

TOWN OF PROVINCETOWN
Public Library
Board of Library Trustees
Minutes of Meeting October 18, 2004
Meeting held in the Provincetown Police Station

Members Present: James Cole, Chair; Marcia Fair, Vice-Chair; C.J. Noyes, Secretary, Sandy Fay
Members Absent: Anita Berman (excused)
Others Present: Debra DeJonker-Berry, Library Director
Call to Order: James Cole called the meeting to order at 5:18 pm.

Public Statements: There were none.

Minutes: Marcia Fair moved and Sandy Fay seconded the motion to accept the September 22 minutes as distributed. The vote was 4-0 in favor.

3. Chairman's Report: Jim reported that the elevator will soon be shipped; David Guertin and Scanlan are concerned about having enough power to run it. The Library had to pay approximately \$17,000 to NStar for upgrading the lines to the pole. Marcia Fair and Sandy Fay will draft a letter to the state regulatory commission overseeing NStar to make the point that the upgrade should not be the Library's responsibility. It will take two weeks for the upgrade to be done. Jim reported that the Selectmen have authorized all the change orders. The doors have all been installed, and the view of the Rose Dorothea at night is phenomenal. Jim reported receiving the first payment on Michael MacIntyre's belfry pledge; the second will be next month. The third will be either at the end of this year or the beginning of next.

4. Director's Report: Debbie presented a draft of the FY 2006 Goals, Objectives and Activities plan. She requested that everyone comment on it so that changes may be made in time for action at the next meeting. The Selectmen approved the digitization grant. Dick Caouette and Agnes Imich will photograph all the pages of The Banner, and Town Hall will print them out so they may be sent out for scanning. Debbie discussed the difficulties of being short staffed. She reported that the Town will be looking for budget cuts, and that CLAMS will be about \$5000 higher next year. There is an organization in western Massachusetts that will have shelving available in mid-November; she is looking into getting a truck to pick it up, which may cost about \$1000.

5. Capital Campaign Committee: Marcia presented the Gift Report showing \$945,137 in cash and pledges, and reflecting the \$85,000 pledge for the belfry. There is a committee meeting on Tuesday, October 19 to be chaired by Nancy Sirvent.

6. Other Business and Correspondence: Debbie reported that the limbs from a tree on Beverly Dwyer's property were scraping the building, so Debbie contacted her. Debbie reported that Beverly responded immediately and responsibly to the situation, and the tree has been cut down. Debbie wanted to acknowledge Beverly Dwyer's actions. She suggested the Board begin to think about how to phase the move to the new building. The Board will schedule a workshop in November to develop such a plan. Because the exhibits scheduled for the art wall end in November, Debbie suggested that alternatives be discussed at the next meeting. The Town held a Conflict of Interest seminar and Debbie has the handouts from it available for anyone to read.

Next Meeting: The next meetings are scheduled for Monday, November 1 and Wednesday, November 17, both at 5:15pm in the Conference Room at the Police Station.

Adjournment: Sandy Fay moved and Marcia Fair seconded the motion to adjourn at 6:10 pm. The vote was 4-0 in favor.

These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at their meeting on _____November 1, 2004_____.

Respectfully submitted:

____Carol J. Noyes_____ Secretary_____

Library Board of Library Trustees signature Title

Minutes prepared by Sheila McGuinness, On-Call Secretary

