

**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Hearing Room
Meeting Minutes of
Thursday, July 14, 2005**

Present: Paul DeRuyter, Chair, Lee Ash, John Baldwin and Chip Bradish

Excused Absences: George Hitchcock

Other Attendees: Rex McKinsey, Pier Manager, John Davidson, PPPC Admin

Visitors: Alex Brown, Kurt Schmidt, Mat Silva and Philip Michaud

Paul DeRuyter called the meeting to order at 4:10PM.

Public Statements

Kurt Schmidt read his letter, addressed to the Harbor Master dated July 9th, 2005 , to the board. The letter addressed vandalism to his property on the floating docks as well as his concern of the lack of overnight security on the pier.

Lee Ash made a comment that part of the management agreement was that the town police would make regular patrols from 11:00 pm to 8:00 am.

Alex Brown, who works at the Fisherman's Wharf from 12:00 am to 8:00 am commented that he calls the police whenever he witnesses suspicious activity on the pier.

Paul DeRuyter agreed that a working plan for security be put together by the pier staff and presented at the next board meeting in 2 weeks. The plan costs were not to exceed \$10,000 and that Homeland Security grants should be investigated as well as the system currently installed at the Provincetown airport. He also said that a company called Cobo Electrical should be contacted.

Paul DeRuyter also expressed to Kurt Schmidt and the other fisherman present that all acts of vandalism should be reported to the Harbor Master's office on a timely basis.

At this point in the meeting the agenda was altered to address new business before the Pier Management Report by Paul DeRuyter and agreed to by all in attendance.

New Business

Vacant Slip On Floating Dock

A number of issues concerning how to handle the vacant space on the floating docks were brought up:

Lee Ash: Should an RFP be posted? Is there an obligation to local commercial fisherman?

Chip Bradish: There should be an annual process for processing applications from Commercial Fisherman.

Paul DeRuyter: Stated that the pier was to be run as a moneymaking entity just like any other business.

John Baldwin: Read line#23 from the Pier Corps C 91 License as follows:

Rex McKinsey provided a trail balance report, a balance sheet, and an A/R Aging Report for Fiscal Year 05.

It was established by Paul DeRuyter that further review of the financials would be needed before closing the books on Fiscal 04 and to have clean opening balances for Fiscal 05.

A list of encumbrances was also included with Rex's reports. Paul DeRuyter stated that that was a town hall terminology and would not be a function of the PPPC's books as we move forward.

A letter from the harbormaster's office as well as a list of A/R to be written off as bad debt expense will be presented to the board at the next meeting.

Staffing Issues:

A letter from the office of the town manager stating that all employees of the PPPC would be treated as employees of the town in reference to benefits was presented to the board.

The training of staff in reference to traffic control and traffic ticketing was brought up by Chip Bradish.

Mooring Field

The board wanted to know what the completion date for the mapping of the mooring field would be. Rex stated that Martin Huey should have it completed by Labor Day.

Chip Bradish feels that we should take complete ownership of the mooring field and locate all mooring permits not renewed and either have the mooring removed or the permit paid for and a mooring permit issued. He also stated that the PPPC has the right to re-organize the mooring field if need be.

Rex McKinsey feels that after the mooring field mapping project is completed that 1st priority should be to establish Harbormaster Moorings for use by the harbormasters office.

Misc:

A sign posting Harbormaster's Office hours was requested by the board and will be in place ASAP.

Lee Ash also requested that a clock sign indicating a time of return be put into the harbormaster's office as well.

Paul DeRuyter requested that the bathroom faucet be fixed.

At this point in time the board returned to the new business on the agenda:

Slip 10W/Hindu:

John Baldwin recused himself from this discussion and decision.

Rex McKinsey made it known that a sales agreement for the Hindu was in the process of being completed.

Lee Ash would like to see a signed document.

It was proposed that the board would develop a RFP to lease the float space for next year and that the board would offer a \$1 or nominal fee to lease the Hindu's float currently beached at the foot of the pier and move it into place at the slip.

Moved by: Lee Ash **Seconded by:** Chip Bradish **Yea: 3 Nay: 0**

Directors Statements

None

Meeting Minutes

No review of prior meeting minutes.

The next meeting will be on Thursday, July 28, 2005 at 4:00 PM.

It was moved to adjourn the meeting at 6:28 pm

Moved by: Paul DeRuyter **Seconded by:** Lee Ash **Yea: 4 Nay: 0**

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Paul DeRuyter, Chair

Date