

**Provincetown Public Pier Corporation (PPPC)
Judge Welch Hearing Room
Public Hearing
Meeting Minutes of
Thursday, July 13, 2006**

Present: Lee Ash (Chair), John Baldwin, Len Clingham and Phil Tavers

Excused Absences: George Hitchcock

Other Attendees: Rex McKinsey (Pier Manager), John Davidson (Administrative Assistant)

Meeting called to order @ 4:07 by Lee Ash, PPPC Chair

Public Statement

None

Review Minutes

A motion was made to accept the meeting minutes of 6/22/06.

Motion: Phil Tavers **Second:** John Baldwin **Y:** 4 **N:** 0

Motion Passes

Election of Officers

Lee Ash would like to nominate Len Clingham to the position of chair.

Motion: Lee Ash **Second:** Phil Tavers **Y:** 4 **N:** 0

Motion Passes

Phil Tavers: A vote of thanks to Lee Ash for her interim position as chair.

A motion was made to nominate Phil Tavers as treasure of the board.

Motion: Len Clingham **Second:** John Baldwin **Y:** 4 **N:** 0

Motion Passes

Len Clingham thanked all officers for their vote of confidence and Lee Ash for her term as temporary chair.

Outlined his structure for holding meetings.

There will be a time limit if 3 minutes for each public statement and there will be no discussion from the board.

Directors Statements

John Baldwin: Questioned as to whether we are paying of our debt service. Feels that we should stay on top of this.

Rex McKinsey: Explained the history of the debt service and that it is the town's debt service and not the PPPC's. A rent arrangement between the town and the PPPC has been established as well as a management agreement of the Office of the Harbormaster.

This will be moved to new business for later discussion. Ad as an agenda item.

Lee Ash: Glad to hear that for the most part that all of the parties on the pier went well. The staff deserves an acknowledgement for how smoothly the 4th of July went. Attended the BoS mooring hearing on Monday. Pleased that it was just a beginning of discussions and that the HC and the PPPC would be involved. A certain percentage of the mooring fees is put into the waterways fund and how it is distributed some of which is used to fund the HM office. A chunk of money was used as salary. Feels that some of this money could be used for pier maintenance.

Phil Tarvers: Will wait for new business.

Len Clingham: Nothing further to add.

Treasurers Report

Len Clingham: nothing unusual in the report.

Rex McKinsey: Many of the auditors past suggestions have been put into place. None were made at this years FY 05 audit. Copies are to be sent onto the BoS and to our State Reps.

Lee Ash: Our actual control took place on July 1, 2005.

Len Clingham: Growing pains with this corporation. There were no suggestions from the auditors with FY05 audit for the board to act upon. Satisfied with the cleanliness of our audit and that we are on the right track.

Phil Tarvers: Why so long?

Rex McKinsey: Gave brief explanation of history.

Len Clingham: Will meet with auditor and plan for a more efficient budget.

Set up a meeting with accountant (John Davidson to coordinate)

Motion to accept the treasures report

Motion: John Baldwin

Second: Lee Ash

Y: 4

N: 0

Motion Passes

Pier Managers Report

Harbormaster presented a maintenance recap as requested by the board at the previous meeting.

A general discussion of design flaws ensued in regards to the missing wave attenuator.

John Baldwin: Get the Army Corps of Engineers involved in coming up with a solution.

Phil Tarvers: Need to make money before we can spend money

Lee Ash: Regular maintenance vs. Capital improvement

Future Agenda Item: Capital improvement

A motion was made to waive PPPC Pier Regulation 1-13-10 for the Schooner Regatta Race Fund Raiser of 08/5/06.

Motion: Lee Ash **Second:** Phil Tarvers **Y:** 4 **N:** 0

Motion Passes

A motion was made to grant the ASGCC conditional approval for their fund raiser of 09/2/06 and waive 1-3-10 conditional on a final vote at our next meeting

Motion: Phil Tarvers **Second:** Lee Ash **Y:** 4 **N:** 0

Motion Passes

Phil Tarvers: Would like the PPPC to get more involved with the planning process of the Blessing of the fleet.

Tickler Review

Phil wants to change the tickler list format.

West Float Sub-Tenant Approvals

West Float Space 8W Sub-Tenant

A motion was made to accept the S/V Kittiwake as a sub-tenant of West Float Space 8W.

Motion: Lee Ash **Second:** Phil Tarvers **Y:** 4 **N:** 0

Motion Passes

A motion was made to accept the F/V Reagan Elizabeth as a sub-tenant of West Float Space 9W.

Motion: Phil Tarvers **Second:** Lee Ash **Y:** 4 **N:** 0

Motion Passes

New Business

Agenda items for the next scheduled PPPC meeting must be submitted by 4:00 pm on the Monday prior to the meeting.

Lee Ash and George Hitchcock will be performing an annual review of Rex McKinsey.

A motion was made to adjourn the meeting at 5:56 pm.

Motion: Phil Tarvers **Second:** Lee Ash **Y:** 4 **N:** 0

Motion Passes

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant
