

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING – TUESDAY, MAY 26, 2009

LARKIN HALL

Chairman Michele Couture convened the meeting at 6:00 PM noting the following Board of Selectmen attending: Michele Couture, Elaine Anderson, Mary-Jo Avellar, Austin Knight, and David Bedard

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner. Municipal Finance Director Alix Heilala

Recorder: Vernon Porter

The following are meeting minutes, in brief:

1A OUTER CAPE HEALTH SERVICES, INC. - UPDATE

Introduction of CEO Dr. Roberta Berrien

Dr. Roberta Berrien introduced herself and gave a brief background of the happening within the Outer Cape Services, Inc. since she became the CEO, and during this time of the year, and the outlook for the future to include some type of expansion within Provincetown. Working with Beth Israel for a new venture to create a system where people will not have to go to an emergency room when not necessary, with evening hours from 5 PM to 9 PM, and Saturdays from 4 PM to 9 PM. Further details will be forthcoming. Trial period will be from July 4th weekend to after Labor Day. New Facilities Manager – Alan Hall

1B JOINT MEETING WITH PROVINCETOWN TELEVISION

Budget and Future of Provincetown Television (PTV)

PTV Members Present: Carol Pugliese, Beth O'Rourke, Mary Byrne and Richard Kelley

MOTION: Move that the Board of Selectmen vote to segregate the funds for PTV from hereafter, and take the necessary steps to appropriate the funds necessary at this November Fall Town Meeting to be voted upon at our April 2010 Town Meeting.

Motion by: Mary-Jo Avellar Seconded by: Austin Knight Yea 5 Nay 0

1C BOARD OF SELECTMEN'S RULES OF PROCEDURE

Adoption, Consideration of Amendments

MOTION: Move that the Board of Selectmen vote to schedule adoption of the Rules of Procedure for its next regular meeting on Monday, June 8, 2009, with any proposed amendments to be submitted in writing to the secretary by no later than 12:00 noon on Wednesday, June 3, 2009.

Motion by: Austin Knight Seconded by: Elaine Anderson Yea 5 Nay 0

2. PUBLIC STATEMENTS

Carrie Notaro - Would like the schedule for holiday trash pick-up and street sweeping.

George Bryant – The Cape Cod Commission is accepting written public comments now through Wednesday, June 3, 2009, on the draft five-year update to the Cape-wide Comprehensive Economic Development Strategy, and the 16 priority project recommendations. George feels Items 3 & 14 are important to Provincetown.

Michael Paragon - Comcast and Verizon wires are still on NSTAR poles, and are unsightly and could be potentially dangerous. Would like the town to look into this.

Cheryl Andrews - As your Cape Cod Water Collaborative Representative – www.capekeepers.org Meet on a monthly basis and discuss how we can help towns reduce cost and reduce pollution cause from septic systems. Collaborative budget went through without any cuts. Regionalization efforts were not funded at

the County level because there was no project ready to move forward

Hersch Schwartz - Cape Cod Ice facility construction on Harry Kempt Way needs to get patched.

3. SELECTMEN STATEMENTS

Elaine Anderson

MOTION: *Move that the Board of Selectmen vote to endorse the proclamation of the Barnstable County Human Rights Commission in celebrating "The Many Faces of Cape Cod" from July 8 – 14, 2009.*

Motion by: Elaine Anderson **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

MOTION: *Move that the Board of Selectmen vote to send a letter of thanks to Elizabeth Bridgewater upon her resignation from the Barnstable County Home Consortium.*

Motion by: Elaine Anderson **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

MOTION: *Move that the Board of Selectmen vote to give a service award to Deborah DeJonker-Berry upon her resignation after sixteen years of service to the town.*

Motion by: Elaine Anderson **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

Board of Selectmen wants a written report on the progress of 90 Shank Painter Road Comprehensive Permits.

Austin Knight

MOTION: *Move that the Board of Selectmen vote to send a letter of thanks to the organizers of this years Memorial Day Services event.*

Motion by: Austin Knight **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

Mary-Jo Avellar

Can we get someone to look at the work being done on Harry Kemp Way?

MOTION: *Move that the Board of Selectmen vote to instruct the Town Manager to talk with the appropriate parties involved to fix the wires on the NSTAR poles that Mr. Peregou spoke about during public statements.*

Motion by: Mary-Jo Avellar **Seconded by:** Austin Knight Yea 5 Nay 0

Busy and noisy weekend - Police did an exemplary job.

