

**Provincetown Public Pier Corporation (PPPC)
Judge Welch Hearing Room
Meeting Minutes of
Monday February 8, 2007**

Present: Len Clingham (Chair), George Hitchcock (Vice Chair), Kerry Adams, Lee Ash, and Phil Tarvers

Other Attendees: Rex McKinsey (Harbormaster), John Davidson (Administrative Assistant)

Meeting called to order @ 4:05 by Len Clingham, Chair

Public Statements

Terry Clen, here on behalf of Captain Mike Tarantino in regards to a parasailing company from Dennis that would like to operate an excursion business this summer on MacMillan Wharf. He handed out info packet for the board to read. May be brought up under new business.

Special Agenda Items

Float Space 1E

Sandy Silva here to follow up on her requests in regards to the expansion of her float and ticket booth for Float Space 1E.

Rex McKinsey: Rate change proposed for float space 1E to be the same as 10W and to be brought up at town meeting.

Len Clingham: Planning to put up a shed at 10W (double sized). Welcome discussion w/Sandy Silva to take over half of the shed. Shed discussion is slated for later in the agenda. Mentioned the idea of swapping 10W with 1E

Sandy Silva: Wants to stay where she is on the east side of the pier.

Lee Ash: Did the board not already decide that the business at the float space booths must pertain to core business of the float?

Rex McKinsey: No policy has been set yet.

Lee Ash: Do we need a board vote to change the rate?

Len Clingham: That issue will be brought up later in the meeting when regulations changes are discussed.

George Hitchcock: Wants to apologize to Sandy Silva that no policy has yet to be set in place as promised in November.

General Discussion Followed

Sandy Silva: If the board does vote on decreasing her rent would they consider giving her an abatement for past fees paid?

Len Clingham: That will be part of the regulation discussion..

Review Minutes

A motion was made to accept the minutes of 01/25/07 as amended.

Motion Passes

Directors Statements

Len Clingham: It may appear that we are not moving but we are moving forward. Conflict of Interest Statues need to be reviewed in light of the David Guertin case.

George Hitchcock: Reported on meeting with Historic Commission sub-committee on the design of the shed design. Pleased with the outcome. Hoping today to know if we have to go to the ZBA for special permits.

Rex McKinsey: Letter to BoS in regards to by-laws and development of accessory use is part of the board's packet.

George Hitchcock: Reported on the fuel dock that is to be incorporated into the courtesy float: the pilings are not in good condition and if we consider using it as part of the courtesy float new pilings will need to be installed.

Lee Ash: Apologized for the not being able to attend the last meeting. Taking into account all of discussion on retail liked the track we were taking in regards to the artisans. Galleries on the pier are also a retail competition for galleries in town. Focus should be on the artist and creation of art vs. retail of pre-made items. The personnel sub-committee will be formally conducting Rex McKinseys' performance evaluation

Kerry Adams: Sign subcommittee has met and discussed some designs and locations for placement. Moving the MacMillan plaque fro the foot of the pier is an option as well. Will be reporting back at later date. Likes the design of the sheds. Also concerned with conflicts of interest.

Phil Tarvers: Had a conversation with Kathleen Girouard, of Harbor Your Arts in Hyannis, and she has volunteered to come and help us. Hoping that our booths will be artisan driven that there is a definite need in our town. Do we need to know where the whale is going? Offered to have his own big whale placed on the pier and repaired at his expense.

Rex McKinsey: Not sure at this time where it will be placed.

Shed Update

Rex McKinsey: Presented drawing of shed/booth design from sub committee to the board.

A general discussion ensued.

George Hitchcock: Working with three outside firms to provide quotes for pre-constructed panels for on sight assembly by staff.

Phil Tarvers: What about 10W booth?

George Hitchcock: It will be smaller than the 2 booths at the foot of the pier.

Pier Managers Report

Rex McKinsey: Tony Jackett on Marine 2 promoting aquaculture.

George Hitchcock: Do we lend the vessel out with out training? Would we loan it out to someone else?

Rex McKinsey: NO, shellfish constable is quite capable of operating the vessel.

Restroom Update: Waiting for the appropriate weather window for installation of incident command post then everything else moves forward.

VS: waterfront park- asking for input from fisherman and the PPPC in regards to the courtesy float...do we still need the loading zone for fisherman?

Discussion occurred

Grant Update:

CIHMA: Seaport Grant connection established w/Dave XX?

BIG: No Answer yet

Pollution Grant: No Answer yet

VS Waterfront Signage Grant : placed into their budget separately and no grant required. They will match.

Len Clingham: What about the Harbor Guide

Rex McKinsey: Will be paid for by the VS

CH91 License: Received amended license.....had booths added space for future accessory use.

A motion was made to send the letter on Economic Development and Accessory Uses of MacMillan Pier to the Bos.

Motion: Kerry Adams

Second: Phil Tarvers

Discussion of motion

A motion to amend the motion to address the letter to the BoS and to CC the Town Manager, Building Commissioner and the Zoning Board of Appeals.

Motion: Kerry Adams

Second: Phil Tarvers

Y: 5 N: 0

Motion Passes

Regulation Changes to Chapters 1,2,3 presented by Rex McKinsey to board as well as the procedures required to effect the proposed changes.

Discussion

Lee Ash: Recommended a sub comm. be created for regulation changes.

Len Clingham: Postpone action until next meeting so that everyone can read these.

A motion was made to accept the new rate of \$4000 for 10W & 1E in a NON BINDING referendum until we have a public hearing.

Motion: Phil Tarvers

Second: George Hitchcock

Y: 5 N: 0

Motion Passes

Retail Policy

A motion was made for discussion purposes only to have sheds on the pier to be used for artisan use and or accessory use to existing float space business only.

Motion: Kerry Adams

Second: George Hitchcock

Discussion Followed

The motion was withdrawn by Kerry Adams and the 2nd was withdrawn by George Hitchcock.

A motion was made that the ticket booths be used as accessory use to the float space business with the pier corporation retaining the right to review, on a case by case, due to hardship any change of use of ticket booths.

Motion: Kerry Adams

Second: George Hitchcock

Discussion

Vote: **Y:** 4 **N:** 1

Motion Passes

New Business

A motion was made that the board listen to the parasail proposal from Terry Klen on behalf of Mike Tarantino.

Motion: Kerry Adams

Second: George Hitchcock

Y: 5 N: 0

Motion Passes

Basic presentation made by Terry Klen

Discussion

A motion was made to give conceptual approval of Provincetown Parasail to occupy space on Float Space 8W, subject to procedure.

Motion: Kerry Adams

Second: George Hitchcock

Y: 5 N: 0

Motion Passes

Motion to adjourn @ 6:50.

Motion: Kerry Adams

Second: George Hitchcock

Y: 5 N: 0

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Len Clingham, Chair

Date