

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

FY 2005 OPERATING BUDGET REQUEST - JANUARY 22, 2004

JUDGE WELSH HEARING ROOM

Chairman, Mary-Jo Avellar opened the meeting at 6:00 PM, noting the following attendees: Board of Selectmen members: Mary-Jo Avellar, Michele Couture, Sarah Peake, Richard Olson

Excused Absence: Cheryl Andrews (Vacation)

Other attendees: Town Manager Keith A. Bergman

Recorder: Town Manager Keith Bergman

The following are the list of motions voted upon at this meeting.

Keith Bergman made a presentation on the Town Manager's FY 2005 Budget Message.

I. GENERAL GOVERNMENT

BUDGET # MOTION

113 *Move that the Board of Selectmen vote to approve Budget 113 Elections & Town Meetings in the amount of \$9,747.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

122 *MOTION: Move that the Board of Selectmen vote to approve Budget 122 Board of Selectmen in the amount of \$51,675.*

Motion by: Michele Couture Seconded by: Sarah Peake Yea 4 Nay 0

123 *Move that the Board of Selectmen vote to approve Budget 123 Town Manager in the amount of \$147,470.*

Motion by: Michele Couture Seconded by: Sarah Peake Yea 4 Nay 0

151 *Move that the Board of Selectmen vote to approve Budget 151 Legal Services in the amount of \$140,000.*

Motion by: Sarah Peake Seconded by: Richard Olson Yea 4 Nay 0

156 *Move that the Board of Selectmen vote to approve Budget 156 Administration in the amount of \$66,430.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

157 *Move that the Board of Selectmen vote to approve Budget 157 Land Bank in the amount of \$336,945.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

161 *Move that the Board of Selectmen vote to approve Budget 161 Town Clerk in the amount of \$67,888.*

Motion by: Michele Couture Seconded by: Sarah Peake Yea 4 Nay 0

169 *Move that the Board of Selectmen vote to approve Budget 169 Licensing in the amount of \$46,830.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

171 - 180 **MOTION:** *Move that the Board of Selectmen vote to approve the following Budgets:*

#171 Conservation Commission in the amount of \$1,500.

#173 Housing Partnership in the amount of \$1,060.

#174 LCP Implementation in the amount of \$1,820..

#175 Planning Board in the amount of \$2,246.

#176 Zoning Board of Appeals in the amount of \$2,603

#179 Historical Commission in the amount of \$593.

#180 Historic District Commission in the amount of \$1,662

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

482 *Move that the Board of Selectmen vote to approve Budget 482 Airport Commission in the amount of \$87,850.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

499 *Move that the Board of Selectmen vote approve Budget 499 Cable Advisory Commission in the amount of \$62,700.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

II. FINANCE

BUDGET # MOTION

131 *Move that the Board of Selectmen vote approve Budget 131 Finance Committee in the amount of \$40,300.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

135 *Move that the Board of Selectmen vote approve Budget 135 Town Accountant in the amount of \$194,480.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

136 *Move that the Board of Selectmen vote approve Budget 136 Information Systems Department in the amount of \$123,131.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

141 *Move that the Board of Selectmen vote approve Budget 141 Board of Assessors in the amount of \$154,897.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

145 *Move that the Board of Selectmen vote approve Budget 145 Treasurer/Collector in the amount of \$176,735.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

710 *Move that the Board of Selectmen vote approve Budget 710 Debt Service in the amount of \$1,607,833.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

820 *Move that the Board of Selectmen vote approve Budget 820 Tax Title in the amount of \$39,000.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

910 *Move that the Board of Selectmen vote table Budget 910 Retirement/Benefits /Insurance.*

Motion by: Michele Couture Seconded by: Richard Olson Yea 4 Nay 0

MOTION: *Move that the Board of Selectmen vote to have the Town Manager go back to the FY 2004 operating and capital budgets to see if we can find \$200,000 to re-establish a 4.5% levy increase (compared to 6.8%) in Town Manager's budget message.*

Motion by: Sarah Peake Seconded by: Michele Couture Yea 4 Nay 0

MOTION: *Move that the Board of Selectmen vote to pursue a two-pronged approach for a meals tax and expansion of the local room tax to include short term rentals: (1) state-wide efforts to pass general laws to provide these as local options; and (2) home rule petition (to be presented to April 2004 special town meeting).*

Motion by: Sarah Peake Seconded by: Michele Couture Yea 4 Nay 0

See attached notes take by Keith Bergman (**Attachment #1**)

Motion to adjourned by Michele Couture at 10:30 PM

Minutes transcribed by: Vernon Porter, Secretary
January 27, 2004

ATTACHMENT # 1

Board of Selectmen January 22, 2004 Meeting Follow-up

Review of FY 2005 Operating Budget Requests

- FY 2004: reestablish 4.5% levy increase target - **VOTE to have the Town Manager go back to the FY 2004 operating and capital budgets to see if we can find \$200,000 to reestablish a 4.5% levy increase (compared to 6.8% in Town Manager's budget message).**
- **\$100,000 of this target could be achieved from applying additional 7/1/03 free cash to the FY 2004 tax levy if the Town then applied \$250,000 in estimated 7/1/04 free cash to the FY 2005 levy (recognizing that it would mean that the FY 2005 tax rate would not be set until after a spring 2005 special town meeting).**
- Meals Tax, Expanded Room Tax – **VOTE to pursue a two-pronged approach for a meals tax and expansion of the local room tax to include short term rentals: (1) state-wide efforts to pass general laws to provide these as local options; and (2) home rule petitions (to be presented to April 2004 town meeting) for special legislation for Provincetown**
- Legal Advertisements Paid by Applicants – **board members expressed their desire to see applicants for licenses, etc. pay for the cost of legal advertisements for required public hearings, etc. (e.g., applications for curb cuts, liquor licenses, etc.); if not already done so, it needs to be adopted as policy. For example, MGL C.138, §15A's procedures for public hearings for liquor license applicants provide that "Within ten days after receipt of any such application, the local licensing authorities shall cause a notice thereof to be published *at the expense of the applicant.*"**

I. GENERAL GOVERNMENT BUDGETS

- **Budgets approved as recommended by the Town Manager: 113 Town Clerk, 123 Town Manager, 151 Town Counsel, 156 Administration, 157 Land Bank, 161 Town Clerk, 169 Licensing, 171 Conservation, 173 PHP, 174 LCP, 175 Planning, 176 ZBA, 179 Historical, 180 HDC, 482 Airport**

- **Budgets approved as requested by the Department: 122 Selectmen, 499 Cable**

II. FINANCE BUDGETS

- **Budgets approved as recommended by the Town Manager: 131 FinCom, 136 MIS, 710 Debt, 820 Tax Titles**
- **Budgets approved as requested by the Department: 135 Accountant, 141 Assessors, 145 Treasurer**
- **Budgets tabled: 910 Retirement/Benefits/Insurance**