

Provincetown Public Pier Corporation  
Meeting Minutes April 28, 2005

In attendance: Paul de Ruyter, George Hitchcock, Lee Ash and Chip Bradish

Excused absence: John Baldwin

Others in attendance: Rex McKinsey, Pier Manager and Captain Bob Burns

Meeting called to order at 4:03 PM.

Chairman Paul de Ruyter asked the Directors to move to Agenda item 6 to accommodate Captain Burns. A brief statement was made as to the request for construction of a new booth at Float Space 9W and permission to sell merchandise customarily available on board the vessel, logo hats, t-shirts and sweatshirts. Directors made statements regarding the sales and re-iterating the prohibition against food/beverages/ other items not associated with the vessel.

Motion made by George Hitchcock to approve the request with the same conditions on sales as the Center for Coastal Studies booth. Seconded Bradish. Vote 4-0.

No public statements.

#### Directors Statements

G. Hitchcock said he looks forward to getting the ice machine project completed.

De Ruyter briefly commented favorably on meeting he and GH had with staff last week.

L. Ash handed out copies of the completed job descriptions Ash reiterated that they were compiled from staff drafts, old job descriptions and clips from other town descriptions.

Bradish asked about the May 12<sup>th</sup> deadline and would everyone be hired and on board by end of May.

Board discussed process with initial opening of packages on or about May 12<sup>th</sup> and initial pre-screening to be done by Ash and Hitchcock by following meeting. Full board and Town will be involved in interviews which may require a special meeting.

Pier Manager reviewed financial reports provided in agenda packets. De Ruyter discussed financial sub-comm setting up improved software package to go online next fiscal year, July 1 and discussed plan to hire a temp for static data input. Need to keep a separate accounting of grants.

**Capital Improvements proforma and VSB grants** were discussed. De Ruyter asked directors to review CIP prior to next meeting. Directors asked for a drawing or picture of the Triosk information structures before approving the grant funding on those items.

Bradish moved to approve expenditure of \$12,000 for repair of power pedestals and \$7,266 for Pier Corp share of VSB benches grant. Seconded by Lee Ash. Vote 4-0.

**Ice machine upgrade proposal** was discussed including financing issues. Bradish moved to approve the purchase of phase two and three ice machine and refer to finance sub-committee whether to purchase outright or finance as listed in the proposal. Hitchcock seconded. Vote 4-0.

Pier Manager gave an update on the **Fish & Farmers' Market** and sponsorship possibilities. De Ruyter moved to direct PM to proceed with the sponsorship plan with Edible Cape Cod and Bay State Cruises. Hitchcock seconded. Discussion related to look of a logo and banners; PM will provide rendering of logo and respect boards wishes as to look. Vote 4-0.

George Hitchcock recused from following discussion.

Float Space 10W and the legal issues involved were discussed. Bradish moved that Pier Corp send a letter to Margaret Gifford, copy to Dick Bennett, advising our position with respect to the status of float space 10W and disposition of

Schooner Hindu. De Ruyter seconded. Vote 3-0-1.

Hitchcock moves to adjourn at 6:40, Bradish seconded. Vote 4-0.

Respectfully submitted,  
Rex McKinsey, Pier Manager.