Provincetown Public Pier Corporation (PPPC)
Meeting Room A
Meeting Minutes of
Thursday, December 29, 2005

Present: Paul deRuyter (Chair), Lee Ash, John Baldwin and Chip Bradish

Excused Absences: George Hitchcock, HM Rex McKinsey Out On Vacation

Other Attendees: John Davidson, PPPC Admin

Meeting called to order @ 4:06 by Paul deRuyter

Public Statements
None

Meeting Minutes

A motion was moved to accept the minutes for the meeting of 10/27/05 with an amendment to page two.

Moved by: Lee Ash  Seconded by: John Baldwin  Yea: 3  Nay: 0
Abstain: 1

Motion Passes

A motion was moved to accept the minutes for the meeting of 12/08/05.

While reviewing the minutes Lee Ash brought up the VSB Grant Money previously awarded in regards to pier signage. She had contacted Lynne Davies to ensure that the money was still available, which it is.

Moved by: Paul deRuyter  Seconded by: Lee Ash  Yea: 2  Nay: 0
Abstain: 2

Motion Passes

Paul deRuyter: Can the board talk about employees at a board meeting? A general discussion followed. It was decided that the board should go into executive session when employee issues need to be discussed.

Election of New Chair to the PPPC Board:

Lee Ash: Can we discuss the vacancy on the board of directors before we proceed to the election of a new chair to the board directors?

The board members agreed.

Lee Ash: I would rather see the board recruit someone vs. the BoS. Paul deRuyter will be very hard to replace. Would rather see the group work together and then decide on a chair after a new person has been added to the board.

Paul deRuyter made a motion to nominate Lee Ash to the position of chair for the PPPC whether, it is a temporary or permanent until the vacancy on the board is filled and a full vote can take place.

Lee Ash: Questions if she has the time required to do the job. Will respectfully agree to take the chair as a temporary position until which time a replacement is decided upon by the new board in its entirety.

Paul deRuyter: How much time would Lee Ash be willing to take on the position of temporary chair. Paul urged that
the board move quickly to fill the board vacancy.

**Moved by:** Paul deRuyter  **Seconded by:** John Baldwin  **Yea:** 4  **Nay:** 0

**Motion Passes**

**Directors Statements**

**Chip Bradish:**

Asked to be brought up to speed and to fill him in on what has occurred while away. Requested more frequent updates other than the information being provided at the regularly scheduled meetings.

**Paul deRuyter:** Would like to see a weekly update to the PPPC Board.

A motion was made that starting with the new year that each employee spend fifteen minutes to recap their week and give to John Davidson, which he will compile as one email to PPPC Board weekly. The report will be called the Friday Fifteen Report. If no report is submitted a blank page will be submitted in the employees name. To be accompanied with the updated tickler.

**Moved by:** Chip Bradish  **Seconded by:** John Baldwin  **Yea:** 4  **Nay:** 0

**Motion Passes**

Lee Ash will write a memo to the pier manager requesting the weekly report, The Friday Fifteen Report, be emailed to the directors along with the tickler report every Friday afternoon.

**Tickler List**

Reviewed and discussed.

Add to tickler:

Web Site development/update-John Davidson to talk with Doug Johnstone about the web site. Talk with Chip Bradish about what he wants to add.

Add PPPC Mission Statement to web site

Float 10W add to tickler-Spud barge/PPPC owned float

Timeline on building a float AGM

**New Business**

Logo contest changed to Ice Box Art/Mural contest

Set Time and Date of next meeting: Two weeks from today 1/12/05 at 4:00 pm

Motion to adjourn meeting @6:06

**Moved by:** Paul deRuyter  **Seconded by:** John Baldwin  **Yea:** 4  **Nay:** 0

**Motion Passes**

Minutes Respectively Submitted by
John Davidson
PPPC Administrative Assistant

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Paul DeRuyter, Chair  Date