

TOWN OF PROVINCETOWN

PUBLIC LIBRARY

BOARD OF LIBRARY TRUSTEES

MEETING MINUTES OF DECEMBER 4, 2000

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Meeting Held in Provincetown Library

Members Present: James Cole (Chair), Anita Berman, Marcia Fair, Maghi Geary

Members Absent: Arthur Pike (Secretary) (excused)

Others Present: Debra DeJonker-Berry (Library Director), Rachel Crosby (Recording Secretary)

Call to Order: Chair James Cole called the Meeting to order at 7:07 P.M..

1. Public Statements – None

2. Minutes

November 14, 2000 – *Marcia Fair moved to approve with a minor correction, Anita Berman seconded and it was so voted, 3-0, 1 absent (Arthur Pike), 1 abstain (Maghi Geary).*

3. Library Building Program

Debra DeJonker-Berry discussed the recent Board of Selectmen's meeting of November 27 concerning the relocation of the Library to the Center Street building. Ms DeJonker-Berry referenced a memo from Mr. Bergman, dated December 4, 2000, with the subject "Selectmen Identify Options to be Considered for Heritage Museum Building". One of the articles recommended by the Board of Selectmen for the 2001 Town Meeting specified that the footprint of the Center Street building should remain unchanged. Debra DeJonker-Berry said she felt that if the Center Street building footprint remained the same, they would not receive the necessary Massachusetts Board of Library Commissioners' grant funding.

Marcia Fair distributed a draft Town Meeting article attached to a draft memo, dated December 4, 2000, to be sent to the Board of Selectmen from Jim Cole, Chair of the Board of Library Trustees. After reading the memo and draft article, ***Marcia Fair moved to send the memo and draft Town Meeting article to the Board of Selectmen, Anita Berman seconded.*** The Trustees suggested and discussed slightly altered wording for both the memo and the article. After revising the wording as agreed to by consensus, ***the motion was approved by a vote of 4-0, 1 absent (Arthur Pike).***

Debra DeJonker-Berry referred to an email from Arthur Pike concerning potential changes to the Center Building design plans resulting from discussions with Ann Larsen. Debra DeJonker-Berry offered to call Tappe Associates and ask them redraw the plans accordingly. The Trustees discussed ways of funding the costs of redrawing the plans for submittal with the MBLC grant application.

Anita Berman moved to request a revised set of plans from Tappe Associates for submittal with the grant application to the Massachusetts Board of Library Commissioners, Jim Cole seconded and it was so voted, 4-0, 1 absent (Arthur

Pike).

4. **Town Meeting Plans** – covered in above discussion.

5. **Planning** – *Marcia Fair moved to secure secretarial services to support the long-range planning project, Anita Berman seconded, 4-0, 1 absent (Arthur Pike).*

6. **Budget** – the Trustees' proposal was approved by Mr. Bergman, Town Manager. The Trustees expressed their appreciation for the work Arthur Pike has done to gain this approval.

7. **Staff and Volunteer Appreciation Event** – the Trustees briefly discussed the upcoming event.

8. **Custodial Issues** – Jim Cole discussed a meeting he and Debra DeJonker-Berry had had with DPW Director David Guertin. Mr. Guertin assured them that the previous custodian, Eddie Machado, will be returning to work at the Library for 20 hours per week.

9. **Parking** – this issue was also discussed with Mr. Guertin, who resolved the problem with the no parking signs. The signs have been replaced.

10. **Bequest** – Dorothy Cook left a sizeable bequest to the Library.

11. Other Business and Correspondence

◆ Marcia Fair reminded the Trustees that they need to fill out the Construction Grant Trustee Information forms.

◆ Marcia Fair distributed material from the Community Foundation concerning establishing an Endowment Fund. A benefactor has indicated interest in making the initial donation to open the Endowment Fund. Debra DeJonker-Berry suggested writing a letter to the Town Manager requesting an opinion from Town Counsel on how bequests should or could be handled and/or allocated. By consensus, the Trustees agreed to first research the issue on their own.

◆ Debra DeJonker-Berry mentioned she had been contacted by the representative of a group of doctors who are interested in doing concerts as fundraisers for the Library in the summer of 2001. The revenue would be split 50/50. The concerts would be at the Art Association, which may not agree to the concept. Debra DeJonker-Berry will allow the group to pursue the issue.

◆ Tappe Associates is having a party in Boston.

◆ Selectmen David Atkinson discussed with Debra DeJonker-Berry the possibility of moving the Library to the Cape End Manor. Ms DeJonker-Berry reported that Mr. Bergman has said that he felt the Manor was better suited to conversion to elder housing.

◆ Anita Berman suggested and discussed having Dan Wolf, Bob Harrison, John Medeiros and Michelle Haynes join in the effort to relocate the Library.

◆ The next meeting is scheduled for Monday, January 15, 2001 at 7:30 P.M. with a second choice being January 16, 2001 at the Police Station.

Adjournment

Maghi Geary moved to adjourn at 8:26 P.M. and it was so voted unanimously.

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These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at

their meeting on January 16, 2001

Respectfully Submitted: Arthur L. Pike

Library Board of Library Trustees Signature

Secretary
Title

Rachel Crosby

Rachel T. Crosby, On-call secretary