

TOWN OF PROVINCETOWN

Public Library Board of Library Trustees

Minutes of Special Meeting February 10, 2003

Meeting held in the Provincetown Police Station

Members Present: James Cole, Chair; Marcia Fair, Vice-Chair; Arthur Pike, Maghi Geary
Members Absent: Anita Berman, Secretary
Others Present: Debra DeJonker-Berry, Library Director
C.J. Noyes, a member of the public
Call to Order: James Cole called the meeting to order at 5:30 pm.

- 1. Public Statements:** There were none.
- 2. Minutes:** Marcia Fair moved and Arthur Pike seconded the motion to approve the amended minutes of February 3, 2003. The vote to approve was 4-0.
- 3. Progress with Library building project:** Debra DeJonker-Berry reported that the Library is \$3-500,000 away from having an awardable bid. Daedlus has given a trimmed cost estimate which David Guertin found unsatisfactory owing to the deductions being made from the estimated bid, not the actual bid.
Marcia Fair presented the proposed project schedule of activities and milestones developed by the architects; the estimate/bid reconstruction plan memo that was faxed by the architects; and the proposed changes and eliminations proposed by the architect.
Debra presented a revised floor plan showing changes.
- 4. Update on Long Range Plans:** Debra presented the Library's projected Goals, Objectives, and Activities, and asked the Long Range Planning Committee to do the bi-annual survey. Maghi Geary moved and Marcia Fair seconded the motion to accept the Goals, Objectives and Activities as presented. The vote was 4-0.
- 5. Other Business:** Debra DeJonker-Berry reminded everyone of the Finance Committee meeting on February 19 at 4 pm. She reported difficulty in staffing owing to illness. She discussed two patron issues: 1. Library staff had to call the police because of one patron's aggressiveness; a certified letter has been sent requesting money for late or missing books. 2. An artist showing work in the gallery knowingly disregarded instructions about not holding an opening inside the building (too disruptive to patrons) and advertised one in the paper. Debra is handling both of these issues.
Maghi read the letter she sent to the Board of Selectmen regards John Henry's estate.

Next Meeting: The next meeting is scheduled for Wednesday, February 12 at 5:15pm in the Conference Room of the Police Station.

Adjournment:

Maghi Geary moved and Arthur Pike seconded the motion to adjourn at 6:57 pm. The vote was 4-0 in favor.

These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at their meeting on _____ February 19, 2003 _____.

Respectfully submitted:

Arthur L. Pike
Library Board of Library Trustees signature

Secretary pro tem
Title

