

**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, October 21, 1999

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

**CALL TO ORDER:** The meeting was called to order at 9:05 AM by  
Chairperson, Alberta Romano.

**MEMBERS PRESENT:** Ms. Romano, Mrs. Lina Berry, Ms. Parmakian, Mr. Rick  
Blanchette.

**MEMBERS ABSENT:** Mr. Jack Kosko, Mr. Louis Cervantes.

**OTHERS PRESENT:** Staff: Mr. Dana Faris, Principal Assessor; Mr. John  
Warner, Assessing Department Clerk

**MINUTES:**

Mrs. Berry moved, seconded by Ms. Parmakian, to approve the minutes of the September 30, 1999 meeting as written. The motion carried by a vote of 3-0.

Ms. Parmakian moved, seconded by Mrs. Berry, to approve the minutes of the October 7, 1999 meeting as written. The motion carried by a vote of 3-0.

**PUBLIC STATEMENTS:** There were no public statements.

**CORRESPONDENCE:** Mr. Faris reported on the following recent correspondence sent or received by the Assessors' Office:

1. An invoice from Mr. Faris to Richard J. Murray accompanying assessing department data.
2. An invoice from Mr. Faris to Beth O'Rourke of Helping Our Women accompanying assessing department data.
3. An invoice from Mr. Faris to John R. Betz of Vital Data Management, Inc accompanying a diskette of assessing department data.
4. A letter from Mr. Faris to Atty. Karen De Palma clarifying the street address for a newly-converted condominium complex.

## **OLD BUSINESS:**

**Appellate Tax Board Cases Update:** Mr. Faris reported on the following Appellate Tax Board cases:

1. McKenzie, Charles S. et al, 674A Commercial St. The decision was for the appellee.
2. Sweeney, Susan et al, 674 Commercial St. The decision was for the appellant. Therefore, Mrs. Berry moved seconded by Mr. Blanchette, to abate the assessed value to \$291,200 in accordance with the ATB decision. The motion carried by a vote of 4-0.

**Clause 58, Section 8 Abatements:** Mr. Faris presented the following abatement applications to the Board:

1. Mahoney, Arthur L. Motor Vehicle Excise Bill #94-9004. Mrs. Berry moved, seconded by Mr. Blanchette, to abate in full in accordance with the authority granted by the Department of Revenue. The motion carried by a vote of 4-0.

## **NEW BUSINESS**

**Motor Vehicle Excise Tax Abatements:** Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Fully abate two (2) bills for 1999 which were issued in error.
- Partially abate eight (8) bills for 1998/1999 due to sales of vehicles

**Boat Excise Tax Abatements:** Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Fully abate three (3) bills for 1999 which were issued in error.

**Preliminary Tax Bills:** Mr. Faris reported that he had received authority from the Department of Revenue to issue preliminary tax bills. Additionally, he presented preliminary tax commitment and billing guidelines issued by DOR. After discussion, the Board voted to include the following adjustments in the preliminary tax bills:

1. New Construction: Mr. Blanchette moved, seconded by Mrs. Berry, to base the preliminary tax on the net tax that would have been due on the affected properties in FY'99 if taxes had been assessed on the improved property. The motion carried by a vote of 4-0.
2. Parcel Divisions: Mrs. Berry moved, seconded by Mr. Blanchette, to base the preliminary tax on the net tax that would have been due if the taxes had been assessed on the "new" parcel in FY'99. The motion carried by a vote of 4-0.

## **OTHER/MISCELLANEOUS:**

**Assessing Team and Office News:** There was no assessing team or office news that was not fully covered elsewhere in the minutes.

**Future Meeting Dates:** There will be a meeting of the Board of Assessors on **Thursday, November 4, 1999 at 10:00 AM.** A December meeting has tentatively been set for **Thursday, December 2, 1999 at 10:00 AM.**

**ADJOURNMENT:** There being no further business to come before the Board, Mr. Blanchette moved that the meeting be adjourned at 10:00 AM and the meeting was adjourned.

Respectfully submitted:

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Lina Berry, Clerk

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Dana Faris, Principal Assessor

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