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Town of Provincetown
Visitor Services Board
Meeting Minutes from
Monday, November 26, 2007
Caucus Hall

Members Present: Rob Tosner, Chair; Kathleen Fitzgerald, Vice Chair; Michael Peregon; Rita “Hersh” Schwartz; Laurel Guadazno

Absent: Mick Rudd

Other: David Gardner, Lisa Bowden, James Mack – Beautification, Steve Maleded – EDC; Patrick Eleely- Architect

Chairman Rob Tosner convened the meeting at 6:00 PM noting the following attendees:

Public Statements -

James Mack – Beautification Commission – discussion about waterfront park project.

Patrick Eleely recommendations to talk to new owner of Cabral pier – outreach to partner. And if the project is done in phases – not to have the phases run too long.

Laurel Guadazno – discussion of boardwalk materials. Discussed Trex grant to dog park.

Rob Tosner – discussed fundraising through memorial sales of the benches, the money is there to pay for project

Michael Peregon – coordination with courtesy dock improvements project

Hersh Schwartz – emphasized importance of enhancements on the pier

Steve Melamed – Institutional history of the VSB and budget allocations. He is in support of the 2009 five-year plan.

Discussion of 2007 budget carry over amount – review of handout by the Board members. Tourism projects and other amenities.

James – question about money for Waterfront Park. Memorial sales. Beautification Committee will get money on budget line Board hopes they will contribute to the project.

Kathleen – discussed the tree planting as proposed by B. Rushmore – note that no trees will be removed during the project.

Waterfront Memorial Park: Board approved revised plans.

Motion: Move that the VSB approve the five-year plan for FY 2009 – 2013

MOTION: Hersh Swartz; **SECONDED:** Michael Peregon; **Yea:** 5; **Nay:** 0

Discussion of the room tax payments – lag time – presentation of May 22, 2006 Local Room Occupancy Excise Tax.

Motion: Move to continue the meeting from Caucus Hall to Judge Welsh Room for a joint meeting with the BOS. Motion: Kathleen Fitzgerald **Second** Rob Tosner **Yea:** 5; **Nay:** 0.

Joint Meeting with the Board of Selectmen

5A1 WATERFRONT MEMORIAL PARK IMPROVEMENTS

Visitor Services Board

The Board of Selectmen made the following motion:

The Board of Selectmen vote to approve the request of the Visitor Services Board to move forward with the improvements proposed to the Water Memorial Park pursuant to Article 30 of the April 2003 Annual Town Meeting and as directed by the Board of Selectmen at their June 25, 2007 meeting; the expenditures of \$22,396 from Municipal and \$10,000 from Beautification Funds, with an additional \$54,520 from carryover of Municipal Funds from previous years, and in coordination with the Town Manager and Staff.

5A2 JOINT MEETING WITH VISITOR SERVICES BOARD

Proposed Five-Year Financial Plan for Tourism Fund Expenditures

The VSB made a motion to support a town article in April 2008 that would transfer \$27,870 of unspent funds from the Coordination and Support FY 2008 unexpended funds to go towards the General Fund.

The VSB made a motion to allocate \$10,057 from the FY 08 Municipal Projects Budget Line to fund DPW Extended Restroom Hours (through invoices submitted directly to VSB by DPW).

Both motions approved.