

**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Hearing Room
Meeting Minutes of
Thursday, July 28, 2005**

Present: Paul DeRuyter, Chair, Lee Ash, John Baldwin, Chip Bradish and George Hitchcock

Excused Absences: None

Other Attendees: Rex McKinsey, Pier Manager, John Davidson, PPPC Admin

Paul DeRuyter called the meeting to order at 4:00PM.

Public Statements

None

New Business

A Discussion of the Fisherman's Wharf ad announcing the sale by Cabral Enterprises was initiated by Paul DeRuyter.

Initial response by board members:

Paul DeRuyter: Start the data gathering process

Lee Ash: Wants clarity on exactly what is being sold and stated that she may have to recuse herself due to a conflict of interest.

Chip Bradish: Why is it being sold?

John Baldwin: No Interest

George Hitchcock: Go For It, perform due diligence

A motion to authorize the chair to engage the appropriate professional consultants to perform a limited evaluation to determine the possibility of purchase.

Moved by: Paul DeRuyter

Seconded by: George Hitchcock

Yea: 5 Nay: 0

Pier Management Report

Ice Machine Update:

Paul DeRuyter wants a completion Schedule w/e-mail updates.

George Hitchcock wants no more money spent until job completed as contracted.

Rex McKinsey stated that the 5 ton machine will be up and running by end of week.

Electric Pedestals:

Rex McKinsey announced that they new pedestals had arrived and that HM staff would install with the exception of connecting to the power supply, which will be done by an electrician.

Lights:

George Hitchcock is against continued use of the tall lighting fixtures due to the cost of bulb replacement (use of crane needed and bulb life not as guaranteed by manufacturer due to Provincetown power surges). He also requested that a cost analysis be performed for the replacement of existing pier lighting.

Rex McKinsey stated that for the short term we must utilize what we have and that a cost analysis for a replacement system would be performed during the slow season.

George Hitchcock and Rex McKinsey working on a solution.

Fish & Farmer's Market:

Update provided by Rex McKinsey.

Accounts Receivable Bad Debt Charge Off's:

A motion to write the bad debt off the books was made.

Moved by: Lee Ash

Seconded by: John Baldwin

Yea: 5 Nay: 0

A motion to direct the HM staff to develop a procedure to attempt to collect on bad debt, through an attorney if need be.

Moved by: Paul DeRuyter

Seconded by: Lee Ash

Yea: 5 Nay: 0

Report of Commercial Space 10W:

The paper work for the completion of the purchase and sale agreement should be available by Wednesday of next week.

No guarantee of slip next year.

Float must be removed from beach.

Report on Commercial Fleet Float Space Assignment and Waiting List:

Timeline proposed by Rex McKinsey to the board. The board would like to see the recommendations by October. It was decided that George Hitchcock would be the board liaison with ProFish is drafting the waiting list procedures.

Security Camera Package:

Rex McKinsey presented an Agenda Action Request for a Security Camera Package.

The board did not vote on the request.

A motion to place an ad for a night watchman position to handle security on the pier overnight @ \$10 per hour from 11:00 pm to 7:00 am. This would entail 2 part time positions for the remainder of the high season. Also to take steps to obtain a proposal for a video security system as a legitimate investment for future growth.

Moved by: George Hitchcock

Seconded by: John Baldwin

Yea: 5 Nay: 0

Directors Statements

George Hitchcock stated that the PPPC should adopt the employee benefits package offered to town employees for the employees of the PPPC. Also mentioned was the formation of a sub committee to study/create a High School Pier Auxiliary (Rex mentioned that the coast guard was contemplating the same idea).

Paul DeRuyter responded that the Barnstable County Retirement Board has postponed any ruling on the issue of the employees of the PPPC (Special Municipal Employees) eligibility to participate in the retirement system until their

next meeting.

John Baldwin had no statement to make.

Chip Bradish had no statement to make.

Lee Ash wants an agenda item added to the next meeting concerning entities that are supposed to be actively advertising their services/functions being offered to the public. Paul DeRuyter added the term acceptable commercial activity.

Meeting Minutes

A motion to accept the minutes for the meeting of 1/27/04.

Moved by: George Hitchcock **Seconded by:** Lee Ash **Yea: 5 Nay: 0**

A motion to accept the minutes for the meeting of 2/04/05.

Moved by: Lee Ash **Seconded by:** George Hitchcock **Yea: 5 Nay: 0**

A motion to change the reviewing of the meeting minutes be moved to the top of the agenda.

Moved by: John Baldwin **Seconded by:** George Hitchcock **Yea: 5 Nay: 0**

A motion to adjourn the meeting at 6:00 pm

Moved by: Paul DeRuyter **Seconded by:** George Hitchcock **Yea: 5 Nay: 0**

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Paul DeRuyter, Chair

Date