David Bedard

Interested in forming a working financial group of two people from Board of Selectmen, and to work with TM and Finance Group to look at a financial pro-forma. Mary-Jo Avellar wants the Town Manager to place a monthly agenda item to report on where we stand financially with the budget cycle. Austin Knight would like to see joint meetings with FinCom after the books are closed for FY '09 review. Michele Couture said she would like monthly – (or quarterly) – reports of budget reconciliation provided to the Board of Selectmen. Austin Knight also said he wants to have follow-up with the Capital Plan 5-Year Financial Plan.

David would like to attend any meetings that the Chair may have with the Town Manager. Michele Couture invited him to attend the regularly scheduled Wednesday Board's agenda meetings at 9 AM.

Michele Couture

Town Staff were out selling material at the Fire Station this past weekend to fundraise for Town Hall rehab.

Thank DPW and Police for this past weekend – an excellent and professional job by all.

4. APPOINTMENT

None at this time.

5A **VISITOR SERVICES BOARD**
FY 2010 Tourism Promotional Grant Awards – ATM Article 14

MOTION: *Move that the Board of Selectmen vote to approve funding, from the Tourism Fund, for the following FY 2010 Tourism Promotional Grants, as recommended by the Visitor Services Board:*

Grant #1) Portuguese Festival: \$6,000; 4) Provincetown Heritage Day: \$4,000; 5) Pilgrim Bark Park Dog Park Association Enhancement: \$1,500; 6) Single Women's Weekend: \$4,000; 7) Women's Week: \$8,500; 8) FAWC Workshop Program: \$3,000; 9) Tennessee Williams Festival: \$3,750; 10) Great Music on Sunday @5: \$3,000; 11) Outer Cape Chorale Concerts: \$2,500; 12) Harbor Swim for Life: \$2,000; 13) Mate Leather Weekend: \$3,500; 14) Provincetown Dance Festival: \$1,000; 15) Castle Hill Paints the Town \$1,000; 17) Provincetown Music Festival: \$1,500; 18) Provincetown Jazz Festival: \$1,500; 19) Girl Splash: \$1,000; 20) PBG - Provincetown Winter Weekends: \$3,000; 21) PBG - Cabaret Fest: \$3,000; 22) PBG Holly Folly: \$3,000; 24) Get Ptown Fit Weekend: \$3,000; 25) Women of Color Weekend: \$3,500; 26) PAAM Fall and Spring Workshop Program: \$4,000; 27) PMPM - Centennial Music: \$2,000; 28) PMPM Rededication of the Pilgrim Monument: \$5,000; 29) Fantasia Fair: \$2,000; 30) Norman Mailer Writers Colony: \$3,000; 31) GLSEN Boston Educator Retreat: \$3,000; 32) Great Provincetown schooner Regatta: \$8,500; 33) Provincetown Intl Film Festival: \$16,000

Motion by: Austin Knight **Seconded By:** Mary-Jo Avellar Yea 5 Nay 0

5B **VSB TOURISM FUND GRANT AGREEMENT** – Rescheduled To Future Meeting.

5C **VISITOR SERVICES BOARD**
FY 2010 Co-Op Marketing Grants/Chamber of Commerce, Provincetown Business Guild

MOTION: *Move that the Board of Selectmen vote to approve the FY 2010 co-operative marketing grant agreement with the Provincetown Chamber of Commerce and the Provincetown Business Guild for \$10,000 each, as recommended by the Visitor Services Board.*

Motion by: Mary-Jo Avellar **Seconded by:** David Bedard Yea 5 Nay 0

5D **WATER UPDATE**
Contract to Environmental Partners Group; Wellfield Rehabilitation

MOTION: *Move that the Board of Selectmen vote to approve a contract with Environmental Partners Group, engineers of record, in the amount of Two Hundred Ninety Seven Thousand Four Hundred Dollars (\$297,400.00) as per the attached scope of work, dated May 19, 2009, for the replacement of two (2) non-performing wells [Well #1 & Well #3] at the Paul Daley Wellfield, and associated work.*

