Couture **Seconded by:** Sarah Peake Yea 4 Nay 0

Motion to go into Executive Session at 8:45 PM.

Minutes transcribed by: Vernon Porter, Secretary
June 24, 2003