

**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Hearing Room
Meeting Minutes of Thursday January 10, 2008**

Members present: Len Clingham (Chair), George Hitchcock (Vice Chair), Kerry Adams, Lee Ash and Phil Tarvers

Other Attendees: Rex McKinsey (Pier Manager/Harbormaster) and John Davidson (PPPC Administrative Assistant)

The meeting was called to order at 4:00 pm by the chair.

Public Hearing

Proposed Courtesy Float and Pump out Expansion

John Santos does not see a need for expansion of the courtesy float. Feels that the pump out facility should be located at the HM office. Any changes to the pier should be income producing. Policing of the courtesy float is not easy. Complimented the PPPC on their work at the pier and making our harbor more hospitable. Realizes that the BoS gave away much of the pier before a management team.

General discussion of John Santo's comments occurred.

Len Clingham: Appreciated John Santo's input. Requested that Rex McKinsey and John Santos meet and discuss his ideas.

Lisa Bowden (Director of Tourism): Waterfront project has been approved by the VSB. This needs to work in conjunction w/courtesy float & pump-out facility.

Len Clingham: Rex will work with Lisa as well.

Lee Ash: Where any written comments received on the Public Hearing?

John Davidson: No

Lee Ash: None of those who had requested this hearing at the joint BoS meeting are present.

Public Hearing Closed @ 4:25

Public Statements

None

Review Minutes

A motion was made to accept the minutes of 11/29/07 as written.

Motion: George Hitchcock **Second:** Lee Ash

Vote: Y: 3 N: 0 A: 2

Motion Passes

Treasurer's Report

Capital Reserve Expense Policy & Procedure

A motion was made to adopt the draft Capital Reserve Expense Policy and Procedure as written.

Motion: Phil Tarvers **Second:** Lee Ash

Vote: Y: 5 N: 0

Motion Passes

Accounts Receivable Policy and Accounts Receivable Terms Policy

A motion to approve the Accounts Receivable Policy and Accounts Receivable Terms Policy as written.

Motion: Phil Tarvers **Second:** Lee Ash

Discussion

Vote: Y: 5 N: 0

Motion Passes

Sign Sub-Committee

Presented additional designs to the board.

Discussion

Lee Ash left for a Board of Health meeting @ 4:55

Discussion continued to the next meeting.

Pier Managers Report

Mail letters to tenants about Posting PPC Meetings and other information at the harbormasters office.

Directors Statement

George Hitchcock: North Float gangway needs to be repaired so that it rolls instead of scraping.

Kerry Adams: Need a policy for what is a sea worthy vessel and require monthly movement.

Statement from Board of Directors: Kudos to AHM Luis Ribas for all his work on the pier.

Rex McKinsey to bring back a draft policy on seaworthy vessels for the next meeting.

Phil Tarvers: Feels that John Santo's ideas should be looked into.

Len Clingham: Asked Phil Tarvers and George Hitchcock to examine this further.

New Business

A motion was made to pursue a USDA grant for a wind project.

Motion: George Hitchcock **Second:** Kerry Adams

Vote: Y: 4 N: 0

Motion Passes

Len Clingham decided not to go into Executive Session to discuss litigation.

Chico Jess Lawsuit

A motion was made to authorize the filing of a lawsuit against Chico Jess.

Motion: Kerry Adams **Second:** George Hitchcock

Discussion

Vote: Y: 4 N: 0

Motion Passes

A motion was made to file the DCR Vessel Investigation Worksheet.

Motion: Kerry Adams **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

A motion was made to re-open the public hearing.

Motion: Phil Tarvers **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

Vaughn Cabral came in to voice his concerns in regards to the courtesy float space expansion.

Len Clingham left @ 5:50 George Hitchcock take over as chair.

Vaughn Cabral thanked us for reopening the public hearing.

Lee Ash returned @ 5:55

Closing the public hearing again @ 5:57

A motion was made to adjourn @ 6:00.

Motion: Lee Ash **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Len Clingham, Chair

Date