Motion by: Austin Knight **Seconded by:** Mary-Jo Avellar Yea 5 Nay 0

5E **DEPARTMENT OF PUBLIC WORKS – SERVICE CONTRACT FY 2010**

MOTION: *Move that the Board of Selectmen vote to execute the Town of Provincetown FY 2010 Service Contracts for services, in the amount so indicated, in the attached contracts to the following low bidders: 1) Trash Hauling – Howland Disposal, Plymouth, MA; 2) Paving w/Bituminous Concrete – John Canto, Harwich, MA; 3) Removal of Recyclables – Integrated Paper, Woburn, MA; 4) Electrical Services – Quahog Electric, N. Truro, MA; 5) Patch Paving – John Canto, Harwich, MA; 6) LP Gas Services – Frank A. Days, Provincetown, MA; 7) Removal of Scrap Metal – J & L Enterprises, Truro, MA; 8) Removal of Scrap Wood – J & L Enterprises, Truro, MA; 9) Generator Maintenance & Inspection – FM Generator, Inc., Canton, MA; 10) Paving Materials – Aggregate Industries, Dennis, MA.*

Motion by: Mary-Jo Avellar **Seconded by:** Elaine Anderson Yea 5 Nay 0

5F1 **POLICE – EXECUTIVE OFFICE OF PUBLIC SAFETY**
State Emergency Telecommunications Board Training Grant Application

MOTION: *Move that the Board of Selectmen vote to authorize the Chief of Police to submit a Statewide Emergency Telecommunications Board Training Grant application to the Executive Office of Public Safety,*

in the amount of \$5,000, for dispatch training including reimbursement of overtime incurred to replace those employees who attend the training.

Motion by: Elaine Anderson Seconded by: Mary-Jo Avellar Yea 5 Nay 0

5F2 POLICE – EXECUTIVE OFFICE OF PUBLIC SAFETY

Public Safety Answering Point and Regional Emergency Communication Center Support Incentive Grants

MOTION: *Move that the Board of Selectmen vote to authorize the Chief of Police to submit a Public Safety Answering Point and Regional Emergency Communication Center Support Incentive Grant application to the Executive Office of Public Safety in the amount of \$16,915 for Telecommunicator personnel costs and equipment.*

Motion by: Mary-Jo Avellar Seconded by: Elaine Anderson Yea 5 Nay 0

5G1 TREASURER’S TRANSFERS

Library Building Gift Fund - Belfry

MOTION: *Move that the Board of Selectmen vote, as Commissioners of the Library Building Gift Funds, pursuant to MGL C44 § 53A, to approve the use of \$28,242.95 from the Library Building Gift Fund – Belfry to pay for the attached invoice(s).*

Motion by: Austin Knight Seconded by: Mary-Jo Avellar Yea 5 Nay 0

5G2 TREASURER’S TRANSFERS

Library Building Gift Fund

MOTION: *Move that the Board of Selectmen vote, as Commissioners of the Library Building Gift Funds, pursuant to MGL C44 § 53A, to approve the use of \$2,275.00 from the Library Building Gift Fund to pay for the attached invoice(s).*

Motion by: Mary-Jo Avellar Seconded by: Austin Knight Yea 5 Nay 0

5G3 TREASURER’S TRANSFERS

Library Building Gift Fund - Landscaping

MOTION: *Move that the Board of Selectmen vote, as Commissioners of the Library Building Gift Funds, pursuant to MGL C44 § 53A, to approve the use of \$2,000.00 from the Library Building Gift Fund - Landscaping to pay for the attached invoice(s).*

Motion by: Mary-Jo Avellar Seconded by: Austin Knight Yea 5 Nay 0

David Bedard recused himself as he is the owner of a for-profit gym which provides services similar to those provided by the Community Center.

5H1 PARADE PERMIT ANNUAL 4TH JULY PARADE

Independence Day Celebration - Saturday, July 4, 2009

MOTION: *Move that the Board of Selectmen vote to approve the Parade Application Permit submitted by Recreation Director Brandon Motta, on behalf of the Town of Provincetown, to hold the Annual Independence Day Parade to be held on Saturday, July 4, 2009, starting at 11:00 AM to 1:00 PM*

Motion by: Mary-Jo Avellar Seconded by: Austin Knight Yea 4 Nay 0

David Bedard Return

5H2 PARADE PERMIT – DOG RUN DOG LLC

10K and 5K for Dogs & People

MOTION: *Move that the Board of Selectmen vote, to approve the Parade Permit Application submitted by Paul Gardner, Founder of Dog Run Dog, LLC, P.O. Box 880, Norwich, Vermont to hold their Annual Dog*

Run 10K and 5K Race for Dogs and People, to be held on Saturday, June 20, 2009 from 9 AM to 11 AM. No rain date.

Motion by: Mary-Jo Avellar **Seconded by:** Austin Knight **Yea 5 Nay 0**

5H3 **PARADE PERMIT – DOG RUN DOG LLC**

.57 Mile Walk for Dogs & People

MOTION: *Move that the Board of Selectmen vote, to approve the Parade Permit Application submitted by Paul Gardner, Founder of Dog Run Dog, LLC, P.O. Box 880, Norwich, Vermont to hold their Annual Dog Run .57 Mile Walk for People and Dogs, to be held on Saturday, June 20, 2009 from 9 AM to 11 AM. No rain date.*

Motion by: Mary-Jo Avellar **Seconded by:** Austin Knight **Yea 5 Nay 0**

5H4 **PARADE PERMIT – PROVINCETOWN BUSINESS GUILD**

Annual Carnival Parade

MOTION: *Move that the Board of Selectmen vote to approve the Parade application submitted by Roger A. Chauvette on behalf of the Provincetown Business Guild, for the purpose of holding their Annual Carnival Parade to be held on Thursday, August 20, 2009 from 3:00 pm to 6:00 pm. No rain date.*

Motion by: Austin Knight **Seconded by:** Mary-Jo Avellar **Yea 5 Nay 0**

6A **FY 2010 TOWN-WIDE GOAL-SETTING PROCESS**

Adopt Timetable and Meeting Schedule

MOTION: *Move that the Board of Selectmen vote to adopt the timetable for the FY 2010 Annual Town-wide Goal Setting Process, including a goal-setting exercise at a special meeting on Monday, June 1, 2009, at 6:00 PM, and a public hearing on the proposed goals on Monday, June 29, 2009, at 6:00 PM.*

Motion by: Austin Knight **Seconded by:** Mary-Jo Avellar **Yea 5 Nay 0**

6B **TOWN MANAGER FOLLOW UP / OTHER**

Would like a Representative from the Board of Selectmen to attend the Local Transportation Committee Meeting re: Transportation Center.

Updated the board on the USDA Meeting with Ron Kuntz last week attended by DPW Director and Town Manager for water and wastewater stimulus funding.

Town Hall – painting and roofing continues. Town Hall is on schedule.

6C **JUNE 22, 2009 SPECIAL TOWN MEETING**

Determine Order In Which Articles Appear On The Warrant

MOTION: *Move that the Board of Selectmen vote to accept the ordering of the articles in the warrant for the June 22, 2009 Special Town Meeting, as presented by the Town Manager [as amended].*

Motion by: Mary-Jo Avellar **Seconded by:** Austin Knight **Yea 5 Nay 0**

7. **MINUTES OF BOARD OF SELECTMEN'S MEETINGS**

None at this time.

8. **CLOSING STATEMENTS**

Elaine Anderson - Wish Recreation Director Brandon Motta well with his graffiti project.

Austin Knight - Inquired about painting at town hall – building being prepped properly prior to painting. Feels that clapboards on Bradford Street are not prepped properly before painting. Board approved of Elaine Anderson to be their representative at the June 8th meeting at Nauset School.

Mary-Jo Avellar - None David Bedard – None

Michele Couture – Preliminary flood insurance – Meeting at Grace Gouveia Building. Town Manager will be attending.

9. **BARGAIN STRATEGY**

MGL C. 39, §23B, cl. 3

MOTION: Move that the Board of Selectmen vote, pursuant to MGL C. 39, §23B, clause 3 and 6, to go into executive session for the purpose of discussing bargaining issues; and not to convene in open session thereafter. [Roll Call Vote]

Elaine Anderson – Yes

Austin Knight – Yes

Mary-Jo Avellar - Yes

David Bedard – Yes

Michele Couture – Yes

Motion by: Austin Knight Seconded by: Elaine Anderson

Yea 5 Nay 0 - Motion Passes -

The Board adjourned to go into executive session at 9:35 PM.

Minutes transcribed by: Vernon G. Porter, Secretary to Board of Selectmen
June 3, 2009